

LINN BENTON LINCOLN EDUCATION SERVICE DISTRICT
REGULAR BOARD MEETING
December 10, 2019 6:00 PM
905 4th Ave. SE
Albany, OR

“LBL ESD Board of Directors, Superintendent and staff serve districts, schools and students by providing equitable, flexible and effective educational services through economy of scale.”

5:45 PM, EXECUTIVE SESSION Per ORS 192.660(2)(a) To consider the employment of a public officer, employee, staff member or individual agent.

A. 6:00 PM, REGULAR SESSION – Frank Bricker, Chairperson

1. Welcome and Introductions
2. Pledge of Allegiance
3. Public Comment

The ESD Board is interested in hearing from the public and will do so at this time on the agenda. The Board requests that patrons limit their comments to three minutes. Please complete a card at the entrance to request to speak. When speaking please begin with your name and address for the record. If a response to your concern requires action of the ESD Board or the gathering of information, it may be placed on a future agenda. Personnel matters may not be discussed in public at a Board meeting. Patrons who have personnel concerns should share them directly with the Board Chair or the ESD Superintendent.

B. CLERK’S ITEMS OF BUSINESS – Tonja Everest, Superintendent

1. Consent Agenda
 - a. Approval of Regular Board Meeting Minutes from November 19, 2019
 - b. Approval Personnel Report
 - c. Adopt Policy GBDA, Expression of Milk in the Workplace
 - d. Adopt Policy GCDA/GDDA, Criminal Records Check and Fingerprinting
 - e. Adopt Policy IICC, Volunteers
 - f. Adopt Policy IKF, Graduation Requirements
 - g. Approval of Claims Paid for November, 2019
 - h. Approval of donation from Carin Feekes of equipment for the device loan library valued at \$2,690 to Cascade Regional Program
 - i. Approval of donation from of Bags of Love of basic resources valued at \$4,735 to Student and Family Support Program

ACTION: Approve Consent Agenda

C. REPORTS

1. Independent Auditor’s 2018-2019 Report, Kenny Allen, Certified Public Accountant, Pauly, Rogers, and Co. P.C.

ACTION: Accept the 2018-2019 Audit

LINN BENTON LINCOLN EDUCATION SERVICE DISTRICT
REGULAR BOARD MEETING
December 10, 2019 6:00 PM
905 4th Ave. SE
Albany, OR

“LBL ESD Board of Directors, Superintendent and staff serve districts, schools and students by providing equitable, flexible and effective educational services through economy of scale.”

2. Special Education and Evaluation Services (SEES) Program Report – Laura Petschauer, Program Administrator
3. Business Services Financial Plan, Jackie Olsen, Chief Financial Officer, Business Program
4. Business Office Matters – Jackie Olsen, Chief Financial Officer
 - a. November 2019 Financial Statement
 - b. Warehouse Sale Update
 - c. Revenue Forecast
5. Strategic Plan Tasks and Activities, Tonja Everest, Superintendent
6. Superintendent’s Report – Tonja Everest, Superintendent
 - a. Labor Management Team
 - b. Leadership Council
 - c. Valley Coast Superintendents Association (VCSA)
 - d. Superintendent’s Communication Work Group Meeting

D. POLICIES

1. First Reading of Policy KL, Public Complaints**, Don Dorman, Assistant Superintendent
2. Review of Administrative Regulation KL-AR (1), Public Complaints**, Don Dorman, Assistant Superintendent
3. Review of Administrative Regulation KL-AR (2), Appeal to the Deputy Superintendent of Public Instruction, Don Dorman, Assistant Superintendent
4. First Reading of Policy GBJ, Weapons in Schools – Staff*, Don Dorman, Assistant Superintendent
5. First Reading of Policy JFCJ, Weapons**, Don Dorman, Assistant Superintendent

E. BOARD

1. COSA Law Conference Update, David Dunsdon, Miriam Cummins

F. FOR INFORMATION ONLY

1. Appreciations
2. VCSA Program Updates
3. Out-of-State travel report from Domini Toney, Early Intervention/Early Childhood Special Education Specialist for travel to Collaborative Problem Solving Recertification in Somerville, MA.
6. Out-of-State travel report from Linda Darling, Assistant Business Manager, Business Services, for travel to the Association of School Business Officials (ASBO) Annual Meeting in National Harbor, Maryland.
7. Out-of-State travel report from Dana Zachary, Media Services Specialist, Farm Home School, for travel to the bi-annual American Association of School Libraries Conference in Louisville, KY.

LINN BENTON LINCOLN EDUCATION SERVICE DISTRICT
REGULAR BOARD MEETING
December 10, 2019 6:00 PM
905 4th Ave. SE
Albany, OR

“LBL ESD Board of Directors, Superintendent and staff serve districts, schools and students by providing equitable, flexible and effective educational services through economy of scale.”

G. EXECUTIVE SESSION

Directors may go into Executive Session, as ordered by the Board Chair, immediately preceding, during, or after a regular ESD Board meeting to discuss legal matters and/or matters pertaining to personnel under authority of Oregon Law, 1972, ORS 192.660, (2):

- a. To consider the employment of a public officer, employee, staff member or individual agent.
- b. To consider the dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or agent, unless he or she requests an open meeting.
- d. To conduct deliberations with persons designated to carry on labor negotiations.
- e. To conduct deliberations to negotiate real property transactions.
- f. To consider records exempt by law from public inspection.
- h. To consult with counsel concerning current or possible litigation.
- i. To review and evaluate the performance of the superintendent or any other public officer, employee or staff member, unless that person requests an open hearing.
- k. To consider matters relating to school safety or a plan that responds to safety threats made toward a school.
- l. Conduct a hearing on the expulsion of a student or to review a student's confidential medical records. To consider matters relating to school safety that responds to safety threats made toward a school ORS 332.061 (1) Expulsion of Student

H. IMPORTANT DATES

1. Thursday, December 12, 2019, 1p.m. to 2:30 p.m., Performance Review Superintendent Work Group meeting, LBL ESD
2. Friday, December 20, 2019, Winter Inservice, LBL ESD, locations TBD
3. Thursday, January 9, 2019, OAESD Superintendent Council Meeting, Willamette ESD
4. Tuesday, January 14, 2020, 6 p.m. to 8 p.m., Regular Board Meeting, LBL ESD
5. Thursday-Saturday, January 23-25, 2020, OACOA/OASE/OASBO Winter Conference, Salishan
6. Friday, January 31, 2020, 9:00 a.m. to noon, OAESD Officer Council meeting, Willamette Educational Service District, Salem OR
7. Thursday, February 6, 2020, 9:30 a.m. – noon, OAESD Governance Council meeting, video conference
8. April 2, 2020 OAESD Governance Council meeting, video conference

I. FUTURE AGENDA ITEMS

J. FUTURE WORK SESSION TOPICS