

LINN BENTON LINCOLN EDUCATION SERVICE DISTRICT
REGULAR BOARD MEETING
March 10, 2020 6:00 PM
905 4th Ave. SE
Albany, OR

“LBL ESD Board of Directors, Superintendent and staff serve districts, schools and students by providing equitable, flexible and effective educational services through economy of scale.”

5:45 PM, EXECUTIVE SESSION Per ORS 192.660(2)(i) To review and evaluate the performance of the chief executive officer or any other public officer, employee or staff member, unless the person whose performance is being reviewed and evaluated requests an open hearing.

A. 6:00 PM, REGULAR SESSION – Frank Bricker, Chairperson

1. Welcome and Introductions
2. Pledge of Allegiance
3. Public Comment

The ESD Board is interested in hearing from the public and will do so at this time on the agenda. The Board requests that patrons limit their comments to three minutes. Please complete a card at the entrance to request to speak. When speaking please begin with your name and address for the record. If a response to your concern requires action of the ESD Board or the gathering of information, it may be placed on a future agenda. Personnel matters may not be discussed in public at a Board meeting. Patrons who have personnel concerns should share them directly with the Board Chair or the ESD Superintendent.

B. CLERK’S ITEMS OF BUSINESS – Tonja Everest, Superintendent

1. Consent Agenda
 - a. Approval of Regular Board Meeting Minutes from February 11, 2020
 - b. Approval Personnel Report
 - c. Adopt Second Reading of Policy *JFCM, Threats of Violence*
 - d. Adopt Second Reading of Policy *BBF, Board Member Standard of Conduct and Working Agreements*
 - e. Adopt Second Reading of Policy *IGAI, Human Sexuality, AIDS/HIV, Sexually Transmitted Diseases, Health Education*
 - f. Approval of Claims Paid for February, 2020
 - g. Approval of Renewal/Extension of Contract and Probationary Administrators-Teacher Standards and Practices Commission (TSPC and non-TSPC)
 - h. Approval of Renewal/Extension of Contract and Probationary Licensed Employees (TSPC and non-TSPC)
 - i. Approval of donation from Robin Thomson to Dixie School of a purple Zing Stander valued at \$4,500
 - j. Approval of Out-of-State travel for Jennifer Orton, teacher of the visually impaired, Cascade Regional Program, to travel to the Association for Education and Rehabilitation of the Blind and Visually Impaired (AER) International Conference “Gateway to Community” in St. Louis, Missouri, July 22-26, 2020.

ACTION: Approve Consent Agenda

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C. REPORTS

1. Oregon Department of Education (ODE)-Oregon Association of Education Service Districts (OAESD) Overview, Amber Eaton, OAESD Program Administrator
2. Cascade Regional Program Report – Cindy Madden, program administrator and Michelle Nielson, autism specialist, Cascade Regional Program
3. Business Office Matters – Jackie Olsen, Chief Financial Officer
 - a. February 2020 Financial Statement
 - b. Tier 2 Pricing
4. Long Term Care and Treatment and Early Intervention/Early Childhood Special Education (LTCT/EI/ECSE) calendar

ACTION: Approve to establish the Long Term Care and Treatment calendar for 2020-2021

ACTION: Approve to establish the Early Intervention/Early Childhood Special Education calendar for 2020-2021

5. Strategic Plan Tasks and Activities, Tonja Everest, Superintendent
6. Superintendent’s Report – Tonja Everest, Superintendent
 - a. Classified Council
 - b. Labor Management Team
 - c. Leadership Council
 - d. Valley Coast Superintendents Association (VCSA)
 - e. Updates to Administrative Salary Schedule
 - f. Equity Lens
 - g. Clover Ridge Elementary School lease

D. POLICIES

1. First Reading of Policy GBA, Equal Employment Opportunity, Kate Marrone, Chief Human Resource Officer
2. First Reading of Policy GBN-JBA, Sexual Harassment, Kate Marrone, Chief Human Resource Officer
3. First Reading of Policy GCAB, Personal Devices and Social Media-Staff, Kate Marrone, Chief Human Resource Officer
4. First Reading of Policy JHFE, Reporting of Suspected Abuse of a Child, Don Dorman, Assistant Superintendent
5. Review of Administrative Regulation JHFE-AR, Reporting of Suspected Abuse of a Child**, Don Dorman, Assistant Superintendent
6. Provided for reference outgoing Policy JHFE Reporting of Suspected Abuse of a Child, Don Dorman, Assistant Superintendent

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7. First Reading of Policy IIBGA, Electronic Communication System, Kate Marrone, Chief Human Resource Officer
8. Review of Administrative Review IIBGA-AR, Electronic Communication System, Kate Marrone, Chief Human Resource Officer
9. First Reading of Policy JGAB, Use of Restraint or Seclusion**, Don Dorman, Assistant Superintendent
10. Fourth Reading of GBJ, Weapons in Schools – Staff*, Tonja Everest, Superintendent

E. BOARD

1. Oregon Association of Education Service Districts (OAESD) Chair-Elect

ACTION: Nomination of LBL Board Director to run for Oregon Association of Education Service Districts (OAESD) Chair-Elect

2. Superintendent Evaluation
 - a. 2019-2020 Superintendent Evaluation, Frank Bricker
3. Dates for Summer Work Session

F. FOR INFORMATION ONLY

1. Appreciations
2. VCSA Program Updates
3. Superintendent Financial Work Group February 10, 2020 meeting minutes
4. Superintendent Annual Performance Work Group February 11, 2020 meeting minutes

G. EXECUTIVE SESSION

Directors may go into Executive Session, as ordered by the Board Chair, immediately preceding, during, or after a regular ESD Board meeting to discuss legal matters and/or matters pertaining to personnel under authority of Oregon Law, 1972, ORS 192.660, (2):

- a. To consider the employment of a public officer, employee, staff member or individual agent.
- b. To consider the dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or agent, unless he or she requests an open meeting.
- d. To conduct deliberations with persons designated to carry on labor negotiations.
- e. To conduct deliberations to negotiate real property transactions.
- f. To consider records exempt by law from public inspection.
- h. To consult with counsel concerning current or possible litigation.
- i. To review and evaluate the performance of the superintendent or any other public officer, employee or staff member, unless that person requests an open hearing.

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- k. To consider matters relating to school safety or a plan that responds to safety threats made toward a school.
- l. Conduct a hearing on the expulsion of a student or to review a student's confidential medical records. To consider matters relating to school safety that responds to safety threats made toward a school ORS 332.061 (1) Expulsion of Student

F. IMPORTANT DATES

1. Thursday, April 2, 2020, OAESD Governance Council meeting, 9:00 a.m. -12:00 p.m., video conference
2. Tuesday, April 14, 2020, Budget Committee Training, 4:30 p.m., LBL ESD
3. Tuesday, April 14, 2020, Board Meeting, 6 p.m., LBL ESD
4. Sunday, May 10-12, 2020, OAESD Spring Conference, Sunriver
5. Tuesday, May 19, 2020, Board Meeting 5:00 p.m., LBL ESD
6. Tuesday, May 19, 2020, Budget Meeting, 6:00 p.m., LBL ESD

G. FUTURE AGENDA ITEMS

H. FUTURE WORK SESSION TOPICS