

LINN BENTON LINCOLN EDUCATION SERVICE DISTRICT
REGULAR BOARD MEETING
December 13, 2016, 6:00 PM
BOARD ROOM
905 4th Avenue SE, Albany, OR

AGENDA

“LBL ESD serves districts, schools, and students by providing equitable, flexible, and effective educational services through economy of scale.”

A. 5:40 PM, EXECUTIVE SESSION Per ORS 192.660(2)(f) to consider records exempt by law from public inspection and (2)(h) to consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.

B. 6:00 PM, REGULAR SESSION - Terry Deacon, Chairperson

1. Welcome and Introductions
2. Pledge of Allegiance
3. Public Comment

The ESD Board is interested in hearing from the public and will do so at this time on the agenda. The Board requests that patrons limit their comments to three minutes. Please complete a card at the entrance to request to speak. When speaking please begin with your name and address for the record. If a response to your concern requires action of the ESD Board or the gathering of information, it may be placed on a future agenda. Personnel matters may not be discussed in public at a Board meeting. Patrons who have personnel concerns should share them directly with the Board Chair or the ESD Superintendent.

C. CLERK'S ITEMS OF BUSINESS - Mary McKay, Superintendent

1. Consent Agenda
 - a. Approval of Regular Board Meeting Minutes from November 15, 2016
 - b. Approval of Personnel Report
 - c. Adopt Second Reading of Policy KG, Use of ESD Facilities
 - d. Adopt Second Reading of Policy JHCDA, Prescription Medications
 - e. Adopt Second Reading of Policy IGBAF, Special Education – Individualized Education Program (IEP)
 - f. Adopt First Reading of Policy BCD, Board-Superintendent Relationship
 - g. Adopt First Reading of Policy DLC, Allowable Expense and/or Reimbursements
 - h. Approval of November Claims Paid
 - i. Approval of Out-of-State Travel for Jill Luther, Early Intervention/Early Childhood Special Education Program, to attend the National Training Institute Conference for Effective Practices on April 2 through 7, 2017 in St. Petersburg, Florida.

ACTION: Approve Consent Agenda

D. REPORTS

1. Student and Family Support Services Program Presentation on Medicaid Administrative Claiming – Ann Lavond, Program Administrator

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2. Administrative/Specialist Employee Handbook – Vicki Harlos, Chief Human Resources Officer

ACTION: Approval of the Administrative/Specialist Employee Handbook

3. 2017-2018 Local Service Plan – Mary McKay, Superintendent

ACTION: Approve 2017-2018 LBL Local Service Plan

4. 2017-2018 and 2018-2019 Work Calendars – Vicki Harlos, Chief Human Resources Officer

ACTION: Approve 2017-2018 and 2018-2019 Work Calendars

5. Business Office Matters – Jackie Olsen, Chief Financial Officer

- a. November Financial Reports to the Board
- b. November Revenue Forecast
- c. Governor’s Budget, December 1, 2016
- d. Lead in Water Testing Reimbursement

E. POLICIES

1. First Reading Policy GCBDC/GDBDC, Domestic Violence/Harassment/Sexual Assault/Stalking Leave, Vicki Harlos, Chief Human Resources Officer
2. Review Administrative Regulation GCBDC/GDBDC-AR, Employee Request for Domestic Violence/Harassment/Sexual Assault or Stalking Leave, Vicki Harlos, Chief Human Resources Officer
3. First Reading Policy BBB, Board Elections, Mary McKay, Superintendent
4. First Reading Policy BBF, Board Member Standards of Conduct and Working Agreements, Mary McKay, Superintendent
5. First Reading Policy CB, Superintendent, Mary McKay, Superintendent
6. First Reading Policy CBA, Qualifications and Duties of the Superintendent, Mary McKay, Superintendent
7. First Reading KGB, Public Conduct on ESD Property, Don Dorman, Assistant Superintendent
8. Policy DLC, Allowable Expense and/or Reimbursements – in Consent Agenda on pg. 1
9. Review Administrative Regulation DLC-AR, Expense Reimbursements, Jackie Olsen, Chief Financial Officer

F. BOARD OF DIRECTORS

1. LBL Board Handbook – Oct. 26, 2016 Work Session Follow-Up
2. LBL Board Appreciation Dinner, January 10, 2017 – 5:00 pm

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3. Confederation of School Administrators (COSA) 2016 School Law Conference Report, David Dunsdon, Director
4. Oregon Association of Education Service Districts Legislative Platform and P-20 Support Network Concept
5. Governor’s Council on Educator Advancement Report
6. Legislative Update

D. REPORTS CONTINUED.....

6. Superintendent’s Report – Mary McKay, Superintendent
 - a. Farm Home School Update, Don Dorman, Assistant Superintendent
 - b. All Staff Inservice, Don Dorman Assistant Superintendent
 - c. Strategic Plan Tasks and Activities
 - d. Leadership Council
 - e. Valley Coast Superintendent Association (VCSA)
 - f. LBL 2016-2017 Program Summaries
 - g. Superintendent Communication Outreach Work Group
 - h. Association of Educational Service Agencies Conference

G. FOR INFORMATION ONLY

1. National P-3 Institute Professional Development Report, Debbie McPheeters, Early Intervention/Early Childhood Special Education Program Administrator
2. 2016 Association of Speech-Language Hearing Association (ASHA) Convention Professional Development Report, Laura Thomson, Augmentative Communication Specialist, Cascade Regional Program

H. IMPORTANT DATES

1. Friday, December 16, 2016 – LBL Winter Inservice – 9:00 a.m. – 12:00 noon
2. Friday, December 23, 2016 and Monday, December 26, 2016; Friday, December 30, 2016 through Monday, January 2, 2017 - LBL Closed for Winter Holiday
3. Thursday, January 5, 2017 – Annual Performance Work Group Meeting, 12:30 – 2:30 p.m., Board Room
4. Tuesday, January 10, 2017 –Leadership Council Meeting, 9:00 a.m. – 12:00 p.m.
5. Tuesday, January 10, 2017 – 5:00 p.m. -- Board Appreciation Dinner – CR 2 & CR 3; Regular Board Meeting, 6:00 p.m. Board Room
6. Tuesday, February 7, 2017 – Leadership Council Meeting, 9:00 a.m. – 12:00 p.m.

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7. Wednesday, February 8, 2017 – Superintendent Financial Planning Work Group Meeting, 4:00 -6:00 p.m.
8. Tuesday, February 14, 2017 – Regular Board Meeting, 6:00 p.m.

I. FUTURE AGENDA ITEMS

J. FUTURE WORK SESSION TOPICS