

LINN BENTON LINCOLN EDUCATION SERVICE DISTRICT
REGULAR BOARD MEETING
January 14, 2020 6:00 PM
905 4th Ave. SE
Albany, OR

“LBL ESD Board of Directors, Superintendent and staff serve districts, schools and students by providing equitable, flexible and effective educational services through economy of scale.”

A. 6:00 PM, REGULAR SESSION – Frank Bricker, Chairperson

1. Welcome and Introductions
2. Pledge of Allegiance
3. Public Comment
4. The ESD Board is interested in hearing from the public and will do so at this time on the agenda. The Board requests that patrons limit their comments to three minutes. Please complete a card at the entrance to request to speak. When speaking please begin with your name and address for the record. If a response to your concern requires action of the ESD Board or the gathering of information, it may be placed on a future agenda. Personnel matters may not be discussed in public at a Board meeting. Patrons who have personnel concerns should share them directly with the Board Chair or the ESD Superintendent.

B. CLERK’S ITEMS OF BUSINESS – Tonja Everest, Superintendent

- a. Consent Agenda
- b. Approval of Regular Board Meeting Minutes from December 10, 2019
- c. Approval Personnel Report
- d. Adopt Second Reading of Policy *KL, Public Complaints***
- e. Adopt Second Reading of Policy *JFCJ, Weapons***
- f. Approval of Claims Paid for December, 2019
- g. Approval of Out-of-State Travel for Suzanne Collette, fiscal analyst, Business Information Systems, to attend Tyler Connect in Orlando, Florida on April 26-29, 2020
- h. Approval of Out-of-State Travel for Nancy Griffith, program administrator, Strategic Partnerships, to attend X4: The Experience Management Summit in Salt Lake City, Utah on March 10-14, 2020
- i. Approval of Out-of-State Travel for Charissa Geib, administrative assistant, Oregon Education Service Districts (OAESD), to attend the 2020 California Association of Administrators of State and Federal Education Programs (CAASFEP) in San Diego, California on January 27-29, 2020

ACTION: Approve Consent Agenda

C. REPORTS

1. Equity, Diversity, Inclusion Leadership Committee (EDLIC) Update, Kate Marrone, Chief Human Resources Officer
2. Social Media Expectations & Training, Kate Marrone, Chief Human Resources Officer
3. Network Connectivity Update, Francisco Zavala, Program Administrator, Network Program
4. Classified Handbook Updates, Kate Marrone, Chief Human Resources Officer

LINN BENTON LINCOLN EDUCATION SERVICE DISTRICT
REGULAR BOARD MEETING
January 14, 2020 6:00 PM
905 4th Ave. SE
Albany, OR

“LBL ESD Board of Directors, Superintendent and staff serve districts, schools and students by providing equitable, flexible and effective educational services through economy of scale.”

5. Business Office Matters – Jackie Olsen, Chief Financial Officer
 - a. December 2019 Financial Statement
6. Strategic Plan Tasks and Activities, Tonja Everest, Superintendent
7. Superintendent’s Report – Tonja Everest, Superintendent
 - a. Classified Council
 - b. Labor Management Team
 - Memorandum of Understanding (MOU) Addendum for Article I and Article II
 - Memorandum of Understanding (MOU) Addendum for Hiring of Retirees
 - c. Leadership Council
 - d. Valley Coast Superintendents Association (VCSA)

D. POLICIES

1. First Reading of Policy JHFF/GBNAA, Reporting of Suspected Sexual Conduct with Students, Kate Marrone, Chief Human Resource Officer
2. First Reading of Policy JHFF/GBNAA-AR, Suspected Sexual Conduct Report and Procedures Form, Kate Marrone, Chief Human Resource Officer
3. First Reading of Policy GBEA, Workplace Harassment, Kate Marrone, Chief Human Resource Officer
4. First Reading of Policy GBEA-AR, Workplace Harassment Reporting and Procedure, Kate Marrone, Chief Human Resource Officer
5. Review Second Reading and information on Policy GBJ, Weapons in Schools – Staff*, Tonja Everest, Superintendent

E. BOARD

F. FOR INFORMATION ONLY

1. Appreciations
2. VCSA Program Updates
3. Professional Development Report from Linda Darling, Assistant Business Manager, Business Services, for travel to Napperville, Illinois to attend the Forecast5 Advisors Mini Summit.

G. EXECUTIVE SESSION

Directors may go into Executive Session, as ordered by the Board Chair, immediately preceding, during, or after a regular ESD Board meeting to discuss legal matters and/or matters pertaining to personnel under authority of Oregon Law, 1972, ORS 192.660, (2):

- a. To consider the employment of a public officer, employee, staff member or individual agent.

LINN BENTON LINCOLN EDUCATION SERVICE DISTRICT
REGULAR BOARD MEETING
January 14, 2020 6:00 PM
905 4th Ave. SE
Albany, OR

“LBL ESD Board of Directors, Superintendent and staff serve districts, schools and students by providing equitable, flexible and effective educational services through economy of scale.”

- b. To consider the dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or agent, unless he or she requests an open meeting.
- d. To conduct deliberations with persons designated to carry on labor negotiations.
- e. To conduct deliberations to negotiate real property transactions.
- f. To consider records exempt by law from public inspection.
- h. To consult with counsel concerning current or possible litigation.
- i. To review and evaluate the performance of the superintendent or any other public officer, employee or staff member, unless that person requests an open hearing.
- k. To consider matters relating to school safety or a plan that responds to safety threats made toward a school.
- l. Conduct a hearing on the expulsion of a student or to review a student's confidential medical records. To consider matters relating to school safety that responds to safety threats made toward a school ORS 332.061 (1) Expulsion of Student.

H. IMPORTANT DATES

- 1. Thursday-Saturday, January 23-25, 2020, OACOA/OACOA/OASE/OASBO Winter Conference, Salishan
- 2. Friday, January 31, 2020, 9:00 a.m. to noon, OAESD Officer Council meeting, Willamette Educational Service District, Salem, OR
- 3. Thursday, February 6, 2020, 9:30 a.m. to noon, OAESD Governance Council meeting, video conference
- 4. Monday, February 10, 2020, 11:00 a.m., Financial Planning Work Group meeting, LBL ESD
- 5. Tuesday, February 11, 2020, 5:00 p.m. to 6:00 p.m., Annual Performance Review meeting, LBL ESD
- 6. Tuesday, February 11, 2020, 6:00 p.m., Board meeting
- 7. Tuesday, March 10, 2020, 6:00 p.m., Board meeting
- 8. Thursday, April 2, 2020, OAESD Governance Council meeting, video conference
- 9. Sunday, May 10-12, 2020, OAESD Spring Conference, Sunriver

I. FUTURE AGENDA ITEMS

J. FUTURE WORK SESSION TOPICS