

LINN BENTON LINCOLN EDUCATION SERVICE DISTRICT  
REGULAR BOARD MEETING  
September 10, 2019 6:00 PM  
905 4<sup>th</sup> Ave. SE  
Albany, OR

*“LBL ESD Board of Directors, Superintendent and staff serve districts, schools and students by providing equitable, flexible and effective educational services through economy of scale.”*

**A. 6:00 PM, REGULAR SESSION** – Frank Bricker, Chairperson

1. Welcome and Introductions
2. Pledge of Allegiance
3. Public Comment
4. The ESD Board is interested in hearing from the public and will do so at this time on the agenda. The Board requests that patrons limit their comments to three minutes. Please complete a card at the entrance to request to speak. When speaking please begin with your name and address for the record. If a response to your concern requires action of the ESD Board or the gathering of information, it may be placed on a future agenda. Personnel matters may not be discussed in public at a Board meeting. Patrons who have personnel concerns should share them directly with the Board Chair or the ESD Superintendent.

**B. CLERK’S ITEMS OF BUSINESS** – Tonja Everest, Superintendent

1. Consent Agenda
  - a. Approval of Regular Board Meeting Minutes from August 13, 2019
  - b. Approval of Board Work Session Minutes August 9, 2019
  - c. Approval Personnel Report
  - d. Adopt Second Reading of Policy AC, Nondiscrimination
  - e. Adopt Second Reading of Policy AC-AR, Discrimination Complaint Procedure
  - f. Adopt Second Reading of Policy BBA, Board Powers and Duties
  - g. Approval of Claims Paid for August, 2019
  - h. Approval of Out-of-State travel for Josh Barbour to attend Decision on Career Development & Transition Conference in Seattle, Washington on October 24, 2019

**ACTION: Approve Consent Agenda**

**C. REPORTS**

1. Facilities Work Update, Rhonda Allen, Assistant Business Manager
2. Information Systems and Network Summer Work Update, Francisco Zavala, Program Manager, Network and Martha Kroessin, Program Manager, Information Systems
3. Information Systems Program Update, Martha Kroessin, Program Manager, Information Systems
4. Business Office Matters – Jackie Olsen, Chief Financial Officer
  - a. August, 2019 Financial Statement
  - b. Cyber Security
  - c. eVisions/Argos Financial Plan
5. Reduction in Force Summary, Kate Marrone, Chief Human Resource Manager
6. 2018-2019 Program Performance Summaries, Don Dorman, Assistant Superintendent
7. 2019-2020 Program Performance Goals, Don Dorman, Assistant Superintendent

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8. Superintendent’s Report – Tonja Everest, Superintendent
  - a. Review of Attorney Fees
  - b. 2019 OSBA/COSA Legislative Report highlights
  - c. Labor Management Team
  - d. Educator Advancement Council (EAC) Update
  - e. District Board Visits

**D. POLICIES**

1. First reading of Policy JGAB, Use of Restraint or Seclusion, Don Dorman, Assistant Superintendent
2. First Reading of Policy JGAB-AR, Use of Restraint or Seclusion, Don Dorman, Assistant Superintendent
3. First Reading of Policy JED, Student Absences and Excuses, Don Dorman, Assistant Superintendent

**E. BOARD**

1. Nomination(s) for Regional Board Member(s) to the Oregon School Board Association (OSBA) Board of Directors

**ACTION: Nomination(s) of Regional Board Member(s) to the OSBA Board of Directors**

2. Strategic Plan Tasks and Activities Review and Finalize, Tonja Everest, Superintendent
3. Oregon Association of Education Service Districts (OAESD) Governance Council Meeting

**F. FOR INFORMATION ONLY**

1. LBL Superintendent Work Groups of the LBL Board of Directors 2019-2020

**G. EXECUTIVE SESSION**

Directors may go into Executive Session, as ordered by the Board Chair, immediately preceding, during, or after a regular ESD Board meeting to discuss legal matters and/or matters pertaining to personnel under authority of Oregon Law, 1972, ORS 192.660, ( ):

- a. To consider the employment of a public officer, employee, staff member or individual agent.
- b. To consider the dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or agent, unless he or she requests an open meeting.
- d. To conduct deliberations with persons designated to carry on labor negotiations.
- e. To conduct deliberations to negotiate real property transactions.
- f. To consider records exempt by law from public inspection.
- h. To consult with counsel concerning current or possible litigation.

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- i. To review and evaluate the performance of the superintendent or any other public officer, employee or staff member, unless that person requests an open hearing.
- k. To consider matters relating to school safety or a plan that responds to safety threats made toward a school.
- l. Conduct a hearing on the expulsion of a student or to review a student's confidential medical records. To consider matters relating to school safety that responds to safety threats made toward a school ORS 332.061 (1) Expulsion of Student

**H. IMPORTANT DATES**

1. Tuesday, October 22, 2019, OSBA Fall Regional Meeting, LBL ESD, dinner at 5:45 PM, meeting at 6:00 PM
2. Thursday, November 14, 2019, OAESD Governance Council Meeting, location TBD
3. 11:30 AM – 12:30 PM
4. Thursday – Sunday, November 14-17, 2019, OSBA 73<sup>rd</sup> Annual Conference,
5. The Marriott, Portland, OR
6. Wednesday – Saturday, December 4-7, 2019, AESA 34<sup>th</sup> Annual Conference, Marriott Phoenix Desert Ridge Resort, Phoenix, AZ
7. Wednesday-Friday, December 4-6, 2019, COSA 2019 Oregon School Law Conference, Graduate Eugene (formerly Hilton) Eugene, Oregon
8. Friday, December 20, 2019, Winter Inservice, LBL ESD, locations TBD

**1. FUTURE AGENDA ITEMS**

**2. FUTURE WORK SESSION TOPICS**