

LINN BENTON LINCOLN EDUCATION SERVICE DISTRICT
REGULAR BOARD MEETING
November 13, 2018, 6:00 PM
905 4th Ave. SE
Albany, OR

“LBL ESD Board of Directors, Superintendent and staff serve districts, schools and students by providing equitable, flexible and effective educational services through economy of scale.”

A. 6:00 PM, REGULAR SESSION – David Dowrie, Chairperson

1. Welcome and Introductions
2. Pledge of Allegiance
3. Public Comment
4. The ESD Board is interested in hearing from the public and will do so at this time on the agenda. The Board requests that patrons limit their comments to three minutes. Please complete a card at the entrance to request to speak. When speaking please begin with your name and address for the record. If a response to your concern requires action of the ESD Board or the gathering of information, it may be placed on a future agenda. Personnel matters may not be discussed in public at a Board meeting. Patrons who have personnel concerns should share them directly with the Board Chair or the ESD Superintendent.

B. CLERK’S ITEMS OF BUSINESS – Tonja Everest, Superintendent

1. Consent Agenda
 - a. Approval of Regular Board Meeting Minutes from October 9, 2018
 - b. Approval of Board Work Session Minutes from October 9, 2018
 - c. Approval Personnel Report
 - d. Adopt Second Reading of Policy CCG, Evaluation of Administrators
 - e. Adopt Second Reading of Policy GCN/GDN, Licensed Evaluation-Administrators
 - f. Approval of Claims Paid for October 2018
 - g. Approval of Out-of-State travel for Kate Marrone to attend the Culture and Achievement Institute in Seattle, Washington November 8 through November 9, 2018
 - h. Approval of Out-of-State travel for Cindy Madden to attend the Culture and Achievement Institute in Seattle, Washington November 8 through November 9, 2018

ACTION: Approve Consent Agenda

C. REPORTS

1. Cascade Regional Program Report – Cindy Madden, Program Administrator, Cascade Regional Program
2. Business Office Matters – Jackie Olsen, Chief Financial Officer
 - a. October 2018 Financial Statement
 - b. Business Information System Financial Plan
 - c. 2019-2020 LBL Budget Calendar

ACTION: Approve 2019-2020 LBL Budget Calendar

3. Strategic Plan Tasks and Activities, Tonja Everest, Superintendent

4. Superintendent's Report – Tonja Everest, Superintendent
 - a. District Service Summaries
 - b. Early Learning Hub
 - c. Educator Advancement Council Request For Information (RFI)
 - d. Classified Council
 - e. Labor Management Team
 - f. Leadership Council
 - g. Valley Coast Superintendents Association (VCSA)

D. POLICIES

1. First Reading of Policy GBC, Staff Ethics, Bonny Ray, Assistant Program Manager, Human Resources Department
2. Review of Administrative Regulation GBC-AR, Staff Ethics, Bonny Ray, Assistant Program Manager, Human Resources Department
3. First Reading of Policy GBN/JBA, Sexual Harassment, Bonny Ray, Assistant Program Manager, Human Resources Department
4. Review of Administrative Regulation GBN/JBA-AR, Sexual Harassment, Bonny Ray, Assistant Program Manager, Human Resources Department
5. First Reading of Policy JBA/GBN, Sexual Harassment, Bonny Ray, Assistant Program Manager, Human Resources Department
6. Review of Administrative Regulation JBA/GBN-AR, Sexual Harassment, Bonny Ray, Assistant Program Manager, Human Resources Department
7. First Reading of Policy JHFF, Reporting Requirements Regarding Sexual Conduct with Students, Bonny Ray, Assistant Program Manager, Human Resources Department

E. BOARD

1. Financial Planning Work Group Update
2. Oregon School Board Association (OSBA) Debrief
3. Oregon Association of Education Service Districts (OAESD) Fall Summit Debrief
4. Oregon School Board Association (OSBA):
 - a. Resolution No. 02-18-19 which adopts the proposed 2019-20 OSBA Legislative Priorities and Policies

ACTION: Adopt Resolution No. 02-1819 to Approve the proposed 2018-20 OSBA Legislative Policies and Priorities as recommended by the Legislative Policy Committee.

- b. Resolution 03-18-19 which amends OSBA Bylaws relating to composition of the Board of Directors by adding a voting seat for a representative of the Oregon School Board Members of Color Caucus.

ACTION: Adopt Resolution No. 03-1819 to Amend OSBA Bylaws relating to composition of the OSBA Board of Directors by designating a voting seat on the OSBA Board of Directors and Legislative Policy Committee of the Oregon School Board Members of Color Caucus.

5. Board Meeting Minutes Content

F. FOR INFORMATION ONLY

- c. Early Retirement Report, Jackie Olsen, Chief Financial Officer

- d. Child Abuse Reporting Obligations, Vicki Harlos, Chief Human Resource Officer
- e. October Staff Appreciations
- f. Association of Business Officials (ASBO) International Annual Conference, Out-of-State Professional Development Report, Linda Darling, Program Manager, Business Services
- g. Association of Business Officials (ASBO) International Annual Conference, Out-of-State Professional Development Report, Jackie Olsen, Chief Financial Officer, Business Services
- h. Forecast5 2018 National Conference, Out-of-State Professional Development Report, Linda Darling, Program Manager, Business Services

G. EXECUTIVE SESSION

Directors may go into Executive Session, as ordered by the Board Chair, immediately preceding, during, or after a regular ESD Board meeting to discuss legal matters and/or matters pertaining to personnel under authority of Oregon Law, 1972, ORS 192.660, ():

- (a) To consider employment
- (b) To consider discipline of employee(s)
- (d) To consider labor negotiations
- (e) To consider real property transactions
- (f) To consider exempt records
- (g) To consider trade/commerce/competitive business
- (h) To consider attorney litigation
- (i) To consider Superintendent evaluation

To consider matters relating to school safety that responds to safety threats made toward a school ORS 332.061 (1) Expulsion of Student

H. IMPORTANT DATES

1. Wednesday – Saturday, November 28-December 1, 2018, Association of Education Service Agencies (AESA) 33rd Annual Conference, The Broadmoor Resort, Colorado Springs, Colorado
2. Wednesday, December 5-7, 2018, Confederation of Oregon School Administrators (COSA) 38th Annual Oregon School Law Conference, Hilton Conference Center, Eugene, Oregon
3. Tuesday, December 11, 2018, Regular Board Meeting, 6:00 PM

I. FUTURE AGENDA ITEMS

1. Appoint 2019-2020 Zone 4 Budget Committee Position
2. Appoint 2019-2020 Zone 5 Budget Committee Position
3. Appoint 2019-2020 Zone 6 Budget Committee Position

J. FUTURE WORK SESSION TOPICS