

LINN BENTON LINCOLN EDUCATION SERVICE DISTRICT
REGULAR BOARD MEETING
October 8, 2019 6:00 PM
905 4th Ave. SE
Albany, OR

“LBL ESD Board of Directors, Superintendent and staff serve districts, schools and students by providing equitable, flexible and effective educational services through economy of scale.”

A. 6:00 PM, REGULAR SESSION – Frank Bricker, Chairperson

1. Welcome and Introductions
2. Pledge of Allegiance
3. Public Comment
4. The ESD Board is interested in hearing from the public and will do so at this time on the agenda. The Board requests that patrons limit their comments to three minutes. Please complete a card at the entrance to request to speak. When speaking please begin with your name and address for the record. If a response to your concern requires action of the ESD Board or the gathering of information, it may be placed on a future agenda. Personnel matters may not be discussed in public at a Board meeting. Patrons who have personnel concerns should share them directly with the Board Chair or the ESD Superintendent.

B. CLERK’S ITEMS OF BUSINESS – Tonja Everest, Superintendent

1. Consent Agenda
 - a. Approval of Regular Board Meeting Minutes from September 10, 2019
 - b. Approval of Board Work Session September 10, 2019
 - c. Approval Personnel Report
 - d. Adopt Second Reading of Policy JGAB, Use of Restraint or Seclusion
 - e. Adopt Second Reading of Policy JED, Student Absences and Excuses
 - f. Approval of Claims Paid for September, 2019
 - g. Approval of Out-of-State travel for Ross Davis, Project Manager, Chronic Absenteeism, Student and Family Support Services (SFSS) to attend the International Institute of Restorative Practices Trainer Training for Restorative Circles in Bellevue, Washington on November 18 to November 20, 2019
 - h. Approval of Out-of-State travel for Dana Zachary to attend the American Association of School Libraries Bi-Annual Conference in Louisville, Kentucky November 13 to November 16, 2019
 - i. Approval of Out-of-State travel for Domini Toney to attend CPS Recertification training in Somerville, Massachusetts October 25, 2019
 - j. Approval of Out-of-State travel for John Riggan to attend Architecting on AWS in Seattle, Washington October 15, 2019
 - k. Approval of Out-of-State travel for Brian Berkley to attend Architecting on AWS in Seattle, Washington October 15, 2019

ACTION: Approve Consent Agenda

C. REPORTS

1. Student and Family Support Services (SFSS) Program Report – Ann Lavond, Program Administrator and Ross Davis Chronic Absenteeism, SFSS Program
2. 2018-2019 Injury/Illness Report, Kate Marrone, Chief Human Resource Officer

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3. LBL Employee Job Descriptions, Kate Marrone, Chief Human Resource Officer
4. Business Office Matters – Jackie Olsen, Chief Financial Officer
 - a. September 2019 Financial Statement
 - b. Cyber Security
5. Strategic Plan Tasks and Activities, Tonja Everest, Superintendent
6. Superintendent’s Report – Tonja Everest, Superintendent
 - a. Classified Council
 - b. Leadership Council
 - c. Valley Coast Superintendents Association (VCSA)
 - d. Assistant Superintendent Hiring Process
 - e. Review Policies BBF and BD/BDA for Board direction
 - f. Student Success Act

D. POLICIES

1. First Reading of Policy GBNA, Hazing, Harassment, Intimidation, Bullying, Menacing, or Cyberbullying-Staff. Tonja Everest, Superintendent
2. Review of Administrative Regulation GBNA-AR, Hazing, Harassment, Intimidation, Bullying, Menacing, or Cyberbullying Reporting Procedures – Staff. Tonja Everest, Superintendent
3. First Reading of Policy JFCF, Hazing, Harassment, Intimidation, Bullying, Menacing, Cyberbullying, Teen Dating Violence – Students. Tonja Everest, Superintendent
4. Review of Administrative Regulation JFCF-AR, Hazing/Harassment/Intimidation/Bullying/Menacing/Cyberbullying, Teen Dating Violence Complaint Procedures – Staff/Students. Tonja Everest, Superintendent

E. BOARD

1. Strategic Plan Tasks and Activities Review and Finalize, Tonja Everest, Superintendent
2. OSBA Position 10, Board of Directors and Legislative Policy Council

F. FOR INFORMATION ONLY

1. Appreciations
2. LBL Annual Report to Oregon Department of Education (ODE)
3. Program Update to VCSA
4. LBL Professional Development Report, Don Dorman, Assistant Superintendent

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G. EXECUTIVE SESSION

Directors may go into Executive Session, as ordered by the Board Chair, immediately preceding, during, or after a regular ESD Board meeting to discuss legal matters and/or matters pertaining to personnel under authority of Oregon Law, 1972, ORS 192.660, (2):

- a. To consider the employment of a public officer, employee, staff member or individual agent.
- b. To consider the dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or agent, unless he or she requests an open meeting.
- d. To conduct deliberations with persons designated to carry on labor negotiations.
- e. To conduct deliberations to negotiate real property transactions.
- f. To consider records exempt by law from public inspection.
- h. To consult with counsel concerning current or possible litigation.
- i. To review and evaluate the performance of the superintendent or any other public officer, employee or staff member, unless that person requests an open hearing.
- k. To consider matters relating to school safety or a plan that responds to safety threats made toward a school.
- l. Conduct a hearing on the expulsion of a student or to review a student's confidential medical records. To consider matters relating to school safety that responds to safety threats made toward a school ORS 332.061 (1) Expulsion of Student

F. IMPORTANT DATES

1. Tuesday, October 22, 2019, OSBA Fall Regional Meeting, LBL ESD, dinner at 5:45 PM, meeting at 6:00 PM
2. Thursday, October 31, 2019, COSA Off the Record Meeting, LBL ESD, 10 AM – 1 PM, lunch at noon
3. Thursday, November 14, 2019, OAESD Governance Council Meeting, Portland Marriott Downtown Waterfront, Portland, OR 7:45 AM – 8:45 AM
4. Thursday, November 14, 2019, OAESD Superintendent and Board Summit, Portland Marriott Downtown Waterfront, Portland, OR 9:00 AM – 4:00 PM
5. Thursday – Sunday, November 14-17, 2019, OSBA 73rd Annual Conference, Portland Marriott Downtown Waterfront, Portland, OR
6. Wednesday-Friday, December 4-6, 2019, COSA 2019 Oregon School Law Conference, Graduate Eugene (formerly Hilton) Eugene, Oregon
7. Wednesday – Saturday, December 4-7, 2019, AESA 34th Annual Conference, Marriott Phoenix Desert Ridge Resort, Phoenix, AZ
8. Friday, December 20, 2019, Winter Inservice, LBL ESD, locations TBD

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G. FUTURE AGENDA ITEMS

H. FUTURE WORK SESSION TOPICS