

Student Transportation in Private Vehicles

Transportation of students will be by the ESD's transportation system or by a ESD employee's vehicle, properly insured, except as provided below.

Parents, employees and other designated adults may be permitted to use private vehicles to transport students other than their own on field trips or other ESD activities if the following conditions have been met prior to the activity:

1. The appropriate ESD administrator has approved the activity;
2. A permission slip signed by the student's parent(s) has been received by the appropriate ESD administrator or his/her designee, granting permission for the student to participate in the field trip/activity and to ride in a privately-owned vehicle;
3. The parent, employee or other adult driving the vehicle is properly licensed to drive and has provided proof of automobile liability insurance. Such insurance shall meet or exceed minimum requirements as established by the state of Oregon and as set by the ESD;
4. An adequate number of seat restraints are available including when applicable, a child safety system for a child four or five years of age or who weighs between 40, regardless of age, and the adult driver requires their use. The child safety system must elevate the person so that a safety belt or safety harness properly fits the individual and meets the minimum standards and specifications of law. A person over 40 pounds or who has reached the upper weight limit for the forward-facing car seat must use a booster seat until four feet nine inches or age eight and the adult belt properly fits.¹ A person who is taller than four feet nine inches or eight years of age or older must be properly secured with a safety belt or harness that meets the requirements under ORS 815-055. Training in the proper installation and use of child safety systems may be required. [The driver is responsible for not placing children under the age of 13 un the front seat of a vehicle equipped with passenger-side air bags.]
5. Private vehicles used for student transportation purposes must be equipped with communicable disease clean-up kits.

The superintendent will develop procedures to implement this policy.

END OF POLICY

¹“Proper fit” means the lap belt of the safety belt or harness is positioned low across the thighs and the shoulder belt is positioned over the collarbone and away from the neck.

Legal Reference(s):

[ORS 801.455](#)
[ORS 811.210](#)
[ORS 811.215](#)
[ORS 815.055](#)

[ORS 815.080](#)
[OAR 735-102-0010](#)
[ORS 815.080](#)

[OAR 735-102-0010](#)