

LINN BENTON LINCOLN EDUCATION SERVICE DISTRICT
REGULAR BOARD MEETING
June 12, 2018 6:00 PM
BOARD ROOM
905 4th Avenue SE, Albany, OR

AGENDA

“LBL ESD Board of Directors, Superintendent and staff serve districts, schools, and students by providing equitable, flexible, and effective educational services through economy of scale.”

5:15 PM EXECUTIVE SESSION - PER ORS 192.660 (2)(a) to consider the employment of a public officer, employee, staff member or individual agent; and (2)(e) to conduct deliberations with persons designated by the governing body to negotiate real property transactions.

A. 6:00 PM, REGULAR SESSION - Heather Search, Chairperson

1. Welcome and Introductions
2. Pledge of Allegiance
3. Special Recognition: Heather Search, Chairperson
4. Comments from the Public

The ESD Board is interested in hearing from the public and will do so at this time on the agenda. The Board requests that patrons limit their comments to three minutes. Please complete a card at the entrance to request to speak. When speaking, please begin with your name and address for the record. If a response to your concern requires action of the ESD Board or the gathering of information, it may be placed on a future agenda. Personnel matters may not be discussed in public at a Board meeting. Patrons who have personnel concerns should share them directly with the Board Chair or the ESD Superintendent.

B. 6:05 PM, OPEN PUBLIC HEARING ON THE 2018-2019 BUDGET – Heather Search, Board Chairperson. Oral and/or written testimony will be requested at the start of the hearing and periodically throughout the meeting.

C. CLERK'S ITEMS OF BUSINESS - Supt. McKay

1. Consent Agenda
 - a. Approval of Regular Board Meeting Minutes from May 15, 2018
 - b. Approval of Personnel Report
 - c. Approval of May 2018 Claims Paid
 - d. Approval of Second Reading of Policy *GBK/KGC, Prohibited Use, Possession, and Distribution of Tobacco Products*
 - e. Approval of Second Reading of Policy *JFCG/JFCH/JFCI, Use of Tobacco Products, Alcohol, Drugs, and Inhalant Delivery Systems*
 - f. Approval of Second Reading of Policy *JHCD/JHCDA, Medications*
 - g. Approval of Out-of-State travel for Jackie Olsen, Chief Financial Officer, to attend the Association of School Business Officials International (ASBO) Annual Meeting and Expo September 21-24, 2018 in Kissimmee, Florida.

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- h. Approval of Out-of-State travel for Josh Barbour, Transition Network Facilitator, Student and Family Support Services, to attend the Federal Briefing for the Department of Education on Employment and Disability July 19-20, 2018 in Washington D.C.
- i. Approval of donation of a Tumble Forms 2 Jettmobile valued at \$709 to Cascade Regional Program

ACTION: Approve Consent Agenda

D. REPORTS

- 1. Presentation of Associated School Business Officials (ASBO) Certified Administrator of School Finance and Operations (SFO) Certification.
- 2. Early Intervention/Early Childhood Special Education Program (EI/ECSE) presentation on Collaborative Problem Solving in Early Childhood Special Education, Debbie McPheeters, EI/ECSE Program Administrator, and Domini Toney, EI/ECSE Specialist.
- 3. Business Office Matters, Jackie Olsen, Chief Financial Officer
 - a. May 2018 Financial Statements
 - b. Revenue Forecast

E. POLICIES

- 1. First Reading of Policy *IGBAB/JO, Education Records*, Don Dorman, Assistant Superintendent
- 2. Review Administrative Regulation *IGBAB/JO-AR, Education Records/Records of Students with Disabilities Management*, Don Dorman, Assistant Superintendent
- 3. First Reading of Policy *JECAC, Staff/Student/Parent Relations*, Mary McKay, Superintendent
- 4. Provided for reference only, Policy *KBA, Public Records*, Jackie Olsen, Chief Financial Officer
- 5. Review Administrative Regulation, *KBA-AR, Public Records*, Jackie Olsen, Chief Financial Officer
- 6. Rescind Policy *JHCD, Nonprescription Medication*, Don Dorman, Assistant Superintendent
- 7. Rescind Policy *JHCDA, Prescription Medication*, Don Dorman, Assistant Superintendent

**ACTION: Rescind Policy *JHCD, Nonprescription Medication*
Rescind Policy *JHCDA, Prescription Medication***

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F. BOARD

1. Oregon Association of Education Service Districts (OAESD) Governance Council Meeting and Conference Debrief
2. Assistant Superintendent Contract

ACTION: Approve Resolution No. 07-1718, Assistant Superintendent Contract

3. Board Leadership Succession
4. Election of LBL Board Officers for 2018-2019
 - a. Elect LBL Board Chairperson for 2018-2019

ACTION: Elect LBL Board Chairperson for 2018-2019

- b. Elect LBL Board Vice-Chairperson for 2018-2019

ACTION: Elect LBL Board Vice-Chairperson for 2018-2019

5. 2018-2019 LBL Board of Directors Meeting Schedule

ACTION: Adopt 2018-2019 LBL Board of Directors Meeting Schedule

G. CLOSE PUBLIC HEARING on 2018-2019 BUDGET – Heather Search, Chairperson

F. BOARD CONTINUED ...

6. Resolution No. 08-1718, Adopting the Budget and Making Appropriations for Fiscal Year 2018-2019

ACTION: Adopt Resolution No. 08-1718, Adopting the Budget and Making Appropriations for Fiscal Year 2018-2019

7. Resolution No. 09-1718, Imposing the Tax Rate and Categorizing Taxes for Fiscal year 2018-19

ACTION: Adopt Resolution No. 9-1718, Imposing the Tax rate and Categorizing Taxes for Fiscal year 2018-19

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8. Resolution No. 10-1718, Designate Certain Fund Balances in Accordance with GASB 54 Requirements

ACTION: Adopt Resolution No. 10-1718, Designate Certain Fund Balances in Accordance with GASB 54 Requirement

D. REPORTS CONTINUED ...

4. Superintendent’s Report - Supt. McKay
 - a. Strategic Plan Tasks and Activities
 - b. LBL Spring In-Service Agenda
 - c. Leadership Council

H. INFORMATION ONLY

1. Resignation Letter

I. EXECUTIVE SESSION

Directors may go into Executive Session, as ordered by the Board Chair, immediately preceding, during, or after a regular ESD Board meeting to discuss legal matters and/or matters pertaining to personnel under authority of Oregon Law, 1972, ORS 192.660, ():

- a. To consider employment
- b. To consider discipline of employee(s)
- d. To consider labor negotiations
- e. To consider real property transactions
- f. To consider exempt records
- g. To consider trade/commerce/competitive business
- h. To consider attorney litigation
- i. To consider Superintendent evaluation
- k. To consider matters relating to school safety that responds to safety threats made toward a school

ORS 332.061 (1) Expulsion of Student

J. IMPORTANT DATES

1. Friday, June 15, 2018, Spring Inservice, 9:00 am – 11:10 am
2. Tuesday, July 10, 2018, Regular Board Meeting, time TBD
3. Friday-Sunday, July 20 - 21, 2018, OSBA Summer Conference, Riverhouse, Bend, OR

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4. Thursday and Friday, August 9-10, 2018, Leadership Council Retreat, Adair Village, OR, time TBD
5. Tuesday, August 14, 2018, Regular Board Meeting, 6:00 pm
6. Saturday, August 23, 2018, Board Work Session, LBL ESD Boardroom, Albany, OR, time TBD
7. Tuesday, August 28, 2018, Fall In-Service, 9:00 am – 11:30 am
8. Thursday-Sunday, November 8-11, 2018, 72nd Annual OSBA Convention, Portland Marriott Downtown Waterfront, Portland, Oregon
9. Wednesday – Saturday, November 28-December 1, 2018, AESA 33rd Annual Conference The Broadmoor Resort, Colorado Springs, Colorado

K. FUTURE AGENDA ITEMS

- 1.
- 2.