**McMinnville School District #40**

800 NE Lafayette Ave.

McMinnville, OR 97128

Date Posted: February 21st, 2023

Bid Submission Due: March 21st, 2023

Allowable Contract Dates: July 1st, 2023 - June 30th, 2024

**E-Rate Request for Quotes for Switch Maintenance**

**Funding Year 2023**

Applicant Form 470 Identifier: 230022222

**Technology Department Contact:**

Hiran Amerasinghe

800 NE LAFAYETTE AVE

MCMINNVILLE, OR 97128

503-565-4080

[hamerasinghe@msd.k12.or.us](mailto:hamerasinghe@msd.k12.or.us)

**Overview**

McMinnville School District #40 (MSD) purchased a number of Juniper Switches in 2016. These switches which have served MSD well and will need to continue to be kept on a maintenance plan.

MSD is looking for quotes for the following part numbers:

* Quantity 4 -Juniper Care Next Day Support for QFX5100-48S (SVC-ND-QFX5100S4)
* Quantity 1 - Juniper Care Core Support for EX3400-48P (SVC-COR-EX34-48P)
* Quantity 1 - Juniper Care Core Support for EX4300-24P (SVC-COR4300P24)

**Terms and Conditions**

1. Each vendor must have a Service Provider Identification Number (SPIN).
2. Prices to remain firm through SLD approval, execution and duration of the proposed contract.
3. Bidder must acknowledge that approval and payment for this contract is pending e-rate funding.
4. Manufacturer must warrant all equipment.
5. All items shall be delivered FOB to the District.
6. The District has a right to reject any and all quotes, or any or all items of any quote. The District also reserves the right to increase or decrease the given quantity. In the event quantities are increased or decreased, the amount added or deducted shall be based upon prices quoted.

**Discrepancies, Omissions and Questions**

Vendors finding discrepancies or omissions in the RFP or having any doubts as to the meaning or intent of any part thereof shall submit such questions or concerns to, Hiran Amerasinghe, McMinnville School District, hamerasinghe@msd.k12.or.us. Addenda issued in correspondence to this RFP shall be considered a part of this RFP and shall become part of any final contract that may be derived from this RFP. Addenda will be uploaded to the RFP in EPC. This RFP and its addenda will be part of any possible future contract with successful vendor(s).

Bidding will close after the E-Rate 470 allowable contract window, 28 days after form 470 submission, February 21st, 2023. Proposals should include equipment, necessary software, taxes and fees, shipping fees and must be priced out on their own line item within the bid. In the event that too few quotes are received after the 28-day waiting window has ended, applicant may extend the quote deadline with appropriate notice to vendor(s). We reserve the right to reject late filed quotes.

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| **Evaluation Criteria** | **Points** |
| **Price** | **30** |
| **Quality of Design (Meets or exceeds stated requirements; design conforms to reasonable best practices in K­12 environment; allows for future growth and provides reasonable resiliency compared to cost.** | **20** |
| **Quality of Product (Product reviews; product**  **performance/reliability can be verified from similar environments; compatible with District’s network design and equipment attached to network; and provides features that meet current and future network needs without additional equipment or upgrades.)** | **25** |
| **Proposer Qualifications/References (Size of team appropriate to project; quality of proposal submission; implementation timeframes; expertise and experience in design and implementation; references and training and support offered; previous work with Oregon K-12 districts preferred)** | **25** |
| **TOTAL POINTS POSSIBLE** | **100** |

**Quotations**

Quotes must be received by McMinnville School District by end-of-day, **March 21st, 2023.**

Quotations can be sent by mail or email (preferred) to:

Hiran Amerasinghe

800 NE LAFAYETTE AVE

MCMINNVILLE, OR 97128

503-565-4080

[hamerasinghe@msd.k12.or.us](mailto:hamerasinghe@msd.k12.or.us)

**Please include the following information with your quote:**

Vendor name and address

SPIN Number

Detailed description of proposed equipment with line items for each component

Total for all items

Signature with printed name and title