

LINN BENTON LINCOLN EDUCATION SERVICE DISTRICT  
REGULAR BOARD MEETING

July 21, 2021, 6:00 PM  
Hybrid Meeting (Zoom and In-Person)

Public wishing to view and listen, connect via live streamed via YouTube  
<https://www.youtube.com/user/LinnBentonLincolnESD> at 6:00 PM  
[Zoom link for public comment please go to](https://www.lblesd.k12.or.us/about/board-meetings/)  
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*“LBL ESD Board of Directors, Superintendent and staff serve districts, schools and students by providing equitable, flexible and effective educational services through economy of scale.”*

**A. 6:00 PM, REGULAR SESSION - David Dunsdon, Chair**

1. Welcome
2. Pledge of Allegiance
3. Public Comment

ESD Board is interested in hearing from the public and will do so at this time on the agenda. The Comments may be made either in person or electronically. To make a public comment in person, please complete an “intent to speak” card prior to the start of the meeting. Cards are located at the entrance of the meeting room. To make a public comment electronically, please submit them through this link:

<https://www.lblesd.k12.or.us/about/board-meetings/>.

Electronic comments must be submitted by 4:00 PM the day of the meeting for Board review. The Board requests that patrons be brief and concise. When making a comment please begin with your name and address for the record. In the interest of time please limit your comment to a maximum of 3 minutes. If multiple individuals have a common subject matter please select a spokesperson to speak on the groups behalf. If a response to your concern requires action of the ESD Board or the gathering of information, it may be placed on a future agenda. Personnel matters may not be discussed in public at a Board meeting. Patrons who have personnel concerns should share them directly with the Board Chair or the ESD Superintendent. The Board Chair may use discretion to establish a time limit if the number of comments exceeds the time allowed. Public comments must follow policy [BDDH, Public Participation in Board Meetings](#) and [BDDH-AR, Public Comment at Board Meetings](#) located on our website: <https://www.lblesd.k12.or.us/policies/>

**B. CLERK’S ITEMS OF BUSINESS - Tonja Everest, Superintendent**

- a. Approval of Regular Board Meeting Minutes, June 8, 2021
- b. Approval of Board Work Session Minutes, June 15, 2021
- c. Approval of Personnel Report
- d. Adopt Second Reading of Policy *JGA, Corporal Punishment*
- e. Approval of Claims Paid for June, 2021
- f. Approval for Out-of-State travel for Charissa Gieb, Administrative Assistant, Oregon Association of Education Service District (OAESD) to attend Association of Education Service Agencies (AESAs) National Conference in Houston, Texas on December 1, 2021 thru December 4, 2021.
- g. Approval for Out-of-State travel for Amber Eaton Administrative Assistant, Oregon Association of Education Service District (OAESD) to attend Association of Education Service Agencies (AESAs) National Conference in Houston, Texas on December 1, 2021 thru December 4, 2021.

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- h. Approval of a Rifton Pediatric Gait Trainer valued at \$2000 to Cascade Regional Inclusive Services from Jessie Martin

**ACTION: Approve Consent Agenda**

**C. BOARD** - David Dunsdon, Chair

1. Board of Directors Oath of Office - Tonja Everest, Superintendent
2. Election of LBL Board Officers for 2021-2022 - David Dunsdon, Chair
  - a. Elect LBL Board Chair

**ACTION: Elect LBL Board Chair for 2021-2022**

- b. Elect LBL Board Vice-Chair - Roger Irvin, Chair

**ACTION: Elect LBL Board Vice-Chair for 2021-2022**

3. Resolution 01-2122, LBL Organizational Resolution - Tonja Everest, Superintendent

**ACTION: Adopt Resolution 01-2122, LBL Organizational Resolution**

4. Board Member resignation, Zone 5 - Roger Irvin, Chair

**ACTION: Motion to accept resignation of Terry Deacon**

5. Declare Zone 5 Vacancy

**ACTION: Declare Vacancy of Zone 5**

6. Review Board Vacancy/Interim Board Member Appointment Process - Tonja Everest, Superintendent

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#### **D. POLICIES**

1. First Reading of Policy *IIBGA-Electronic Communication Systems* - Francisco Zavala, Chief Information Technology Officer
2. Review of *IIBGA-AR – Electronic Communication Systems* - Francisco Zavala, Chief Information Technology Officer
3. Review of Policy *BBB-Board Elections* - Tonja Everest, Superintendent
4. First Reading of Policy *BBBB-Board Member Oath Of Office* - Tonja Everest, Superintendent
5. First Reading of Policy *BBC-Board Member Resignation* - Tonja Everest, Superintendent
6. Review of Policy *BBD, Board Member Removal from Office*, Tonja Everest, Superintendent
7. First Reading of Policy *BBE, Vacancies on the Board* -Tonja Everest, Superintendent

#### **E. REPORTS**

1. Business Office Matters - Jackie Olsen, Chief Financial Officer
  - a. June 2021 Financial Statement
2. Network Technology Audit - Francisco Zavala, Chief Information Technology Officer
3. Capital Improvement Project - Jason Hay, Assistant Superintendent
  - a. Superintendent Capital Improvement Project Work Group
  - b. HMK Project Report - Steve Earle CCM, HMK Program Manager
  - c. Capital Improvement Schematic Design 3D Tour - Jesse Grant, GLAS Architect

**EXECUTIVE SESSION** - Per ORS 192.660 (2)(i) To review and evaluate the performance of the superintendent or any other public officer, employee or staff member, unless that person requests an open hearing.

Directors may go into Executive Session, as ordered by the Board Chair, immediately preceding, during, or after a regular ESD Board meeting to discuss legal matters and/or matters pertaining to personnel under authority of Oregon Law, 1972, ORS 192.660, ( ):

Directors may go into Executive Session, as ordered by the Board Chair, immediately preceding, during, or after a regular ESD Board meeting to discuss legal matters and/or matters pertaining to personnel under authority of Oregon Law, 1972, ORS 192.660, ( ):

- a. To consider the employment of a public officer, employee, staff member or individual agent.

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- b. To consider the dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or agent, unless he or she requests an open meeting.
- d. To conduct deliberations with persons designated to carry on labor negotiations.
- e. To conduct deliberations to negotiate real property transactions.
- f. To consider records exempt by law from public inspection.
- h. To consult with counsel concerning current or possible litigation.
- i. To review and evaluate the performance of the Superintendent or any other public officer, employee or staff member, unless that person requests an open hearing.
- k. To consider matters relating to school safety or a plan that responds to safety threats made toward a school.
- l. Conduct a hearing on the expulsion of a student or to review a student's confidential medical records.

**F. FOR INFORMATION ONLY**

1. Appreciations
2. Superintendent Capital Improvement Work Group Minutes
3. Superintendent Annual Performance Review Work Group Meeting Minutes
4. Strategic Tasks
5. Classified Council
6. Leadership Council

**G. IMPORTANT DATES**

1. Friday, July 23, 2021, 8:00 AM - 1:00 PM, Oregon School Board Association (OSBA) Summer Board Conference, Virtual
2. Saturday, July 24, 2021, 8:00 AM - 4:00 PM, Oregon School Board Association (OSBA) Summer Board Conference, Virtual
3. Wednesday, August 3, 2021, 5:30 -7:30 PM, Superintendent Capital Improvement Work Group, LBL
4. Tuesday, August 4, 2021, 4:00 - 8:00 PM, Board Work Session, LBL
5. Wednesday, August 18, 2021, 4:30 - 5:30 PM, Board Work Session, LBL
6. Wednesday, August 18, 2021, 6:00 - 8:00 PM, Regular Board Meeting, LBL
7. Tuesday, August 31, 2021, TBD, Fall In-service, LBL
8. Tuesday, September 14, 2021, 5:30 -7:30 PM, Superintendent Capital Improvement Work Group, LBL
9. Wednesday, September 15, 2021, 6:00 - 8:00 PM, Regular Board Meeting, LBL

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**H. FUTURE AGENDA ITEMS**

**I. FUTURE WORK SESSION TOPICS**

**J. ADJOURNMENT**