

LINN BENTON LINCOLN EDUCATION SERVICE DISTRICT

REGULAR BOARD MEETING

August 18, 2021 6:00 PM

Electronic Meeting Via Zoom

Public wishing to view and listen, connect via live streamed via YouTube

<https://www.youtube.com/user/LinnBentonLincolnESD> at 6:00 PM

Zoom link for public comment please go to

<https://www.lblesd.k12.or.us/about/board-meetings/>

*“LBL ESD Board of Directors, Superintendent and staff serve districts, schools and students by providing equitable, flexible and effective educational services through economy of scale.”*

**A. 6:00 PM, REGULAR SESSION - Roger Irvin, Chair**

1. Welcome
2. Pledge of Allegiance
3. Public Comment

ESD Board is interested in hearing from the public and will do so at this time on the agenda. The Comments may be made either in person or electronically. To make a public comment in person, please complete an “intent to speak” card prior to the start of the meeting. Cards are located at the entrance of the meeting room. To make a public comment electronically, please submit them through this

link: <https://www.lblesd.k12.or.us/about/board-meetings/>.

Electronic comments must be submitted by 4:00 PM the day of the meeting for Board review. The Board requests that patrons be brief and concise. When making a comment please begin with your name and address for the record. In the interest of time please limit your comment to a maximum of 3 minutes. If multiple individuals have a common subject matter please select a spokesperson to speak on the groups behalf. If a response to your concern requires action of the ESD Board or the gathering of information, it may be placed on a future agenda. Personnel matters may not be discussed in public at a Board meeting. Patrons who have personnel concerns should share them directly with the Board Chair or the ESD

Superintendent. The Board Chair may use discretion to establish a time limit if the number of comments exceeds the time allowed. Public comments must follow policy [BDDH, Public Participation in Board Meetings](#) and [BDDH-AR, Public Comment at Board Meetings](#) located on our website: <https://www.lblesd.k12.or.us/policies/>

**B. CLERK’S ITEMS OF BUSINESS - Tonja Everest, Superintendent**

1. Consent Agenda
  - a. Approval of Regular Board Meeting Minutes from July 21, 2021
  - b. Approval Personnel Report
  - c. Approval of Claims Paid for July 2021 for year end 2020-2021
  - d. Approval of Claims Paid for July 2021 for year 2021-2022
  - e. Adopt Second Reading of Policy *IIBGA-Electronic Communication Systems*
  - f. Adopt Second Reading of Policy *BBB-Board Member Oath Of Office*
  - g. Adopt Second Reading of Policy *BBC-Board Member Resignation*

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- h. Adopt Second Reading of Policy BBE-Vacancies on Board
- i. Approve Out-of-State Travel for Jackie Olsen, Chief Financial Officer, to attend the 2021 Association of School Business Officials (ASBO) International Annual Conference in Milwaukee, Wisconsin October 12-16, 2021.
- j. Approve Out-of-State Travel for Rhonda Allen, Assistant Business Manager, to attend the 2021 Association of School Business Officials (ASBO) International Annual Conference in Milwaukee, Wisconsin October 12-16, 2021.
- k. Approve Out-of-State Travel for Linda Darling, Assistant Business Manager, to attend the 2021 Association of School Business Officials (ASBO) International Annual Conference in Milwaukee, Wisconsin October 12-16, 2021.

**ACTION: Approve Consent Agenda**

**C. BOARD**

1. Interim Board Member Application Process Review - Tonja Everest, Superintendent
2. Interview Board Member Applicants for Zone 4 - Roger Irvin, Chair

**ACTION: Appoint Zone 4 Interim Board Director - term September 2021 to June 2023**

3. Interview Board Member Applicants for Zone 5 - Roger Irvin, Chair

**ACTION: Appoint Zone 5 Interim Board Director - term September 2021 to June 2023**

**D. POLICY**

1. First Reading of Policy CBA, Qualifications and Duties of the Superintendent - Tonja Everest, Superintendent

**E. REPORTS**

1. Business Office Matters - Jackie Olsen, Chief Financial Officer
  - a. July 2020-2021 and July 2021-2022 Financial Statement
  - b. Adopt Final Budget
2. Capital Improvement Project - Jason Hay, Assistant Superintendent
  - a. Superintendent Capital Improvement Project Work Group
  - b. HMK Project Report - Steve Earle CCM, HMK Program Manager

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- F. EXECUTIVE SESSION** - Per ORS 192.660 (2)(i) To review and evaluate the performance of the superintendent or any other public officer, employee or staff member, unless that person requests an open hearing.

Directors may go into Executive Session, as ordered by the Board Chair, immediately preceding, during, or after a regular ESD Board meeting to discuss legal matters and/or matters pertaining to personnel under authority of Oregon Law, 1972, ORS 192.660, ( ):

- a. To consider the employment of a public officer, employee, staff member or individual agent.
- b. To consider the dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or agent, unless he or she requests an open meeting.
- d. To conduct deliberations with persons designated to carry on labor negotiations.
- e. To conduct deliberations to negotiate real property transactions.
- f. To consider records exempt by law from public inspection.
- h. To consult with counsel concerning current or possible litigation.
- i. To review and evaluate the performance of the Superintendent or any other public officer, employee or staff member, unless that person requests an open hearing.
- k. To consider matters relating to school safety or a plan that responds to safety threats made toward a school.
- l. Conduct a hearing on the expulsion of a student or to review a student's confidential medical records. To consider matters relating to school safety that responds to safety threats made toward a school.

**G. FOR INFORMATION ONLY**

1. August 31, 2021 In-service Agenda
2. Restraint and Seclusion Report

**H. IMPORTANT DATES**

1. Thursday, August 26, 2021, New Employee Orientation – Program Day
2. Friday, August 27, 2021, New Employee Orientation – Human Resources Day
3. Tuesday, August 31, 2021, Fall Inservice, 9:00 AM – 11:05 AM, Virtually
4. Tuesday, September 14, 2021, 5:30 -7:30 PM, Superintendent Capital Improvement Project Work Group, LBL
5. Wednesday, September 15, 2021, 4:30 - 5:30 PM, Superintendent Annual Performance Review Work Group, LBL
6. Wednesday, September 15, 2021, 6:00 - 8:00 PM, Regular Board Meeting, LBL

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7. Friday, October 8, 2021, TBA, Public Employee Collective Bargaining Act Training
8. Thursday, November 11, 2021 , 11:15 Oregon Association of Education Service Districts, Salem Conference Center
9. Friday, November 12 - Saturday, November 13, 2021, Oregon School Board Association 75<sup>th</sup> Annual Convention, Salem Conference Center

**I. FUTURE AGENDA ITEMS**

**J. FUTURE WORK SESSION TOPICS**

**K. ADJOURNMENT**