

LINN BENTON LINCOLN EDUCATION SERVICE DISTRICT  
REGULAR BOARD MEETING  
April 9, 2019 6:00 PM  
905 4<sup>th</sup> Ave. SE  
Albany, OR

*“LBL ESD Board of Directors, Superintendent and staff serve districts, schools and students by providing equitable, flexible and effective educational services through economy of scale.”*

**A. 6:00 PM, REGULAR SESSION** – David Dowrie, Chairperson

1. Welcome and Introductions
2. Pledge of Allegiance
3. Public Comment
4. The ESD Board is interested in hearing from the public and will do so at this time on the agenda. The Board requests that patrons limit their comments to three minutes. Please complete a card at the entrance to request to speak. When speaking please begin with your name and address for the record. If a response to your concern requires action of the ESD Board or the gathering of information, it may be placed on a future agenda. Personnel matters may not be discussed in public at a Board meeting. Patrons who have personnel concerns should share them directly with the Board Chair or the ESD Superintendent.

**B. CLERK’S ITEMS OF BUSINESS** – Tonja Everest, Superintendent

1. Consent Agenda
  - a. Approval of Regular Board Meeting Minutes from March 12, 2019
  - b. Approval Personnel Report
  - c. Approval of Claims Paid for March, 2019
  - d. Approval of Out-of-State travel for Julie Bixler, Early Intervention/Early Childhood Special Education (EI/ECSE) Specialist, EI/ECSE Program, to attend ADOS-2 Workshop in Seattle, Washington, May 14-15, 2019
  - e. Approval of Out-of-State travel for Leslie Looney, Occupational Therapist, Cascade Regional Program, to attend Accelerating Student Outcomes in Your School-Based Occupational Therapy in Bellevue, Washington, May 23, 2019
  - f. Approval of Out-of-State travel for Jenny-Lynne Peterson, Speech-Language Pathologist, Early Intervention/Early Childhood Special Education (EI/ECSE), to attend More Than Words® Hanen Certification Workshop in San Diego, California, April 12- 14, 2019
  - g. Approval of Out-of-State travel for Shikha Gottfried, Program Analyst, Information Systems, to attend PyCon 2019 conference in Cleveland, Ohio, April 30, 2019
  - h. Approval of Out-of-State travel for Krista Williams, Early Intervention/Early Childhood Special Education (EI/ECSE), to attend Creative Curriculum training in Kent, Washington, April 17-18, 2019.
  - i. Approval of donation from Bags of Love valued at \$4,090 for bags of basic resource to students of Student and Family Support (SFSS) Program
  - j. Approval of donation from Oregon Freeze Dry Foods valued at \$300 for floor mats for Crawfordsville classroom.
  - k. Approval of Long Term Care and Treatment Calendar

**ACTION: Approve Consent Agenda**

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**C. REPORTS**

1. Network Program Report – Francisco Zavala, Program Administrator, Network Program
2. Business Office Matters – Jackie Olsen, Chief Financial Officer
  - a. March 2019 Financial Statement
  - b. Estimates for 2019-2020 Tier 2 Costs
3. Superintendent’s Report – Tonja Everest, Superintendent
  - a. Strategic Plan Tasks and Activities
  - b. School Investment Fund
  - c. Classified Council
  - d. Labor Management Team
  - e. Leadership Council
  - f. Valley Coast Superintendents Association (VCSA) Agenda

**D. POLICIES**

1. First Reading of Policy JECAC, Staff/Student/Parent Relations, Tonja Everest, Superintendent
2. First Reading of Policy IKF, Graduation Requirements, Don Dorman, Assistant Superintendent
3. First Reading of Policy IKF-AR, Graduation Requirements, Don Dorman, Assistant Superintendent

**E. BOARD**

1. Superintendent and Board Self-Evaluation
2. Preview and set the schedule for the May Board Meeting
3. Election of Oregon Association of Education Service Districts (OAESD) Chair-Elect to begin July 1, 2019

**ACTION: Elect OAESD Chair-Elect**

4. OSBA (Oregon School Board Association) sample policy BBAA and overlap with existing Board Governance and Operation policies BBF, BG, BCG, KL and Board agreement Role of Board Member outside ESD

**F. FOR INFORMATION ONLY**

1. March Appreciations
2. Superintendent Annual Performance Review Work Group March 12, 2019 Meeting Minutes

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**G. EXECUTIVE SESSION**

Directors may go into Executive Session, as ordered by the Board Chair, immediately preceding, during, or after a regular ESD Board meeting to discuss legal matters and/or matters pertaining to personnel under authority of Oregon Law, 1972, ORS 192.660, ( ):

- (a) To consider employment
- (b) To consider discipline of employee(s)
- (d) To consider labor negotiations
- (e) To consider real property transactions
- (f) To consider exempt records
- (g) To consider trade/commerce/competitive business
- (h) To consider attorney litigation
- (i) To consider Superintendent evaluation

To consider matters relating to school safety that responds to safety threats made toward a school  
ORS 332.061 (1) Expulsion of Student

**H. IMPORTANT DATES**

1. Tuesday, April 9, 2019, Budget Committee Training, 4:30 PM – 5:30 PM
2. Thursday, April 11, 2019, OAESD Legislative Committee Meeting via video conference noon to 1PM
3. Thursday, April 25, 2019, OAESD Legislative Committee Meeting via video conference noon to 1PM
4. Wednesday, May 15-Friday, May 17, 2019, OAESD Annual Spring Conference, Sunriver Resort
5. Friday, June 21, 2019, OSBA Board of Directors Meeting, Hallmark Resort, Newport, OR 5:30 PM-8:00 PM
6. Saturday, June 22-Sunday, June 23, 2019, OSBA Board OSBA Board of Directors Meeting, Hallmark Resort, Newport, OR, 8:00 AM-TBD
7. Saturday, July 19-Sunday, July 21, 2019, OSBA Summer Board Conference 2019, The Riverhouse, Bend, OR

**I. FUTURE AGENDA ITEMS**

**J. FUTURE WORK SESSION TOPICS**