**North Santiam School District**

**Network Cabling**

SUBMIT PROPOSAL TO:

North Santiam School District

ATTN: Steve Burkleo

1155 N. 3rd Ave

Stayton, Oregon 97383

503-769-4267

**DEADLINE DATE:** March 12, 2024 at 4 p.m. Pacific Standard Time



Bidder Name (Company)



Address City State Zip Code



Signature of member authorized to sign for firm (Title).

(I certify that I have proposed according to the specifications and conditions of this proposal).



Doing Business under the Company Name of:



Telephone Number

Proposals are to be submitted via email to [erate@nsantiam.k12.or.us](mailto:erate@nsantiam.k12.or.us)

Subject: **Proposal - Network Cabling**

Include Vendor Contact name and address.

**SUPPORTING DOCUMENTATION**

**Network Cabling**

# TABLE OF CONTENTS

|  |  |
| --- | --- |
| **Part I** | **GENERAL INFORMATION** |
| **Part II** | **REQUIRED INFORMATION** |
| **Part III** | **CRITERIA FOR SELECTION** |
| **Part IV** | **TIMELINE AND IMPLEMENTATION GUIDELINE** |

**PART I**

# GENERAL INFORMATION

**I-1. Purpose.** This request for proposals provides interested parties with sufficient information to enable them to prepare and submit proposals for consideration by North Santiam School District to satisfy the need for network cabling. On-site walk-through is required.

**I-2. Issuing Office.** This supporting documentation is issued by North Santiam School District, ATTN: Steve Burkleo, 1155 N. 3rd Ave, Stayton, OR, 503-769-4267, erate@nsantiam.k12.or.us Email is the preferred method of communication.

**I-3. Scope.** This supporting documentation contains instructions governing the proposals to be submitted and the materials to be included therein; a description of the service to be provided; requirements which must be met to be eligible for consideration.

# PART II REQUIRED INFORMATION

**II-1 SCOPE AND DESCRIPTION**

North Santiam School District seeks proposals to install network cabling at the following locations:

**Stayton High School - 757 W Locust St, Stayton, OR 97383**

Total approximate feet of twisted pair cable: 2000 feet

Total approximate feet of fiber optic cable: 2000 feet

New cabling to be run from central MDF/IDF location to classrooms, building exterior and hallway locations. Minimum Category 6 solid copper cable and single mode fiber optic cable.

**II-1 Mandatory Walkthrough**

All proposers are required to schedule a mandatory site walkthrough. These will be scheduled individually with Steve Burkleo and coordinated through: **erate@nsantiam.k12.or.us**

**PART III**

# CRITERIA FOR SELECTION

The proposals will be reviewed by North Santiam School District’s Technology Team.

The following elements will be the primary consideration in evaluating proposals and in the selection of a Vendor

* Price of eligible goods/services (50%)
* Compatibility with current infrastructure (20%)
* Experience (as evidenced by references, vendor partnerships) (15%)
* Expertise (comprehensive bid, E‐rate familiarity, personnel qualifications) (10%)
* Ability to provide training, set-up, and maintenance (5%)

Proposals are to be submitted to North Santiam School District by 4:00 pm on March 12, 2024. In the event that too few bids are received after the 28 day waiting window, applicants may extend the bid deadline with appropriate notice to the vendor(s).

**PART IV**

# TIMELINE AND IMPLEMENTATION GUIDELINE

The implementation time for this project should be such that all work be completed by September 30, 2025 (pending USAC approval of application)