LINN BENTON LINCOLN EDUCATION SERVICE DISTRICT
REGULAR BOARD MEETING MINUTES
January 9, 2013

A. CALL TO ORDER REGULAR SESSION

Chair David Dowrie called the January 9, 2013 meeting of the Linn Benton Lincoln Education Service District Board to order at 5:38 p.m. Introductions were made and the Board led the Pledge of Allegiance.

Present:

Board Members: Jan Doerfler, Frank Bricker, Terry Deacon, Jean Wooten, David Dunsdon and David Dowrie; Susan Waddell, LBL Superintendent; Mary McKay, LBL Deputy Supt.; Angie Peterman, LBL Chief Financial Officer; Debbie Herndon, Executive Assistant

Guests:

Charleen Hoiland, Andrea Batchelor, Kris Boyer, Al Ross, Terry Cadigan, Diana Allen

Absent:

Mylrea Estell

B. EXECUTIVE SESSION

The Board entered into Executive Session at 5:40 p.m. per ORS 192.660(2)(d) to conduct deliberations with persons designated by the governing body to carry on labor negotiations. Executive Session concluded at 6:09 p.m.

C. REGULAR SESSION

The Board reconvened to Regular Session at 6:10 p.m.

D. CLERK'S ITEMS OF BUSINESS

1. Consent Agenda

Chair Dowrie asked if there were any requests, petitions or delegations.

Supt. Waddell said there were none.

Chair Dowrie asked if Board Members would like any item to be removed from the Consent Agenda.

Jan Doerfler moved to approve the Consent Agenda as presented and Terry Deacon seconded the motion. The motion passed unanimously.

*Approval of Regular Board Meeting Minutes from December 12, 2012

*Approval of Personnel Report
*Approval of Second Reading of Policy *GBC, Staff Ethics*
*Approval of Second Reading of Policy *EDC/KGF, Authorized Use of ESD Equipment and Materials*

E. REPORTS

1. Independent Auditor's 2011-2012 Report

Kenny Allen of Pauly, Rogers and Co., P.C. discussed the Independent Auditor's Report for 2011-2012.

David Dunsdon moved and Jan Doerfler seconded the motion to accept the 2011-2012 Audit for LBL ESD as presented. The motion passed unanimously.

2. 2013-2015 Local Service Plan

Supt. Waddell presented the proposed draft Local Service Plan for 2013-2015. Ms. Waddell discussed edits received for the draft document.

Frank Bricker moved and David Dunsdon seconded the motion to approve the 2013-2015 Local Service Plan as presented. The motion passed unanimously.

3. Safety Plan Update

Deputy Supt. McKay discussed the LBL Safety Plan which has been enhanced to include general directions for lockdown and active shooter.

4. Business Office Matters

   a. December Financial Report

Chief Financial Officer Peterman presented the December financial statements.

   b. 2013-2014 Budget Calendar

The 2013-14 Budget Calendar was included in the Board packet.

David Dunsdon moved and Frank Bricker seconded the motion to approve the 2013-2014 Budget Calendar as presented. The motion passed unanimously.

5. Superintendent's Report

   a. Strategic Plan Tasks & Activities

Supt. Waddell reviewed the Strategic Plan tasks and activities for January.

b. Board Recognition	Supt. Waddell expressed appreciation for the Board of Director's dedication and hard work. Each member was presented with an LBL mug filled with treats. The Board was also honored with a dinner provided by LBL Program Administrators before the meeting. The room was decorated with work samples and pictures from various programs.
c. Legislative Update	A summary of legislative concepts for bill introduction for the 2013 legislative session was included in the Board packet, along with house and senate committee appointments.
d. OEIB Update	Supt. Waddell, Deputy Supt. McKay and Board member Frank Bricker attended the OEIB meeting in Salem on January 8, 2013. Supt. Waddell distributed information from that meeting on OEIB's Strategic Plan, the new Achievement Compact template, and a proposal for a regional achievement compact pilot from Dr. Rudy Crew.
e. Supt. Communication Workgroup Report	The Superintendent's Communication workgroup met December 19, 2012. The group identified several audiences and the message for each. The workgroup goal is awareness, advocacy and influence.

F. POLICIES

1. First Reading of Policy *IKF, Graduation Requirements*	The first reading of Policy *IKF, Graduation Requirements* was held.
2. Administrative Regulation *IKF-AR, Graduation Requirements*	A review of administrative regulation *IKF-AR, Graduation Requirements* was held.

G. BOARD

1. Recommended Plan for LBL Achievement Compact	Supt. Waddell introduced Terry Cadigan and Al Ross who are members of the Achievement Compact Advisory Committee (ACAC). The ACAC presented a recommended plan to the Board

for the LBL Achievement Compact due by June 30, 2013.

Frank Bricker moved and Terry Deacon seconded the motion to accept the LBL Achievement Compact Plan as presented. The motion passed unanimously.

2. 2013-2014 Vacant Budget Committee Positions in Zone 4 and Zone 6 — This item will be moved to the February 13, 2013 agenda.

3. Approve Claims Paid — ***David Dunsdon moved to approve claims paid for December 2012. Terry Deacon seconded the motion and it passed unanimously.***

4. Amended Personnel Report — ***Terry Deacon moved to approve the amended Personnel Report and Jean Wooten seconded the motion. The motion passed unanimously.***

H. ADJOURNMENT — Chair Dowrie adjourned the meeting at 7:50 p.m.

2/13/2013

David Dowrie, Board Chair

Susan Waddell

Susan Waddell, Superintendent

Recorded by Debbie Herndon