

LINN BENTON LINCOLN EDUCATION SERVICE DISTRICT  
REGULAR BOARD MEETING  
January 9, 2018, 6:00 PM  
BOARD ROOM  
905 4th Avenue SE, Albany, OR

**AGENDA**

*“LBL ESD Board of Directors, Superintendent and staff serve districts, schools and students by providing equitable, flexible and effective educational services through economy of scale.”*

**5:50 PM, EXECUTIVE SESSION** Per ORS 192.660(2)(d) to conduct deliberations with persons designated by the governing body to carry on labor negotiations; and (2)(h) to consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.

**A. 6:00 PM, REGULAR SESSION** - Heather Search, Chairperson

1. Welcome and Introductions
2. Pledge of Allegiance
3. Public Comment

The ESD Board is interested in hearing from the public and will do so at this time on the agenda. The Board requests that patrons limit their comments to three minutes. Please complete a card at the entrance to request to speak. When speaking please begin with your name and address for the record. If a response to your concern requires action of the ESD Board or the gathering of information, it may be placed on a future agenda. Personnel matters may not be discussed in public at a Board meeting. Patrons who have personnel concerns should share them directly with the Board Chair or the ESD Superintendent.

**B. CLERK'S ITEMS OF BUSINESS** - Mary McKay, Superintendent

1. Consent Agenda
  - a. Approval of Regular Board Meeting Minutes from December 12, 2017
  - b. Approval of Personnel Report
  - c. Adopt Second Reading of Policy *JOB, Personally Identifiable Information*
  - d. Adopt Second Reading of Policy *JOA, Directory Information*
  - e. Adopt Second Reading of Policy *JOC, Legal Names of Students*
  - f. Approval of December 2017 Claims Paid

**ACTION: Approve Consent Agenda**

**C. REPORTS**

1. Program Report, Crisis Response/Prevention Training and Preparedness, Special Education and Evaluation Services (SEES), Kate Marrone, Program Administrator and Allen Mom, School Psychologist
2. Healthy and Safe Schools (HASS) Plan and Annual Statement – Bonny Ray, Program Manager, Facilities Program

**ACTION: Adopt LBL Healthy and Safe Schools Plan**

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3. Business Office Matters – Jackie Olsen, Chief Financial Officer
  - a. December 2017 Financial Reports to the Board

**D. POLICIES**

1. First Reading Policy JHFE, Reporting of Suspected Abuse of a Child, Don Dorman, Assistant Superintendent
2. Review Administrative Regulation JHFE-AR, Reporting of Suspected Abuse of a Child, Don Dorman, Assistant Superintendent
3. First Reading Policy IKF, Graduation Requirements, Don Dorman, Assistant Superintendent
4. Review Administrative Regulation IFK-AR, Graduation Requirements, Don Dorman, Assistant Superintendent
5. First Reading Policy EBC, Emergency Plan, Bonny Ray, Program Manager, Facilities
6. First Reading Policy GCPB/GDPB, Resignation of Staff, Vicki Harlos, Chief Human Resource Officer
7. First Reading Policy KBA, Public Records, Jackie Olsen, Chief Financial Officer
8. Review Administrative Regulation KBA-AR, Public Records, Jackie Olsen, Chief Financial Officer
9. First Reading Policy DJ, District Purchasing, Jackie Olsen, Chief Financial Officer

**E. BOARD OF DIRECTORS**

1. Oregon School Board Association (OSBA) Election Results
2. Oregon Association of Education Service Districts (OAESD)
  - a. Constitution
  - b. P-20 Network - Chronic Absenteeism
  - c. Superintendent Meeting, 1/4/2018
3. Legislature Update
4. Superintendent Search
5. Financial Planning Superintendent Work Group

**C. REPORTS CONTINUED.....**

3. Superintendent’s Report – Mary McKay, Superintendent
  - a. Board Recognition
  - b. Strategic Plan Tasks and Activities
  - c. Valley Coast Superintendent Association (VCSA)

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**F. FOR INFORMATION ONLY**

1. Written Professional Development Report, American Association of School Librarians Annual Conference, Phoenix, Arizona, Dana Zachary, Media Services Specialist.

**G. EXECUTIVE SESSION**

Directors may go into Executive Session, as ordered by the Board Chair, immediately preceding, during, or after a regular ESD Board meeting to discuss legal matters and/or matters pertaining to personnel under authority of Oregon Law, 1972, ORS 192.660, ( ):

- a. To consider employment
- b. To consider discipline of employee(s)
- d. To consider labor negotiations
- e. To consider real property transactions
- f. To consider exempt records
- g. To consider trade/commerce/competitive business
- h. To consider attorney litigation
- i. To consider Superintendent evaluation
- k. To consider matters relating to school safety that responds to safety threats made toward a school

ORS 332.061 (1) Expulsion of Student

**H. IMPORTANT DATES:**

1. Friday, January 19 – Sunday, January 21, 2018, Oregon School Board Association (OSBA) Board of Directors and Legislative Policy Committee Meeting
2. Thursday, February 1, 2018, OAESD Governance Council Meeting, 9:00 AM – 12:00 PM
3. Thursday, February 1, 2018, Superintendent Search, 5:00 PM – 8:00 PM
4. Tuesday, February 6, 2018, Leadership Council Meeting, 9:00 AM – 12:00 PM
5. Monday and Tuesday, February 12 and 13, 2018, Superintendent Search 8:00 AM – 6:00 PM
6. Tuesday, February 13, 2018, Regular Board Meeting, 6:00 PM
7. Saturday, February 24, 2018, and Monday and Tuesday, February 26 and 27, 2018, Superintendent Search, time to be determined
8. Tuesday, March 6, 2018, Leadership Council Meeting 9:00 AM – 12:00 PM
9. Tuesday, March 13, 2018, Regular Board Meeting, 6:00 PM
10. Monday, March 26 – Friday, March 30, 2018, Spring Break

**I. FUTURE AGENDA ITEMS**

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**J. FUTURE WORK SESSION TOPICS**