

LINN BENTON LINCOLN EDUCATION SERVICE DISTRICT
REGULAR BOARD MEETING
April 10, 2018 6:00 PM
BOARD ROOM
905 4th Avenue SE, Albany, OR

AGENDA

“LBL ESD Board of Directors, Superintendent and staff serve districts, schools, and students by providing equitable, flexible, and effective educational services through economy of scale.”

5:20 PM EXECUTIVE SESSION – Per ORS 192.660(2)(a) to consider the employment of a public officer, employee, staff member or individual agent; (2)(d) to conduct deliberations with persons designated by the governing body to carry on labor negotiations; and (2)(e) to conduct deliberations with persons designated by the governing body to negotiate real property transactions.

A. 6:00 PM, REGULAR SESSION – Heather Search, Chairperson

1. Welcome and Introductions
2. Pledge of Allegiance
3. Public Comment

The ESD Board is interested in hearing from the public and will do so at this time on the agenda. The Board requests that patrons limit their comments to three minutes. Please come to the table and have your name and address for the record. When speaking, please begin with your name and address for the record. If a response to your concern requires action of the ESD Board or the gathering of information, it may be placed on a future agenda. Personnel matters may not be discussed in public at a Board meeting. Patrons who have personnel concerns should share them directly with the Board Chair or the ESD Superintendent.

B. CLERK'S ITEMS OF BUSINESS - Mary McKay, Superintendent

1. Consent Agenda
 - a. Approval of Regular Board Meeting Minutes from March 13, 2018
 - b. Approval of Personnel Report
 - c. Approval of March 2018 Claims Paid
 - d. Approval of Second Reading of Policy BDDH, Public Comment at Board Meetings
 - e. Approval of Second Reading of Policy GCA, License Requirements
 - f. Approval of Second Reading of Policy GBEB, Communicable Disease - Staff
 - g. Approval of Second Reading of Policy JHCC, Communicable Disease – Students

ACTION: Approve Consent Agenda

C. REPORTS

1. Student and Family Support Services Program, Josh Barbour, Transition Network Facilitator, and Ann Lavond, Program Administrator, Student and Family Support Services Program
2. Capital Improvement Plan, Jackie Olsen, Chief Financial Officer
3. Classified Employee Handbook, Vicki Harlos, Chief Financial Officer

ACTION: Classified Employee Handbook

4. PowerSchool Special Education Records Financial Plan – Jackie Olsen, Chief Financial Officer and Martha Kroessin, Information Systems Program Administrator.

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5. Business Office Matters – Jackie Olsen, Chief Financial Officer
 - a. Financial Statements for March 2018
 - b. Estimates for 2018-2019 Tier 2 Costs
 - c. Banking Request for Proposal

ACTION: Umpqua Bank Contract 7-1-2018 to 6-30-2023

- d. Warehouse

ACTION: Warehouse Purchase and Sale Agreement

- e. Forecast 5 Contract

ACTION: Forecast 5 Contract 7-1-18 to 6-30-21

D. POLICIES

1. First Reading of Policy GBEC, Drug-Free Workplace, Vicki Harlos, Chief Human Resources Officer
2. Review of Administrative Regulation, GBEC-AR, Drug-Free Workplace Procedures, Vicki Harlos, Chief Human Resources Officer
3. First Reading of Policy GCDA/GDDA, Criminal Records Checks/Fingerprinting, Vicki Harlos, Chief Human Resources Officer
4. Review Administrative Regulation, GCDA/GDDA-AR, Criminal Records Checks/Fingerprinting, Vicki Harlos, Chief Human Resources Officer
5. First Reading of Policy GBI, Gifts and Solicitations, Jackie Olsen, Chief Financial Officer
6. First Reading of Policy IGBA, Student with Disabilities – Child Identification Procedures, Don Dorman, Assistant Superintendent
7. Review Administrative Regulation IGBA-AR, Student with Disabilities – Child Identification Procedures, Don Dorman, Assistant Superintendent
8. Provided as reference IGBAG, Special Education – Procedural Safeguards, Don Dorman, Assistant Superintendent
9. Review Administrative Regulation IGBAG-AR, Special Education - Procedural Standards, Don Dorman, Assistant Superintendent
10. First Reading of Policy IGBAH, Special Education – Evaluation Procedures, Don Dorman, Assistant Superintendent
11. Review Administrative Regulation IGBAH-AR, Special Education – Evaluation Procedures, Don Dorman, Assistant Superintendent
12. First Reading of Policy IGBAJ, Special Education – Free Appropriate Public Education, Don

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Dorman, Assistant Superintendent

13. Review Administrative Regulation IGBAJ-AR, Special Education – Free Appropriate Public Education, Don Dorman, Assistant Superintendent

F. BOARD OF DIRECTORS

1. Superintendent Contract

ACTION: Resolution No. 05-1718, Superintendent Contract

2. Oregon Association of Education Service Districts (OAESD)
 - a. Governance Council Meeting
3. Oregon School Boards Association (OSBA) Summer Board Conference, July 20-22, 2018, Bend, Oregon

C. REPORTS CONTINUED ...

6. Superintendent’s Report - Supt. McKay
 - a. Strategic Plan Tasks and Activities
 - b. Superintendent Financial Planning Work Group
 - c. Mid Valley Mid Coast Partnership (MVMCP)
 - d. Leadership Council
 - e. Valley Coast Superintendent Association (VCSA)

G. FOR INFORMATION ONLY

1. 2018 OSBA/Confederation of Oregon School Administrators (COSA) Legislative Report

H. EXECUTIVE SESSION

Directors may go into Executive Session, as ordered by the Board Chair, immediately preceding, during, or after a regular ESD Board meeting to discuss legal matters and/or matters pertaining to personnel under authority of Oregon Law, 1972, ORS 192.660, ():

- a. To consider employment
- b. To consider discipline of employee(s)
- d. To consider labor negotiations
- e. To consider real property transactions
- f. To consider exempt records
- g. To consider trade/commerce/competitive business
- h. To consider attorney litigation
- i. To consider Superintendent evaluation

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- k. To consider matters relating to school safety that responds to safety threats made toward a school
ORS 332.061 (1) Expulsion of Student

I. IMPORTANT DATES

1. Monday, March 26 – Friday, March 30, 2018, Spring Break
2. Tuesday, April 3, 2018, Leadership Council Meeting 9:00 AM – 12:00 PM
3. Tuesday, April 10, 2018, LBL Budget Committee Training Session 4:00 PM – 5:00 PM
4. Tuesday, April 10, 2018, Regular Board Meeting 6:00 PM
5. Tuesday, April 17, 2018, Leadership Council Professional Development Meeting, 9:00 AM – 12:00 PM
6. Thursday, April 26, 2018 to Friday April 27, 2018, VCSA Retreat, Salishan 9:30 AM
7. Tuesday, May 1, 2018, Leadership Council Meeting 9:00 AM – 12:00 PM
8. Tuesday, May 15, 2018, Regular Board Meeting, 5:00 PM followed by Budget Committee Meeting, 6:00 PM
9. Thursday, May 17, 2018 and Friday, May 18, 2018, OAESD Conference, Eagle Crest, Redmond, Oregon
10. Tuesday, May 22, 2018, Budget Committee Meeting, 6:00 PM (if needed)
11. Tuesday, June 5, 2018, Leadership Council Meeting 9:00 AM – 12:00 PM
12. Tuesday, June 12, 2018, Regular Board Meeting, 6:00 PM

J. FUTURE AGENDA ITEMS

K. FUTURE WORK SESSION ITEMS