

LINN BENTON LINCOLN EDUCATION SERVICE DISTRICT  
REGULAR BOARD MEETING  
December 9, 2015, 6:00 PM  
BOARD ROOM  
905 4th Avenue SE, Albany, OR

**AGENDA**

*“LBL ESD serves districts, schools, and students by providing equitable, flexible, and effective educational services made affordable through economy of scale.”*

**A. 6:00 PM, REGULAR SESSION** - Frank Bricker, Chairperson

1. Welcome and Introductions
2. Pledge of Allegiance
3. Requests, Petitions, Delegations

**B. CLERK'S ITEMS OF BUSINESS** - Supt. McKay

1. Consent Agenda
  - a. Approval of Regular Board Meeting Minutes from November 18, 2015
  - b. Approval of Personnel Report
  - c. Adopt Second Reading of Policy *KGB, Public Conduct on ESD Property*
  - d. Approval of November Claims Paid

**ACTION: Approve Consent Agenda**

**C. REPORTS**

1. LBL Website and InSite Demonstration, Martha Kroessin, Information Systems Program Administrator and Devon Burlison, Web Design/Developer
2. 2015-2017 Local Service Plan – Supt. McKay  
**ACTION: Approve 2015-2017 LBL Local Service Plan, Revised December 2015**
3. 2016-2017 Workyear Calendars – Vicki Harlos, HR Program Administrator  
**ACTION: Approve 2016-2017 Workyear Calendars**
4. Business Office Matters - Angie Peterman, Chief Financial Officer
  - a. November Financial Reports to the Board
  - b. December Revenue Forecast
5. Superintendent's Report - Supt. McKay
  - a. Strategic Plan Tasks and Activities
  - b. Leadership Council
  - c. Valley Coast Superintendent Association (VCSA)
  - d. All Staff Inservice
  - e. LBL Engagement Activity
  - f. LBL 2015-2016 Program Summaries
  - g. Communication Outreach Superintendent Work Group
  - h. Teacher Standards & Practices Commission Appointment
6. Pandemic Influenza Response Plan 2015, Don Dorman, Assistant Superintendent

**D. POLICIES**

1. First Reading Policy *EBC/EBCA, Emergency Procedures and Disaster Plans* - Asst. Supt. Dorman
2. Rescind Policy *EBC, Emergency Procedures and Disaster Plans* – Asst. Supt. Dorman  
**ACTION: RESCIND POLICY EBC, Emergency Procedures and Disaster Plans**

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**E. BOARD OF DIRECTORS**

1. Debrief Association of Educational Service Agencies Conference
2. LBL Board Handbook
3. Out-of-State Travel Written Report on the Society of Human Resources Management (SHRM) Volunteer Leader’s Conference in Washington D.C. by Bonny Ray
4. LBL Board Appreciation Dinner, January 13, 2016
5. Safe Schools Training Reminder (<http://lblesd.or.safeschools.com/>)

**F. IMPORTANT DATES**

1. Friday, December 18, 2015 – LBL Winter Inservice – 9:00 a.m. – 12:00 noon at LBCC
2. Thursday, December 24 - Friday, December 25, 2015 and Wednesday, December 30, 2015 through Friday, January 1, 2016 - LBL Closed for Winter Holiday
3. Tuesday, January 5, 2016 –Leadership Council Meeting, 9:00 a.m. – 12 Noon
4. Wednesday, January 6, 2016 – Annual Performance Work Group Meeting, 4:00 – 6:00 pm, Board Room
5. Wednesday, January 13, 2016 –Financial Planning Work Group Meeting – 3:00 – 5:00, CR 4
6. Wednesday, January 13, 2016 -- Regular Board Meeting, 6:00 p.m. (Board Appreciation Dinner, 5:00 p.m.)
7. Wednesday, February 10, 2016 – Regular Board Meeting

**G. FUTURE AGENDA ITEMS**

**H. FUTURE WORK SESSION TOPICS**