

LINN BENTON LINCOLN EDUCATION SERVICE DISTRICT
REGULAR BOARD MEETING
May 14, 2019 5:00 PM
905 4th Ave. SE
Albany, OR

“LBL ESD Board of Directors, Superintendent and staff serve districts, schools and students by providing equitable, flexible and effective educational services through economy of scale.”

4:15 PM, EXECUTIVE SESSION – David Dowrie, Chairperson

PER ORS192.660 (2)(d) to conduct deliberations with persons designated by the governing body to carry on labor negotiations; and (2)(i) to review and evaluate the performance of the chief executive officer or any other public officer, employee or staff member, unless the person whose performance is being reviewed and evaluated requests an open hearing.

A. 5:00 PM, REGULAR SESSION – David Dowrie, Chairperson

1. Welcome and Introductions
2. Pledge of Allegiance
3. Public Comment
4. The ESD Board is interested in hearing from the public and will do so at this time on the agenda. The Board requests that patrons limit their comments to three minutes. Please complete a card at the entrance to request to speak. When speaking please begin with your name and address for the record. If a response to your concern requires action of the ESD Board or the gathering of information, it may be placed on a future agenda. Personnel matters may not be discussed in public at a Board meeting. Patrons who have personnel concerns should share them directly with the Board Chair or the ESD Superintendent.

B. CLERK’S ITEMS OF BUSINESS – Tonja Everest, Superintendent

1. Consent Agenda
 - a. Approval of Regular Board Meeting Minutes April 9, 2019
 - b. Approval Personnel Report
 - c. Adopt Second Reading of Policy JECAC, Staff/Student/Parent Relations
 - d. Adopt Second Reading of Policy IKF, Graduation Requirements
 - e. Approval of Claims Paid for April, 2019
 - f. Approval of Out-of-State travel for Linda Darling, Program Manager, Business Services, to attend Forecast5 Analytics Advisors and Accountants Planning Retreat in Chicago Illinois, June 10, 2019
 - g. Approval of Out-of-State travel for Ross Davis, Chronic Absenteeism Project Manager, Student and Family Support Services (SFSS) Program, to attend Basic Restorative Practices hosted by International Institute for Restorative Practices in San Mateo, California, June 24-27, 2019.
 - h. Approval of Out-of-State travel for Linda Darling, Program Manager, Business Services, to attend the Association of School Business Officials (ASBO) Annual Meeting and Expo in National Harbor, Maryland, October 24-28, 2019.
 - i. Approval of Out-of-State travel for Jackie Olsen, Chief Financial Officer, Business Services, to attend the Association of School Business Officials (ASBO) Annual Meeting and Expo in National Harbor, Maryland, October 24-28, 2019.

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- j. Approval of Out-of-State travel for Rhonda Allen, Assistant Business Manager, Business Services, to attend the Association of School Business Officials (ASBO) Annual Meeting and Expo in National Harbor, Maryland, October 24-28, 2019.
- k. Approval of Out-of-State travel for Linda Darling Program Manager, Business Services, to attend the Forecast5 Analytics Advisors and Accountants Planning Retreat in Chicago, Illinois, June 9-12, 2019.

ACTION: Approve Consent Agenda

C. REPORTS

- 1. Business Office Matters – Jackie Olsen, Chief Financial Officer
 - a. April 2019 Financial Statement
- 2. Healthy and Safe Schools (HASS) Plan

ACTION: Adopt Healthy and Safe School Plan

- 3. Superintendent’s Report – Tonja Everest, Superintendent
 - a. Strategic Plan Tasks and Activities, Tonja Everest, Superintendent
 - b. Classified Council
 - c. Labor Management Team
 - d. Leadership Council
 - e. Valley Coast Superintendents Association (VCSA)

D. POLICIES

- 1. First reading of Policy GEBEA, Staff- HIV, AIDS, and HBV, Jackie Olsen, Chief Financial Officer
- 2. First Reading of Policy GBDA, Mother Friendly Workplace, Vicki Harlos, Chief Human Resource Officer

E. BOARD

- 1. Leadership Succession Guidelines
- 2. Senate Bill 415, Mandatory Reporters of Child Abuse

F. FOR INFORMATION ONLY

- 1. April Appreciations
- 2. Doug Darden, Systems Analyst and Ed Gisler, Programmer/Analyst, Information Systems, submitted a report of their attendance at the Ed-Fi Technical Congress Conference in Tampa, Florida on April 8-12, 2019.
- 3. Teresa Oversby, Fiscal Analyst, Business Services, submitted a report of her attendance at Tyler Connect 2019 in Dallas, Texas on April 8-12, 2019.

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F. EXECUTIVE SESSION

Directors may go into Executive Session, as ordered by the Board Chair, immediately preceding, during, or after a regular ESD Board meeting to discuss legal matters and/or matters pertaining to personnel under authority of Oregon Law, 1972, ORS 192.660, ():

- (a) To consider employment
- (b) To consider discipline of employee(s)
- (d) To consider labor negotiations
- (e) To consider real property transactions
- (f) To consider exempt records
- (g) To consider trade/commerce/competitive business
- (h) To consider attorney litigation
- (i) To consider Superintendent evaluation

To consider matters relating to school safety that responds to safety threats made toward a school
ORS 332.061 (1) Expulsion of Student

G. IMPORTANT DATES

1. Wednesday, May 15-Friday, May 17, 2019, OAESD Annual Spring Conference, Sunriver Resort
2. Thursday, May 23, 2019, OAESD Legislative Committee Meeting, via Zoom
3. Thursday, May 23, 2019, Negotiations, LBL ESD 4:30 PM-7:30 PM
4. Thursday, May 30, 2019, Negotiations, LBL ESD 4:30 PM-7:30 PM
5. Friday, June 30, 2019, Negotiations, LBL ESD 4:30 PM-7:30 PM
6. Friday, June 21, 2019, OSBA Board of Directors Meeting, Hallmark Resort, Newport, OR 5:30 PM-8:00 PM
7. Saturday, June 22-Sunday, June 23, 2019, OSBA Board OSBA Board of Directors Meeting, Hallmark Resort, Newport, OR, 8:00 AM-TBD
8. Thursday, June 13, 2019, Spring In-Service
9. Saturday, July 19-Sunday, July 21, 2019, OSBA Summer Board Conference 2019, The Riverhouse, Bend, OR

H. FUTURE AGENDA ITEMS