

LINN BENTON LINCOLN EDUCATION SERVICE DISTRICT  
REGULAR BOARD MEETING  
September 14, 2016, 6:00 PM  
905 4<sup>th</sup> Ave. SE  
Albany, OR

**AGENDA**

“LBL ESD Board of Directors, Superintendent and staff serve districts, schools and students by providing equitable, flexible and effective educational services through economy of scale.”

**A. 5:50 PM, EXECUTIVE SESSION** Per ORS 192.660(2)(f) to consider records exempt by law from public inspection

**B. 6:00 PM, REGULAR SESSION** - Terry Deacon, Chair

1. Welcome and Introductions
2. Pledge of Allegiance
3. Public Comment

The ESD Board is interested in hearing from the public and will do so at this time on the agenda. The Board requests that patrons limit their comments to three minutes. Please come to the table and give your name and address for the record. If a response to your concern requires action of the ESD Board or the gathering of information, it may be placed on a future agenda. Personnel matters may not be discussed in public at a Board meeting. Patrons who have personnel concerns should share them directly with the Board Chair or the ESD Superintendent.

**C. CLERK'S ITEMS OF BUSINESS** - Mary McKay, Superintendent

1. Consent Agenda

- a. Approval of Regular Board Meeting Minutes from August 10, 2016
- b. Approval of Board Work Session Meeting Minutes from August 27, 2016
- c. Approval of Personnel Report
- d. Approval of Second Reading of Policy BBFA, Board Member Ethics and Conflict of Interest
- e. Approval of Second Reading of Policy BBFB, Board Member Ethics and Nepotism
- f. Approval of Second Reading of Policy GBC, Staff Ethics
- g. Approval of Claims Paid for August
- h. Approval of Out-of-State Travel Request for Danielle Pappas, Special Education and Evaluation Services Program, to attend the National Association of School Psychologists (NASP) Conference in San Antonio, Texas on February 21 -24, 2017
- i. Approval of Out-of-State Travel Request for Rebecca Henry, Special Education and Evaluation Services Program, to attend the NASP Conference in San Antonio, Texas on February 21-24, 2017
- j. Approval of Out-of-State Travel Request for Julie Wickwire, Special Education and Evaluation Services Program, to attend the NASP Conference in San Antonio, Texas on February 21-24, 2017
- k. Approval of Out-of-State Travel Request for Laura Thomson, Cascade Regional, to attend the American Speech-Language Hearing Association (ASHA) Convention in Philadelphia, PA on November 17-19, 2016
- l. Accept Donation of \$485.00 and any additional funds related to Farm Home School in memory of Charles Kipper

**ACTION: Approval of Consent Agenda**

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**D. REPORTS**

1. New Employee Video - Bonny Ray, Human Resources Program Assistant Manager
2. Facilities Update - Bonny Ray, Human Resources Program Assistant Manager
  - a. Lead Testing in Water
  - b. Summer Projects
3. Classified Evaluation and Professional Growth Process - Vicki Harlos, Chief Human Resources Officer
4. Early Retirement Benefit Report – Vicki Harlos, Chief Human Resources Officer
5. LBL Employee Job Descriptions – Vicki Harlos, Chief Human Resources Officer
6. Business Office Matters – Jackie Olsen, Chief Financial Officer
  - a. August Financial Statements
  - b. LBL Budget Committee Members

**E. POLICIES**

1. First Reading Policy GCDA/GDDA, Criminal Records Checks/Fingerprinting, Vicki Harlos, Chief Human Resources Officer
2. Review Administrative Regulation GCDA/GDDA-AR, Criminal Records Checks/Fingerprinting, Vicki Harlos, Chief Human Resources Officer
3. First Reading Policy IKF, Graduation Requirements, Don Dorman, Assistant Superintendent
4. Review Administrative Regulation IKF-AR, Graduation Requirements, Don Dorman, Assistant Superintendent

**F. BOARD**

1. Zone 2 Board Member Position
2. August Work Session Follow-up
3. Oregon Association of Education Service Districts (OAESD) Governance Council Meeting
4. Oregon School Board Association (OSBA) Fall Regional Meeting Attendance on September 20, 2016

**D. REPORTS CONTINUED.....**

7. Superintendent’s Report – Mary McKay, Superintendent
  - a. Strategic Plan Tasks and Activities
  - b. COSA Joint Meeting of Steering Committees of the Funding Coalition and the Vision and Policy Coalition
  - c. Farm Home School Update
  - d. Leadership Council Meeting
  - e. LBL Fall Inservice

**G. FOR INFORMATION ONLY**

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**H. EXECUTIVE SESSION**

Directors may go into Executive Session, as ordered by the Board Chair, immediately preceding, during, or after a regular ESD Board meeting to discuss legal matters and/or matters pertaining to personnel under authority of Oregon Law, 1972, ORS 192.660, ( ):

- (a) To consider employment
  - (b) To consider discipline of employee(s)
  - (d) To consider labor negotiations
  - (e) To consider real property transactions
  - (f) To consider exempt records
  - (g) To consider trade/commerce/competitive business
  - (h) To consider attorney litigation
  - (i) To consider Superintendent evaluation
  - (k) To consider matters relating to school safety that responds to safety threats made toward a school
- ORS 332.061 (1) Expulsion of Student

**I. IMPORTANT DATES**

- 1. Tuesday, September 20, 2016, OSBA Fall Regional Meeting, LBL ESD, 6:00 p.m.
- 2. Tuesday, October 4, 2016, Leadership Council Meeting, 9:00 a.m. – 12 p.m.
- 3. Wednesday, October 12, 2016, Regular Board Meeting
- 4. Monday, October 17, 2016, Financial Planning Work Group, 4:00 p.m. – 6:00 p.m.
- 5. Tuesday, October 18, 2016, Leadership Council Professional Development, 10:00 a.m. – 12:00 noon
- 6. Wednesday, November 9, 2016, OAESD Governance Council, 5:30 p.m. – 6:30 p.m.
- 7. Thursday, November 10, 2016, OAESD Superintendent and Board Summit, Portland, Oregon, 9:00 a.m. – 4:00 p.m.
- 8. Thursday, November 10, 2016 – Sunday, November 13, 2016, OSBA 70<sup>th</sup> Annual Conference, Portland, Oregon
- 9. Wednesday, November 16, 2016, Regular Board Meeting
- 10. Wednesday, November 30 – Saturday, December 3, 2016, AESA 31<sup>st</sup> Annual Conference, Savannah, Georgia

**J. FUTURE AGENDA ITEMS**

- 1.

**K. FUTURE WORK SESSION ITEMS**

- 1.
- 2.