

LINN BENTON LINCOLN EDUCATION SERVICE DISTRICT  
REGULAR BOARD MEETING  
September 11, 2018, 6:00 PM  
905 4<sup>th</sup> Ave. SE  
Albany, OR

**AGENDA**

“LBL ESD Board of Directors, Superintendent and staff serve districts, schools and students by providing equitable, flexible and effective educational services through economy of scale.”

**A. 6:00 PM, REGULAR SESSION** - David Dunsdon, Vice Chairperson

1. Welcome and Introductions
2. Pledge of Allegiance
3. Public Comment

The ESD Board is interested in hearing from the public and will do so at this time on the agenda. The Board requests that patrons limit their comments to three minutes. Please complete a card at the entrance to request to speak. When speaking, please begin with your name and address for the record. If a response to your concern requires action of the ESD Board or the gathering of information, it may be placed on a future agenda. Personnel matters may not be discussed in public at a Board meeting. Patrons who have special concerns should share them directly with the Board Chair or the ESD Superintendent.

**B. CLERK'S ITEMS OF BUSINESS** – Tonja Everest, Superintendent

1. Consent Agenda
  - a. Approval of Regular Board Meeting Minutes from August 14, 2018
  - b. Approval of Board Work Session Meeting Minutes from August 23, 2018
  - c. Approval of Personnel Report
  - d. Approval of Claims Paid for August 2018
  - e. Approval of Out of State Travel for Francisco Zavala, Program Administrator, Network Systems, to attend the OET CIO Summit on October 11-15, 2018 in Coeur d’Alene, Idaho.
  - f. Approval of Out of State Travel for Martha Kroessin, Program Administrator, Information Systems, to attend the OET CIO Summit on October 11-15, 2018 in Coeur d’Alene, Idaho.
  - g. Approval of Out of State Travel for Linda Darling, Program Manager, Business Services, to attend the Association of School Business Officials (ASBO) Annual Meeting and Expo on September 20-24, 2018 in Kissimmee, Florida.
  - h. Approval of Out of State Travel for Linda Darling, Program Manager, Business Services, to attend the Forecast5 Analytics 2018 National Conference in October 10-13, 2018 in Chicago, Illinois.

**ACTION: Approval of Consent Agenda**

**C. REPORTS**

1. LBL Facilities Work Update, Bonny Ray, Program Manager, Facilities
2. LBL Information Systems Program Update, Martha Kroessin, Program Manager, Information Systems
3. LBL Network Systems Summer Work Update, Francisco Zavala, Program Manager, Network Systems
4. Business Office Matters, Jackie Olsen, Chief Financial Officer
  - a. August 2018 Financial Statements
5. Strategic Plan Tasks and Activities, Tonja Everest, Superintendent
6. Superintendent’s Report, Tonja Everest, Superintendent

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**D. POLICIES**

1. Second Reading Policy IGAC, Religion and Schools, Vicki Harlos, Chief Human Resource Officer
2. Review Administrative Regulation IGAC-AR, Religion and Schools, Vicki Harlos, Chief Human Resource Officer
3. First Reading Policy GCDA/GDDA, Criminal Records Checks/Fingerprinting, Vicki Harlos, Chief Human Resource Officer
4. Review Administrative Regulation GCDA/GDDA-AR, Criminal Records Checks/Fingerprinting, Vicki Harlos, Chief Human Resource Officer
5. First Reading Policy IGBA, Student with Disabilities – Child Identification Procedures, Don Dorman, Assistant Superintendent
6. First Reading Policy IGBAH, Special Education-Evaluation Procedures, Don Dorman, Assistant Superintendent
7. First Reading Policy IGBAJ, Special Education-Free Appropriate Public Education (FAPE)\*\*, Don Dorman, Assistant Superintendent
8. Review Administrative Regulation IGBAJ-AR, Special Education-Free Appropriate Public Education (FAPE)\*\*, Don Dorman, Assistant Superintendent

**E. BOARD**

1. August Work Session Follow-up
2. Potential Additional Work Session, October 9, 2018 at 4:30 PM
3. Board Chairperson Appointments for 2018-19 Superintendent Work Groups

**F. FOR INFORMATION ONLY**

**G. EXECUTIVE SESSION**

Directors may go into Executive Session, as ordered by the Board Chair, immediately preceding, during, or after a regular ESD Board meeting to discuss legal matters and/or matters pertaining to personnel under authority of Oregon Law, 1972, ORS 192.660, ( ):

- (a) To consider employment
- (b) To consider discipline of employee(s)
- (d) To consider labor negotiations
- (e) To consider real property transactions
- (f) To consider exempt records
- (g) To consider trade/commerce/competitive business
- (h) To consider attorney litigation
- (i) To consider Superintendent evaluation
- (k) To consider matters relating to school safety that responds to safety threats made toward a school, ORS 332.061 (1) Expulsion of Student

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**H. IMPORTANT DATES**

1. Tuesday, October 9, 2018, Regular Board Meeting, 6:00 PM
2. Monday, October 22, 2018, Oregon School Boards Association (OSBA) Fall Regional Meeting, dinner served at 5:30 PM, meeting at 6:00 PM – 8:00 PM Linn Benton Lincoln ESD
3. Thursday, November 8, 2018, Oregon Association of Education Service Districts (OAESD) Superintendent and Board Summit, Oregon School Boards Association (OSBA) Convention, Portland Marriott Downtown Waterfront, Portland, Oregon
4. Thursday-Sunday, November 8-11, 2018, 72<sup>nd</sup> Annual Oregon School Board Association (OSBA) Convention, Portland Marriott Downtown Waterfront, Portland, Oregon
5. Wednesday – Saturday, November 28-December 1, 2018, Association of Education Service Agencies (AESA) 33<sup>rd</sup> Annual Conference\_The Broadmoor Resort, Colorado Springs, Colorado
6. Wednesday, December 5-7, 2018, Confederation of Oregon School Administrators (COSA) 38<sup>th</sup> Annual Oregon School Law Conference, Hilton Conference Center, Eugene, Oregon

**I. FUTURE AGENDA ITEMS**

**J. FUTURE WORK SESSION ITEMS**