

LINN BENTON LINCOLN EDUCATION SERVICE DISTRICT  
BOARD WORK SESSION  
March 12, 2019, 6:00 PM  
905 4<sup>th</sup> Ave. SE  
Albany, OR

**AGENDA**

“LBL ESD Board of Directors, Superintendent and staff serve districts, schools and students by providing equitable, flexible and effective educational services through economy of scale.”

**5:45 PM, EXECUTIVE SESSION** - David Dowrie, Chairperson

PER ORS 192.660 (2)(d) to conduct deliberations with persons designated by the governing body to carry on labor negotiations.

**A. 6:00 PM, REGULAR SESSION** - David Dowrie, Chairperson

1. Welcome and Introductions
2. Pledge of Allegiance
3. Public Comment
4. The ESD Board is interested in hearing from the public and will do so at this time on the agenda. The Board requests that patrons limit their comments to three minutes. Please complete a card at the entrance to request to speak. When speaking please begin with your name and address for the record. If a response to your concern requires action of the ESD 7may not be discussed in public at a Board meeting. Patrons who have personnel concerns should share them directly with the Board Chair or the ESD Superintendent.

**B. CLERK’S ITEMS OF BUSINESS** - Tonja Everest, Superintendent

1. Consent Agenda
  - a. Approval of Regular Board Meeting Minutes from February 12, 2019
  - b. Approval Personnel Report
  - c. Approval of Claims Paid for February, 2019
  - d. Approval of Renewal/Extension of Contract and Probationary Administrators-Teacher Standards and Practices Commission (TSPC and non- TSPC)
  - e. Approval of Renewal/Extension of Contract and Probationary Licensed Employees (TSPC and non-TSPC)
  - f. Approval of Out-of-State Travel for Teresa Oversby, Fiscal Analyst, Business Services, to attend Tyler Connect 2019 on April 6, 2019 in Dallas, Texas.
  - g. Approval of Out-of-State Travel for Doug Darden, Systems Analyst, and Ed Gisler, Programmer/Analyst, Information Systems, to attend Ed-Fi Congress in Tampa Florida on April 10-13, 2019.

**ACTION: Approve Consent Agenda**

LINN BENTON LINCOLN EDUCATION SERVICE DISTRICT  
BOARD WORK SESSION  
March 12, 2019, 6:00 PM  
905 4<sup>th</sup> Ave. SE  
Albany, OR

**AGENDA**

“LBL ESD Board of Directors, Superintendent and staff serve districts, schools and students by providing equitable, flexible and effective educational services through economy of scale.”

**C. REPORTS**

1. Community Partnerships – Brenda Yahraes, LBL Grant Facilitator
2. Business Office Matters - Jackie Olsen, Chief Financial Officer
  - a. Capital Improvement Report

**ACTION: Approve Capital Improvement Report**

- b. Technology Replacement Plan

**ACTION: Approve Technology Replacement Plan**

- c. February 2019 Financial Statement
  - d. Student Information Systems Financial Plan
  - e. Power School Special Education Plan
3. Strategic Plan Tasks and Activities - Tonja Everest, Superintendent
  4. Superintendent’s Report - Tonja Everest, Superintendent
    - a. Classified Council
    - b. Labor Management Team
    - c. Leadership Council
    - d. Valley Coast Superintendents Association (VCSA)
    - e. OAESD Update
    - f. Chief Human Resource Officer Hiring
    - g. School Improvement/Partnerships and Innovation in Education position
  5. Updates to Classified Handbook - Vicki Harlos, Chief Human Resources Officer

**ACTION: Approve Updates to Classified Handbook**

6. Updates to the Administrator/Specialist Handbook-Vicki Harlos, Chief Human Resources Officer

**ACTION: Approve Updates to Administrator/Specialist Handbook**

**D. BOARD**

1. Oregon School Board Association (OSBA) Resolution
2. 2019 Board Nominees for OAESD Chair-Elect
3. Superintendent Financial Work Group Meeting

LINN BENTON LINCOLN EDUCATION SERVICE DISTRICT  
BOARD WORK SESSION  
March 12, 2019, 6:00 PM  
905 4<sup>th</sup> Ave. SE  
Albany, OR

**AGENDA**

“LBL ESD Board of Directors, Superintendent and staff serve districts, schools and students by providing equitable, flexible and effective educational services through economy of scale.”

4. Superintendent Annual Performance Review Work Group Meeting
5. Oregon School Board Association (OSBA) Legislative Policy Committee Meeting Update

**E. FOR INFORMATION ONLY**

1. February Appreciations
2. Skye McCloud, Autism Consultant, Cascade Regional Program, submitted a report of her attendance at the Introduction to Applied Behavior Analysis: How to Teach Language to Children with Autism and Related Disabilities in Los Angeles, California.

**F. EXECUTIVE SESSION**

Directors may go into Executive Session, as ordered by the Board Chair, immediately preceding, during, or after a regular ESD Board meeting to discuss legal matters and/or matters pertaining to personnel under authority of Oregon Law, 1972, ORS 192.660, ( ):

- (a) To consider employment
- (b) To consider discipline of employee(s)
- (d) To consider labor negotiations
- (e) To consider real property transactions
- (f) To consider exempt records
- (g) To consider trade/commerce/competitive business
- (h) To consider attorney litigation
- (i) To consider Superintendent evaluation

**G. IMPORTANT DATES**

1. Thursday, March 14, 2019, OAESD Legislative Committee Meeting via video conference noon to 1PM
2. Thursday, March 21, 2019, OAESD Legislative Committee Meeting via video conference noon to 1PM
3. Monday, March 25-Friday, March 29, 2019, Spring Break
4. Thursday, April 4, 2019, OAESD Governance Council Meeting, Video Conference, 9:30 AM-Noon
5. Tuesday, April 9, 2019, Budget Committee Training, 4:30 PM – 5:30 PM
6. Thursday, April 11, 2019, OAESD Legislative Committee Meeting via video conference noon to 1PM
7. Thursday, April 25, 2019, OAESD Legislative Committee Meeting via video conference noon to 1PM
8. Wednesday, May 15-Friday, May 17, 2019, OAESD Annual Spring Conference, Sunriver Resort

LINN BENTON LINCOLN EDUCATION SERVICE DISTRICT  
BOARD WORK SESSION  
March 12, 2019, 6:00 PM  
905 4<sup>th</sup> Ave. SE  
Albany, OR

**AGENDA**

“LBL ESD Board of Directors, Superintendent and staff serve districts, schools and students by providing equitable, flexible and effective educational services through economy of scale.”

9. Friday, June 21, 2019, OSBA Board of Directors Meeting, Hallmark Resort, Newport, OR  
5:30 PM-8:00 PM
10. Saturday, June 22-Sunday, June 23, 2019, OSBA Board OSBA Board of Directors Meeting,  
Hallmark Resort, Newport, OR, 8:00 AM-TBD

**H. FUTURE AGENDA ITEMS**

**I. FUTURE WORK SESSION TOPICS**