

LINN BENTON LINCOLN EDUCATION SERVICE DISTRICT
REGULAR BOARD MEETING
February 11, 2020 6:00 PM
905 4th Ave. SE
Albany, OR

“LBL ESD Board of Directors, Superintendent and staff serve districts, schools and students by providing equitable, flexible and effective educational services through economy of scale.”

5:45 PM, EXECUTIVE SESSION Per ORS 192.660(2)(a) To consider the employment of a public officer, employee, staff member or individual agent.

A. 6:00 PM, REGULAR SESSION – Frank Bricker, Chairperson

1. Welcome and Introductions
2. Pledge of Allegiance
3. Public Comment

The ESD Board is interested in hearing from the public and will do so at this time on the agenda. The Board requests that patrons limit their comments to three minutes. Please complete a card at the entrance to request to speak. When speaking please begin with your name and address for the record. If a response to your concern requires action of the ESD Board or the gathering of information, it may be placed on a future agenda. Personnel matters may not be discussed in public at a Board meeting. Patrons who have personnel concerns should share them directly with the Board Chair or the ESD Superintendent.

B. CLERK’S ITEMS OF BUSINESS – Tonja Everest, Superintendent

1. Consent Agenda
 - a. Approval of Regular Board Meeting Minutes from January 14, 2020
 - b. Approval Personnel Report Adopt Second Reading of Policy *JHFF/GBNAA, Reporting of Suspected Sexual Conduct with Students*
 - c. Adopt Second Reading of Policy *GBEA, Workplace Harassment*
 - d. Approval of Claims Paid for January, 2020
 - e. Approval of Out-of-State travel for Nancy Griffith, program administrator, Strategic Partnerships; Ross Davis, Chronic Absenteeism project manager; Jenni Peterson, instructional support, Information Systems; Tonja Everest, Superintendent, Linn Benton Lincoln (LBL) School District; Melissa Goff, Superintendent Greater Albany Public Schools (GAPS); Tami Default-Tomb, instructional assistant, GAPS; Jeff Brew, secondary curriculum director GAPS, Bryan Starr, Superintendent, Harrisburg School District; incoming Assistant Superintendent, LBL ESD; Ryan Noss, Superintendent Corvallis School District, to attend the Carnegie Foundation 2020 Summit on Improvement in Education in San Francisco, CA, April 1 through 3, 2020
 - f. Approval of Out-of-State travel for Linda Darling, assistant business manager, Business Services, to attend Forecast5 Analytics Advisors Summit in Chicago, Illinois, June 9, 2020
 - g. Approval of donation from Robin Thomson to Dixie School of a purple Zine Stander valued at \$4,500

ACTION: Approve Consent Agenda

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C. REPORTS

1. Long Term Care and Treatment (LTCT) Program Library Media Report – Dana Zachary, media services specialist
2. Oregon Association of Education Services Districts (OAESD) Report, Gary Peterson, Executive Director
3. Classified Handbook Updates, Jackie Olsen, Chief Financial Officer
4. Business Office Matters – Jackie Olsen, Chief Financial Officer
 - a. January 2020 Financial Statement
 - b. SIS Financial Plan
5. Strategic Plan Tasks and Activities, Tonja Everest, Superintendent
6. Superintendent’s Report – Tonja Everest, Superintendent
 - a. Classified Council
 - b. Labor Management Team
 - c. Leadership Council
 - d. Valley Coast Superintendents Association (VCSA)
 - e. Oregon Association of Central Office Administrator (OACOA)/ Oregon Association of School Executives (OASE)/ Oregon Association of School Business Officials (OASBO) Winter Conference
 - f. Financial Planning Work Group meeting report - Jackie Olsen, Chief Financial Officer
 - g. Superintendent Annual Performance Review Work Group
 - h. Assistant Superintendent search update

D. POLICIES

1. First Reading of Policy *BBF, Board Member Standard of Conduct and Working Agreements*, Tonja Everest, Superintendent
2. Third Reading of Policy *GBJ, Weapons in Schools – Staff** and information, Tonja Everest, Superintendent
3. First Reading of Policy *IGAI, Human Sexuality, AIDS/HIV, Sexually Transmitted Diseases, Health Education*, Jean Orr, program administrator, LTCT Program
4. First reading of Policy *JFCM, Threats of Violence*, Jean Orr, program administrator, LTCT Program
5. Rescinding of Policy *JHFF, Reporting Requirements Regarding Sexual Conduct with Students*, Tonja Everest, Superintendent
6. Rescinding of Administrative Regulation *JHFF-AR, Sexual Conduct Complaint Form*, Tonja Everest, Superintendent

ACTION: Rescind Policy *JHFF, Reporting Requirements Regarding Sexual Conduct with Students*

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E. BOARD

F. FOR INFORMATION ONLY

1. Appreciations
2. VCSA Program Updates

G. EXECUTIVE SESSION

Directors may go into Executive Session, as ordered by the Board Chair, immediately preceding, during, or after a regular ESD Board meeting to discuss legal matters and/or matters pertaining to personnel under authority of Oregon Law, 1972, ORS 192.660, (2):

- a. To consider the employment of a public officer, employee, staff member or individual agent.
- b. To consider the dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or agent, unless he or she requests an open meeting.
- d. To conduct deliberations with persons designated to carry on labor negotiations.
- e. To conduct deliberations to negotiate real property transactions.
- f. To consider records exempt by law from public inspection.
- h. To consult with counsel concerning current or possible litigation.
- i. To review and evaluate the performance of the superintendent or any other public officer, employee or staff member, unless that person requests an open hearing.
- k. To consider matters relating to school safety or a plan that responds to safety threats made toward a school.
- l. Conduct a hearing on the expulsion of a student or to review a student's confidential medical records. To consider matters relating to school safety that responds to safety threats made toward a school ORS 332.061 (1) Expulsion of Student

H. IMPORTANT DATES

1. Tuesday, March 10, 2020, 6:00 p.m., Board meeting
2. Thursday, April 2, 2020, OAESD Governance Council meeting, video conference
3. Sunday, May 10-12, 2020, OAESD Spring Conference, Sunriver
4. Thursday, May 14, 2020, 4:30 p.m., Budget Meeting Training, LBL ESD
5. Tuesday, May 19, 2020, 5:00 p.m., Board and Budget Meeting, LBL ESD
6. Friday, June 12, 2020, Spring Inservice, LBL ESD

I. FUTURE AGENDA ITEMS

J. FUTURE WORK SESSION TOPICS