

LINN BENTON LINCOLN EDUCATION SERVICE DISTRICT
REGULAR BOARD MEETING
December 11, 2018, 6:00 PM
BOARD ROOM
905 4th Avenue SE, Albany, OR

AGENDA

“LBL ESD Board of Directors, Superintendent and staff serve districts, schools and students by providing equitable, flexible and effective educational services through economy of scale.”

5:50 EXECUTIVE SESSION Per ORS 192.660(2)(a) To consider the employment of a public officer, employee, staff member or individual agent.

A. 6:00 PM, REGULAR SESSION - David Dowrie, Chairperson

1. Welcome and Introductions
2. Pledge of Allegiance
3. Public Comment

The ESD Board is interested in hearing from the public and will do so at this time on the agenda. The Board requests that patrons limit their comments to three minutes. Please complete a card at the entrance to request to speak. When speaking please begin with your name and address for the record. If a response to your concern requires action of the ESD Board or the gathering of information, it may be placed on a future agenda. Personnel matters may not be discussed in public at a Board meeting. Patrons who have personnel concerns should share them directly with the Board Chair or the ESD Superintendent.

B. CLERK'S ITEMS OF BUSINESS - Tonja Everest, Superintendent

1. Consent Agenda
 - a. Approval of Regular Board Minutes from November 13, 2018
 - b. Approval of Personnel Report
 - c. Approval of November Claims Paid for November 2018
 - d. Adopt Second Reading of Policy GBC, Staff Ethics
 - e. Adopt Second Reading of Policy GBN/JBA, Sexual Harassment
 - f. Adopt Second Reading of Policy JBA/GBN, Sexual Harassment
 - g. Adopt Second Reading of Policy JHFF, Reporting Requirements
 - h. Adopt Second Reading of Policy GCN/GDN, Evaluation of Staff
 - i. Approval of donation of clothes for a fourteen year-old student receiving services from family support Liaison from Bags of Love valued at \$225 to Student and Family Support Services Program.
 - j. Approval of Out-of-State travel for Pedra Weber, Early Intervention Early Childhood (EIEC) Specialist, Lincoln County, to attend the Young Child Expo & Conference LA Workshop series held in Los Angeles, CA on February 6 and 7, 2019.

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- k. Approval of Out-of-State travel for Skye McCloud, Autism Consultant, Cascade Regional Program, to attend the Young Child Expo & Conference LA Workshop series held in Los Angeles, CA on February 6 and 7, 2019.
- l. Approval of Out-of-State travel for Gerald Ladovsky, Autism Consultant, Cascade Regional Program, to attend the 13th Annual Association of Behavior Analysis International (ABAI) Conference in San Francisco, CA on January 17 to January 20, 2019.

ACTION: Approve Consent Agenda

C. REPORTS

1. Student and Family Support Services, Ann Lavond, Program Administrator and Ross Davis, Project Manager, Chronic Absenteeism, Student and Family Support Services
2. Innovative Classroom Technology Spotlight, Francisco Zavala, Program Administrator, Network Program.
3. Business Office Matters – Jackie Olsen, Chief Financial Officer (CFO)
 - a. Independent Auditor’s 2017-2018 Report, Conor Delaney, Certified Public Accountant, Pauly, Rogers, and Co. P.C.

ACTION: Accept the 2017-2018 Audit

- b. November 2018 Financial Statement
- c. November 2018 Revenue Forecast
4. Work Calendars, Vicki Harlos, Chief Human Resource Officer
5. 2019-2021 Local Service Plan, Tonja Everest, Superintendent

ACTION: Adopt 2019-2021 LBL Local Service Plan

6. Strategic Plan Tasks and Activities, Tonja Everest, Superintendent
7. Superintendent’s Report – Tonja Everest, Superintendent
 - a. Leadership Council
 - b. Valley Coast Superintendents Association (VCSA)

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D. POLICIES

1. First reading of Policy BCD, Board- Superintendent Relationship, Vicki Harlos, Chief Human Resources Officer
2. First Reading of Policy CBA, Qualifications and Duties of the Superintendent, Vicki Harlos, Chief Human Resources Officer
3. First Reading of Policy IICC, Volunteers, Vicki Harlos, Chief Human Resources Officer
4. Review of Administrative Regulation GCDA/GDDA-AR, Criminal Records Checks/Fingerprinting Vicki Harlos, Chief Human Resources Officer
5. First Reading of Policy GCBDC/GDBDC, Domestic Violence/Harassment/Sexual Assault/Stalking Leave, Vicki Harlos, Chief Human Resources Officer
6. Review of Administrative Regulation GCBDC/GDBDC-AR, Request for Domestic Violence, Harassment, Sexual Assault or Stalking Leave, Vicki Harlos, Chief Human Resources Officer
7. First Reading of Policy BK, Evaluation of Board Operational Procedures, Tonja Everest, Superintendent
8. First Reading of Policy KI, Solicitations/Donations, Jackie Olsen, Chief Financial Officer
9. First Reading of Policy GCN/GDN, Evaluation of Staff, Don Dorman, Assistant Superintendent

E. BOARD

1. LBL Board Handbook
2. Association of Educational Service Agencies (AESAs) Conference Review, David Dunsdon, Board Member
3. Confederation of School Administrators (COSAs) 2018 School Law Conference Review, David Dunsdon, Board Member
4. Appoint 2018-2021 Zone 4 Budget Committee Position

ACTION: Appoint 2018-2021 Zone 4 Budget Committee Position

5. Appoint 2018-2021 Zone 5 Budget Committee Position

ACTION: Appoint 2018-2021 Zone 5 Budget Committee Position

6. Appoint 2018-2021 Zone 6 Budget Committee Position

ACTION: Appoint 2018-2021 Zone 6 Budget Committee Position

7. Superintendent Communication Work Group Update

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F. FOR INFORMATION ONLY

1. Kate Marrone, Program Administrator Special Education and Evaluation Services (SEES) submitted a written report of her attendance at the MTSS and Meeting the Needs of Diverse Students training in Naperville, Illinois.
2. Rebecca Henry, School Psychologist, Special Education and Evaluation Services (SEES) submitted a written report of her attendance at the Multi-Tiered Systems of Support Conference in Salt Lake City, Utah.
3. Winter InService Update.
4. Internal Controls Procedures Update.
5. November Appreciations.

G. EXECUTIVE SESSION

Directors may go into Executive Session, as ordered by the Board Chair, immediately preceding, during, or after a regular ESD Board meeting to discuss legal matters and/or matters pertaining to personnel under authority of Oregon Law, 1972, ORS 192.660, ()::

- (a) To consider employment
- (b) To consider discipline of employee(s)
- (d) To consider labor negotiations
- (e) To consider real property transactions
- (f) To consider exempt records
- (g) To consider trade/commerce/competitive business
- (h) To consider attorney litigation
- (i) To consider Superintendent evaluation

To consider matters relating to school safety that responds to safety threats made toward a school
ORS 332.061 (1) Expulsion of Student

I. IMPORTANT DATES

1. Tuesday, December 11, 2018, Regular Board Meeting, 6:00 PM
2. Friday, December 21, 2018, LBL Winter Inservice (location varies)
3. Monday, December 24, 2018 through Monday January 6, 2019, LBL Winter Break
4. Tuesday, January 8, 2019, Board Appreciation Dinner, 5:00 PM
5. Tuesday, January 8, 2019, Regular Board Meeting, 6:00 PM
6. Thursday, February 7, 2019, OAESD Governance Council Meeting,
9:00 AM – 12:00 PM
7. Tuesday, February 12, 2019, Regular Board Meeting, 6:00 PM
8. Wednesday, January 30, 2019, OAESD Legislative Committee Meeting, 9:00 AM via Zoom

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J. FUTURE AGENDA ITEMS

K. FUTURE WORK SESSION TOPICS