

LINN BENTON LINCOLN EDUCATION SERVICE DISTRICT  
REGULAR BOARD MEETING  
November 14, 2017, 6:00 PM  
905 4<sup>th</sup> Ave. SE  
Albany, OR

“LBL ESD Board of Directors, Superintendent and staff serve districts, schools and students by providing equitable, flexible and effective educational services through economy of scale.”

**5:50 PM, EXECUTIVE SESSION** – Heather Search Chairperson

Per ORS 192.660(2)(d) to conduct deliberations with persons designated by the governing body to carry on labor negotiations.

**A. 6:00 PM, REGULAR SESSION** – Heather Search, Chairperson

1. Welcome and Introductions
2. Pledge of Allegiance
3. Public Comment
4. The ESD Board is interested in hearing from the public and will do so at this time on the agenda. The Board requests that patrons limit their comments to three minutes. Please complete a card at the entrance to request to speak. When speaking please begin with your name and address for the record. If a response to your concern requires action of the ESD Board or the gathering of information, it may be placed on a future agenda. Personnel matters may not be discussed in public at a Board meeting. Patrons who have personnel concerns should share them directly with the Board Chair or the ESD Superintendent.

**B. CLERK’S ITEMS OF BUSINESS** – Mary McKay, Superintendent

1. Consent Agenda
  - a. Approval of Regular Board Meeting Minutes from October 10, 2017
  - b. Approval of Board Work Session Minutes from October 17, 2017
  - c. Approval Personnel Report
  - d. Adopt Second Reading of Policy EDC/KGF, Authorized Use of ESD Equipment and Materials
  - e. Adopt Second Reading of Policy IGBAC, Special Education, Personnel Development
  - f. Approval of Second Reading of Policy GBMA, Whistleblower
  - g. Approval of Claims Paid for October 2017

**ACTION: Approve Consent Agenda**

**C. REPORTS**

1. Business Office Matters – Jackie Olsen, Chief Financial Officer
  - a. October 2017 Financial Statement
  - b. 2018-2019 LBL Budget Calendar

**ACTION: Approve 2018-2019 LBL Budget Calendar**

- c. Business Information System Financial Plan

2. Superintendent – Mary McKay, Superintendent
  - a. Report
  - b. District Service Summaries

#### **D. BOARD**

1. Appoint 2018-2019 Zone 1 Budget Committee Position

**ACTION: Appoint 2018-2019 Zone 1 Budget Committee Position**

2. Appoint 2018-2019 Zone 4 Budget Committee Position

**ACTION: Appoint 2018-2019 Zone 4 Budget Committee Position**

3. Oregon School Board Association (OSBA):
  - a. Oregon School Board Association Board of Directors Position 10

**ACTION: LBL Board of Directors vote to elect Board of Directors Position 10**

- b. Oregon School Board Association Legislative Policy Committee Position 10

**ACTION: LBL Board of Directors vote to elect Legislative Policy Committee Position 10**

- c. Resolution No. 04-17-18 which reorganizes the Oregon School Boards Association as a non-profit corporation and adopts the proposed 2017 bylaws

**ACTION: Adopt Resolution No. 04-1718 to Reorganize the Oregon School Boards Association as a Non-Profit Corporation and Adopt the Proposed 2017 Bylaws.**

4. Superintendent Position Opening

**ACTION: Declare Superintendent position open**

5. Superintendent Search – Hank Harris, Associate with Hazard, Young, Attea & Associates
  - a. Leadership Profile and desired Superintendent candidate qualities
  - b. Superintendent search calendar
  - c. Superintendent search process

6. **OPEN PUBLIC COMMENT**

7. **CLOSE PUBLIC COMMENT**

**ACTION: Approve Superintendent Candidate Qualities**

**ACTION: Approve Superintendent Search Calendar**

#### **E. FOR INFORMATION ONLY**

- a. Association of Business Officials (ASBO) Annual Meeting, Out-of-State Professional Development Report, Jackie Olsen, Chief Financial Officer, Business Services
- b. Written report from Prompts for Restructuring Oral Muscular Phonetic Targets (PROMPT) training in Seattle, Washington, submitted by Jenny-Lynne Peterson, Speech Language Pathologist, Early Intervention/Early Childhood Special Education (EI/ECSE) Program

## **F. EXECUTIVE SESSION**

Directors may go into Executive Session, as ordered by the Board Chair, immediately preceding, during, or after a regular ESD Board meeting to discuss legal matters and/or matters pertaining to personnel under authority of Oregon Law, 1972, ORS 192.660, ( ):

- (a) To consider employment
- (b) To consider discipline of employee(s)
- (d) To consider labor negotiations
- (e) To consider real property transactions
- (f) To consider exempt records
- (g) To consider trade/commerce/competitive business
- (h) To consider attorney litigation
- (i) To consider Superintendent evaluation

To consider matters relating to school safety that responds to safety threats made toward a school  
ORS 332.061 (1) Expulsion of Student

## **G. IMPORTANT DATES**

1. Thursday and Friday, November 23 and November 24, 2017, Closed for Thanksgiving
2. Tuesday, December 12, 2017, Regular Board Meeting, 6:00 PM
3. Monday, December 18, 2017 through Monday January 1, 2018, LBL Winter Break
4. Tuesday, January 9, 2018, Leadership Council Meeting, 9:00 AM – 12:00 PM
5. Tuesday, January 9, 2018, Board Appreciation Dinner, 5:00 PM
6. Tuesday, January 9, 2018, Regular Board Meeting, 6:00 PM
7. Thursday, February 1, 2018, Superintendent Search, 5:00 PM – 8:00 PM,
8. Monday and Tuesday, February 12 and 13, 2018, Superintendent Search 8:00 AM – 6:00 PM
9. Tuesday, February 13, 2018, Regular Board Meeting, 6:00 PM
10. Saturday, February 24, 2018, and Monday and Tuesday, February 26 and 27, 2018, Superintendent Search, 8:00 AM – 5:00 PM

## **H. FUTURE AGENDA ITEMS**

### **I. FUTURE WORK SESSION TOPICS**

1. Local Service Plan