

LINN BENTON LINCOLN EDUCATION SERVICE DISTRICT
REGULAR BOARD MEETING
September 12, 2017, 6:00 PM
905 4th Ave. SE
Albany, OR

AGENDA

“LBL ESD Board of Directors, Superintendent and staff serve districts, schools and students by providing equitable, flexible and effective educational services through economy of scale.”

A. 6:00 PM, REGULAR SESSION - Heather Search, Chairperson

1. Welcome and Introductions
2. Pledge of Allegiance
3. Public Comment

The ESD Board is interested in hearing from the public and will do so at this time on the agenda. The Board requests that patrons limit their comments to three minutes. Please complete a card at the entrance to request to speak. When speaking, please begin with your name and address for the record. If a response to your concern requires action of the ESD Board or the gathering of information, it may be placed on a future agenda. Personnel matters may not be discussed in public at a Board meeting. Patrons who have special concerns should share them directly with the Board Chair or the ESD Superintendent.

B. CLERK'S ITEMS OF BUSINESS - Mary McKay, Superintendent

1. Consent Agenda
 - a. Approval of Regular Board Meeting Minutes from August 8, 2017
 - b. Approval of Board Work Session Meeting Minutes from August 26, 2017
 - c. Approval of Personnel Report
 - d. Approval of Second Reading Policy *EBBB, Injury/Illness Reports*
 - e. Approval of Second Reading Policy *GCBDA/GDBDA, Family Medical Leave*
 - f. Approval of Second Reading Policy *KN, Relations with Law Enforcement Agencies*
 - g. Approval of Claims Paid for August 2017
 - h. Approval of donation of paper notepads valued at \$1,125.00 to LBL ESD from Refrigeration Engineers & Technicians Association
 - i. Approval of donation of \$1,944.00 to Student and Family Support Services Program from Kroger, Fred Meyer
 - j. Approval of Out-of-State travel for Jenny-Lynne Peterson, Speech Language Pathologist, Early Intervention/Early Childhood Special Education, to attend the PROMPT Institute workshop on October 18-20, 2017 in Seattle, WA

ACTION: Approval of Consent Agenda

C. REPORTS

1. Business Office Matters, Jackie Olsen, Chief Financial Officer
 - a. August 2017 Financial Statements
 - b. Resolution 02-1718
ACTION: Approve Resolution 02-1718, Adopting the Budget and Making Appropriations for Fiscal Year 2017-18
 - c. Resolution 03-1718
ACTION: Approve Resolution 03-1718, Adopting a Supplemental Budget for Fiscal Year 2017-18

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C. REPORTS CONTINUED

2. Equity, Diversity, and Inclusion Leadership Committee, Vickie Harlos, Chief Human Resource Officer
3. LBL Employee Job Descriptions, Vickie Harlos, Chief Human Resource Officer

D. POLICIES

1. First Reading Policy JECAC, Staff/Student/Parent Relations, Don Dorman, Assistant Supt.
2. First Reading Policy ING, Animals/Service Animals in ESD Facilities, Don Dorman, Assistant Supt.
3. Review Administrative Regulation ING-AR, Service Animals in ESD Facilities, Don Dorman, Assistant Supt.
4. First Reading Policy IGBI, Bilingual Education, Don Dorman, Assistant Supt.

E. BOARD

1. Superintendent Search Consultant Selection
ACTION: Approval of Superintendent Search Consultant
2. Appoint 2018-2019 Zone 2 Budget Committee Position
ACTION: Appoint 2018-2019 Zone 2 Budget Committee Position
3. Nominations for Oregon School Board Association (OSBA) Legislative Policy Committee and Board of Directors
4. Oregon Association of Education Service Districts (OAESD) Governance Council Meeting, September 7, 2017
5. August Work Session Follow-up
6. Board Chairperson Appointments for 2017-18 Superintendent Work Groups
7. Oregon School Board Association (OSBA) Fall Regional Meeting Attendance on Tuesday, September 19, 2017, 5:45 p.m.
8. Oregon Association of Education Service Districts (OAESD) Superintendent and Board Summit, Portland Marriott Downtown, November 9, 2017, 8:30 a.m. – 4:30 p.m.
9. AESA 32nd National Conference, San Antonio, Texas, Thursday, November 30, 2017 – Saturday, December 2, 2017

C. REPORTS CONTINUED.....

4. Superintendent’s Report – Mary McKay, Superintendent
 - a. Strategic Plan Tasks and Activities
 - b. COSA (Confederation of School Administrators) – OASE (Oregon Association of School Executives) ELC (Education Leadership Coalition) Meeting, August 25, 2017
 - c. Fall All-Staff In-Service
 - d. Leadership Council Meeting, Tuesday, September 12, 2017

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F. FOR INFORMATION ONLY

1. Written Report on Strengthening Students Functional Vision and Visual Perceptual Skills to Increase Student Learning, submitted by Leslie Looney, Occupational Therapist, Cascade Regional Program.
2. OAESD State Map

G. EXECUTIVE SESSION

Directors may go into Executive Session, as ordered by the Board Chair, immediately preceding, during, or after a regular ESD Board meeting to discuss legal matters and/or matters pertaining to personnel under authority of Oregon Law, 1972, ORS 192.660, ():

- (a) To consider employment
- (b) To consider discipline of employee(s)
- (d) To consider labor negotiations
- (e) To consider real property transactions
- (f) To consider exempt records
- (g) To consider trade/commerce/competitive business
- (h) To consider attorney litigation
- (i) To consider Superintendent evaluation
- (k) To consider matters relating to school safety that responds to safety threats made toward a school, ORS 332.061 (1) Expulsion of Student

H. IMPORTANT DATES

1. Tuesday, September 19, 2017, OSBA Fall Regional Meeting, LBL ESD, 5:45 p.m.
2. Tuesday, October 3, 2017, Leadership Council Meeting, 9:00 a.m. – 12 p.m.
3. Tuesday, October 10, 2017, Regular LBL Board Meeting 6:00 p.m.
4. Tuesday, October 17, 2016, Leadership Council Professional Development, 9:00 a.m. – 12:00 p.m.
5. Thursday, November 9, 2017, OAESD Governance Council Meeting, Portland, Oregon, 7:30 a.m. – 8:30 a.m.
6. Thursday, November 9, 2017, OAESD Superintendent and Board Summit, Portland, Oregon, 8:30 a.m. – 4:30 p.m.
7. Thursday, November 9, 2017 – Sunday, November 12, 2017, OSBA 71st Annual Conference, Portland, Oregon
8. Tuesday, November 14, 2017, 6:00 p.m., LBL Regular Board Meeting
9. Thursday, November 30 – Saturday, December 2, 2017, AESA 32nd National Conference, San Antonio, Texas

I. FUTURE AGENDA ITEMS

- 1.

J. FUTURE WORK SESSION ITEMS

- 1.