

LINN BENTON LINCOLN EDUCATION SERVICE DISTRICT  
REGULAR BOARD MEETING  
June 13, 2017, 6:00 PM  
BOARD ROOM  
905 4th Avenue SE, Albany, OR

“LBL serves districts, schools and students by providing equitable, flexible, and effective educational services through economy of scale.”

**A. EXECUTIVE SESSION PER ORS 192.660 (2)(i)** to review and evaluate the performance of the chief executive officer or any other public officer, employee or staff member, unless the person whose performance is being reviewed and evaluated requests an open hearing; (2)(d) to conduct deliberations with persons designated by the governing body to carry on labor negotiations; (2)(e) to conduct deliberations with persons designated by the governing body to negotiate real property transactions; (2)(h) to consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed; and (2)(b) to consider the dismissal or disciplining of, or to hear complaints or charges brought against a public officer, employee, staff member or individual agent who does not request an open hearing.

**B. 6:00 PM, REGULAR SESSION** - Terry Deacon, Board Chair

1. Welcome and Introductions
2. Pledge of Allegiance
3. Special Recognition: Terry Deacon, Board Chair
4. Comments from the Public

The ESD Board is interested in hearing from the public and will do so at this time on the agenda. The Board requests that patrons limit their comments to three minutes. Please complete a card at the entrance to request to speak. When speaking, please begin with your name and address for the record. If a response to your concern requires action of the ESD Board or the gathering of information, it may be placed on a future agenda. Personnel matters may not be discussed in public at a Board meeting. Patrons who have personnel concerns should share them directly with the Board Chair or the ESD Superintendent.

**C. 6:05 OPEN PUBLIC HEARING ON THE 2017-2018 BUDGET** - Terry Deacon, Board Chair

Oral and/or written testimony will be requested at the start of the hearing and periodically throughout the meeting.

**D. CLERK'S ITEMS OF BUSINESS** - Supt. McKay

1. Consent Agenda
  - a. Approval of Regular Board Meeting Minutes from May 9, 2017
  - b. Approval of Personnel Report
  - c. Approval of May Claims Paid
  - d. Approval of Out-of-State Travel Request for Karen Cunningham, Occupational Therapist, Cascade Regional Program, to attend Beckman Oral Motor (feeding disorders) Assessment and Treatment at Kadlec Healthplex in Richland, WA on November 4-5, 2017

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- e. Approval of Out-of-State Travel Request for Mary Austin, Occupational Therapist, Cascade Regional Program, to attend Intensive Mentorship Program with Star Institute for Sensory Processing Disorder at the STAR Institute in Greenwood Village, CO on August 6 - 12, 2017
- f. Approval of Out-of-State Travel Request for Jackie Olsen, Chief Financial Officer, LBL ESD, to attend Association of School Business Officials International Conference in Denver, CO on September 21 – 25, 2017
- g. Approval of donation of the City of Newport Public Works valued at \$1,000 to Student and Family Support Program for the Waldport School Food Pantry.

**ACTION: Approve Consent Agenda**

**F. REPORTS**

- 1. Early Intervention/Early Childhood Special Education Program will present Early Childhood Positive Behavior Instructional Supports (PBIS) – Marian Aiken, Early Intervention/Early Childhood Special Education (EI/ECSE) Specialist
- 2. 2016-2017 Annual Performance Review Consultant Report – Susan Waddell, Consultant
- 3. 2016-2017 Superintendent Evaluation – Susan Waddell, Consultant
- 4. Business Office Matters, Jackie Olsen, Chief Financial Officer
  - a. Revenue Forecast
  - b. May 2017 Financial Statements

**G. BOARD**

- 1. May 2017 Special Election Results
- 2. Board of Director Oath of Office
- 3. Board Leadership Succession
- 4. Recruitment of Superintendent
  - ACTION: Determine coordination process**
- 5. Legislative Update
- 6. OAESD Governance Council Meeting and Conference Debrief
- 7. 2017-2018 LBL Board of Directors Meeting Schedule
  - ACTION: Adopt 2017-2018 LBL Board of Directors Meeting Schedule**
- 8. Board Retreat/Work Session Topics

**H. CLOSE PUBLIC HEARING on 2017-2018 BUDGET** – Terry Deacon, Board Chair

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**G. BOARD CONTINUED ...**

9. Resolution No. 5-1617, Adopting the Budget and Making Appropriations for Fiscal Year 2017-2018

**ACTION: Adopt Resolution No. 5-1617, Adopting the Budget and Making Appropriations for Fiscal Year 2016-2017**

10. Impose Tax

**ACTION: Adopt Resolution No. 6-1617, Impose Tax**

11. Designate Certain Fund Balances in Accordance with GASB 54 Requirements

**ACTION: Adopt Resolution No. 7-1617, Designate Certain Fund Balances in Accordance with GASB 54 Requirement**

**F. REPORTS CONTINUED ...**

5. Superintendent's Report - Supt. McKay
- a. Strategic Plan Tasks and Activities
  - b. LBL Spring In-service Agenda
  - c. Leadership Council
  - d. Valley Coast Superintendents Association

**I. EXECUTIVE SESSION**

Directors may go into Executive Session, as ordered by the Board Chair, immediately preceding, during, or after a regular ESD Board meeting to discuss legal matters and/or matters pertaining to personnel under authority of Oregon Law, 1972, ORS 192.660, ( ):

- (a) To consider employment
- (b) To consider discipline of employee(s)
- (d) To consider labor negotiations
- (e) To consider real property transactions
- (f) To consider exempt records
- (g) To consider trade/commerce/competitive business
- (h) To consider attorney litigation
- (i) To consider Superintendent evaluation
- (k) To consider matters relating to school safety that responds to safety threats made toward a school. ORS 332.061 (1) Expulsion of Student

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**J. IMPORTANT DATES**

1. Friday, June 16, 2017, Spring In-service - 9:00 am – 11:30 am
2. Wednesday, August 9 and Thursday, August 10, 2017, Leadership Council Retreat, Adair Village Clubhouse
3. Saturday, August 26, 2017, Board Retreat/Work Session, Oregon State Credit Union, Corvallis
7. Tuesday, August 29, 2017, Fall In-service, 9:00 am – 11:30 am
8. Thursday-Sunday, November 9-12, 2017, 70<sup>th</sup> Annual OSBA Convention, Portland Marriott Downtown Waterfront, Portland, Oregon
9. Thursday - Saturday, November 30-December 2, 2017, AESA 31<sup>st</sup> Annual Conference, J.W. Marriott Hill Country, San Antonio, Texas

**K. FUTURE AGENDA ITEMS**

- 1.
- 2.