



**Linn Benton Lincoln
Education Service District**

**Local Service Plan
2018 - 2019**

**Linn Benton Lincoln Education Service District
905 4th Avenue SE
Albany, Oregon 97321-3199
www.lblesd.k12.or.us
541-812-2600**

LBL Local Service Plan 2018-2019

Administrative Services

Superintendent: Mary McKay

Assistant Superintendent: Don Dorman

Chief Financial Officer: Jackie Olsen

Chief Human Resources Officer: Vicki Harlos

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Introduction

Linn Benton Lincoln Education Service District (LBL) comprises 12 component school districts and approximately 37,000 students in Linn, Benton and Lincoln counties. LBL also serves students and districts elsewhere in Oregon through grants and contracts. Its governance structure includes a seven-member Board of Directors. LBL has an annual budget of approximately \$60 million and work force of approximately 225 employees.

Linn Benton Lincoln Education Service District serves educational agencies, districts, and schools across the state with high-quality services, and programs that are practical, reliable and economical. LBL has a distinguished reputation for supporting educational excellence and equity, working cooperatively with educators and educational agencies, and effecting productive solutions that help schools, teachers, students and families meet Oregon’s educational goals.

LBL Mission

LBL ESD serves districts, schools and students by providing equitable, flexible and effective educational services through economy of scale

LBL Vision

To be a responsive and transparent organization that supports districts by embracing continuous improvement in helping every child succeed

LBL Values

Success for all students and their districts

Relationships built on trust, responsiveness and honesty

The four “E”s of *Excellence, Equity, Efficiency and Effectiveness*

Accountability

LBL Agency Goals

Goal 1 - Support success for all students and their districts by delivering excellent, equitable, efficient and cost effective services

Goal 2 – Foster positive relationships by strengthening communication within the ESD, with school districts, other organizations and communities

Goal 3 – Continue long-term financial stability

LBL Programs

- **Administrative Services**
 - **Superintendent Office** – Provide LBL and regional leadership; support districts in meeting educational needs.
 - **Human Resources** – Support LBL employees including recruitment, personnel management, benefit management, and contract management; includes Facilities Services.
 - **Business Services** - Provide a full range of Business Office Functions and Business Information Systems, including Medicaid Fee for Service.
- **Cascade Regional Program** – Provide services for students with Low Incidence Disabilities: Vision, Hearing, Orthopedic, Autism and Traumatic Brain Injury. The program also provides Audiology and Augmentative Communication services.
- **Early Intervention/Early Childhood Special Education** – Provide Early Intervention services for children birth to two years and Early Childhood Special Education for children three to five years.
- **Information Systems** – Provide services that support the Student Information System Suite consisting of general student records, gradebook, attendance, scheduler, online registration and data warehouse and analytics. Services include Customer Representative support, Systems Analyst support, Web Development, and Curriculum/Instructional Technology.
- **Long Term Care and Treatment Education Program** – Provide education services for students that are currently placed in mental health residential and day treatment care.
- **Network Services**- Provide services that support the Wide and Local Area Networks, Data Center, Phone Systems, Network Design and Support. Services include Computer Support Technician support.
- **Special Education and Evaluation Services** – Services include the Education Evaluation & Consultation Center, Targeted Instruction support, Talented and Gifted support, Severe Disabilities, and Individuals with Disabilities Education Act (IDEA) Consortium.
- **Student and Family Support Services** – Services include attendance and behavior support for students and families, Home School Registration, Positive Behavior Interventions Support, Youth Transition Program, Transition Network Facilitation, and School-Based Medicaid Administrative Claiming.

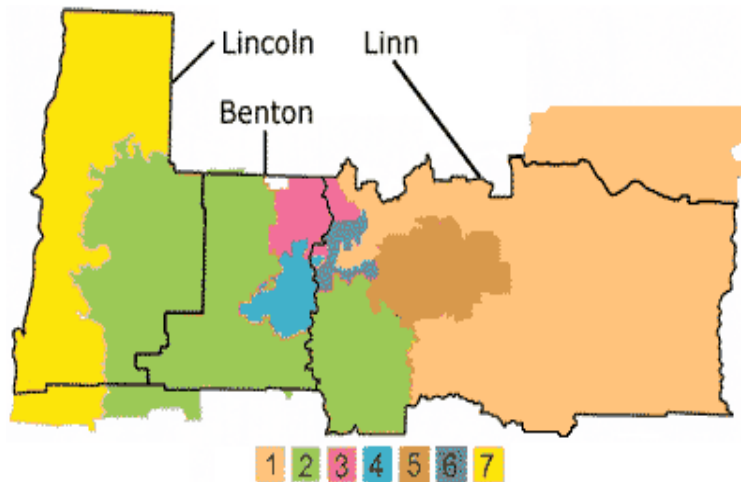
LBL Governance

LBL Board of Directors, Superintendent and staff serve districts, schools and students by providing equitable, flexible and effective, educational services.

LBL Board of Directors		
Zone	Board Member	Term Expires
1	Heather Search	6/30/2021
2	Roger Irvin	6/30/2021
3	Frank Bricker	6/30/2021
4	David Dowrie	6/30/2021
5	Terry Deacon	6/30/2019
6	Jan Doerfler	6/30/2019
7	David Dunsdon	6/30/2019

LBL Budget Committee			
Zone	District	Member	Term Expires
1	Santiam Canyon	Richard Moore	6/30/2020
2	Philomath	Rachael Brown	6/30/2019
3	Albany	Lyle Utt	6/30/2019
4	Corvallis	Sara Finger McDonald	6/30/2018
5	Lebanon	Russ McUne	6/30/2020
6	Albany	Micah Smith	6/30/2018
7	Lincoln County	Ron Beck	6/30/2020
	At Large	Dale Keene	6/30/2019

LBL Board Zones



LBL Component School Districts

Valley Coast Superintendent Association (VCSA)

District	Superintendent
Alsea 7J P O Box B 301 S 3rd Alsea, OR 97324	Marc Thielman 541-487-4305
Central Linn 552C P.O. Box 200 Halsey, OR 97348	Brian Gardner 541-369-2813 ext. 3222
Corvallis 509 J 1555 SW 35 th Street Corvallis, OR 97333-1130	Ryan Noss 541-757-5841
Greater Albany 8J 718 Seventh Avenue SW Albany, OR 97321-2399	Jim Golden 541-967-4511
Harrisburg #7 P O Box 208 865 LaSalle Street Harrisburg, OR 97446-9549	Bryan Starr 541-995-6626 ext. 1
Lebanon Community #9 485 S Fifth Street Lebanon, OR 97355	Rob Hess 541-451-8458
Lincoln County 459 SW Coast Hwy Newport, OR 97365-4931	Tom Rinearson 541-265-4403
Monroe 1J 365 N 5 th Street Monroe, OR 97456	Bill Crowson 541-847-6292
Philomath 17J 1620 Applegate Street Philomath, OR 97370-9516	Melissa Goff 541-929-3169
Santiam Canyon 129J P O Box 197 150 SW Evergreen Street Mill City, OR 97360-0197	Todd Miller 503-897-2321
Scio 95 38875 NW First Avenue Scio, OR 97374-9501	Gary Tempel 503-394-3261
Sweet Home 55 1920 Long Street Sweet Home, OR 97386	Tom Yahraes 541-367-7126

LBL Local Service Plan 2018-2019 Resolution

Resolution Service Allocation

At least 90% of the annual State School Fund (SSF), Property Tax and other qualifying resources allocated to LBL will be expended on resolution services. Services will be provided on a two-tiered basis.

Tier 1 Resolution Services

Tier 1 includes services that are available to all 12 districts and are determined as being essential to all districts. Approval to sustain or add a Tier 1 service occurs with a positive vote of 2/3 of the districts, representing over 50% of the students (based on the ADMr using the final 2015-2016 estimate published in May 2017). The emphasis in Tier 1 is on achieving the greatest economies of scale and assuring equity of access. Tier 1 services are fully funded from the 90% SSF allocation. Though service decisions are typically made for a two-year period, it is agreed that these service decisions will be approved for the 2018-2019 year only. If a service is provided through a contract that LBL holds with a third party vendor, the term of that contract will take precedence.

- Business Information Services
- InTouch Student Receipting Software
- Courier
- Student Information System Suite: General Student Records, Gradebook, Attendance, Scheduler, Online Registration, and Data Warehouse and Analytics
- PowerSchool Special Education Records Systems
- Curriculum/Instructional Technology
- Help Desk
- Systems Analysts
- Network Support Services Including Wide Area Network Operation
- Education Evaluation and Consultation Center (School Psychologists, Speech Language Pathologists, and other special education assessment personnel); includes Early Intervention/Early Childhood Special Education and Audiology evaluations
- Occupational Therapy, Physical Therapy and Augmentative Communication Services
- Support and Consultation for Students with Severe Disabilities
- Student and Family Services Support
- Home School Registration and Assessment Tracking

Tier 2 Resolution Services

Once Tier 1 funds are allocated, the remaining balance is used for Tier 2 services. Tier 2 funds are allocated based on the ADMw of the 12 component districts using the final 2015 – 2016 estimate published in May 2017. The amount is rounded to the nearest whole percentage, not less than 1%. Once established, the Tier 2 ADMw calculation does not change over a two-year period in order for districts and LBL to maintain stable programs. LBL and its component school districts will stay within the constraints of the agreements, yet provide flexibility in the use of funds.

It is further agreed:

Changes in Tier 2 resolution services are negotiated by each district between the LBL superintendent and the component school district superintendent based on individual need and within the following criteria:

- Assist component school districts in meeting requirements of state and federal law
- Improve student learning
- Enhance the quality of instruction provided to students
- Provide professional development to component school district employees
- Enable component school districts and the students who attend schools in those districts to have equitable access to resources
- Maximize operational and fiscal efficiencies for component school districts
- Service decisions will be made prior to May 1st of each year when possible
- Estimates of available resolution funding will be provided in April of each year

While every attempt is made to achieve economies of scale in Tier 2, the emphasis is on customizing a service package for each district. Tier 2 services do not require participation by a certain number of school districts. The emphasis is on the development of consortia of districts utilizing a given service. These consortia may, and most likely will, utilize a variety of funding resources, including resolution service resources, to fund services. The cost of Tier 2 services will be based on the districts ADMr where applicable. Up to 50% of the district's allocated Tier 2 resources may be used to acquire services from sources other than LBL if the service is not provided by LBL, based on the above criterion. Individual districts will determine Tier 2 services of Charter Schools.

Amendments to the Local Service Plan

If the component school districts approve an amendment to a Local Service Plan, the board of an education service district may amend a Local Service Plan that has been previously adopted by the LBL Board and approved by the Boards of component school districts.

By _____ School District

LBL Board Chair

Date

School District Board Chair

Date

LBL Planning Calendar for Developing and Approving Resolution Services

Month(s)	Activity
September and October	Visit and interview districts to discuss service level satisfaction, LBL performance measures, and emerging needs. Survey electronically as needed.
October/November	Present VCSA draft resolution Local Service Plan for next biennium. Review/revise the Local Service Plan as described under ORS 334.175(1) and with input from superintendents.
November	VCSA Superintendents finalize Local Service Plan services and agreements resulting in recommendation of the LBL Local Service Plan to LBL Board of Directors and Component School Districts.
December	Recommended LBL Local Service Plan will be provided to LBL Board of Directors for adoption for the biennium. By statute, the Local Service Plan must be approved by districts each year.
January/February	After being adopted by the LBL Board of Directors the Local Service Plan is approved on or before March 1 by resolution of two-thirds of the component school districts that are part of the education service district and that have at least a majority of the pupils included in the average daily membership of LBL. Adoption by component district boards shall occur before March 1.
March	Notify LBL staff of changes in service requirements as established in the Local Service Plan.
April and May	LBL acquires the necessary staffing, equipment, and technology and other resources to deliver the services required or services are brokered through other sources.

LBL Service Assessment: Regional Advantage and Infrastructure Capacity

LBL will use the following guidelines to assist in determining the feasibility of adding or changing services.

- LBL can provide the service more **efficiently** due to regional presence
- LBL can provide the service more **effectively** due to regional presence
- LBL has the current capacity to add the proposed service
- LBL has the capacity to expand as needed in order to provide the proposed service

LBL Service Areas

Administrative Services Board and Superintendent	
Service Description	Funding Source
<p>Board of Directors Support the LBL Board of Directors on legal and policy issues including negotiating contracts, litigation and issues related to Board action.</p>	<p>Non-Resolution Funds Generated from 10% of State School Funds, indirect charges and investment earnings.</p>
<p>Office of the Superintendent Provide LBL and regional leadership; support districts in meeting educational needs. Provide conference space and training labs.</p>	<p>Non-Resolution Funds Generated from 10% of State School Funds, indirect charges and investment earnings.</p>
<p>Human Resources Program Deliver effective strategies in supporting LBL employees including recruitment, personnel management, benefit management and contract management.</p>	<p>Non-Resolution Funds Generated from 10% of State School Funds, indirect charges and investment earnings.</p>
<p>Facility Management Maintain the LBL Facility and Conference Center for use by employees and other educators throughout the region.</p>	<p>Non-Resolution Funds Generated from 10% of State School Funds, indirect charges and investment earnings.</p>
<p>Web Design and Maintenance - LBL Specialized web development services; LBL intranet content management.</p>	<p>Non-Resolution Funds Generated from 10% of State School Funds, indirect charges and investment earnings.</p>

Administrative Services Business Services	
LBL ESD Business Services Program provides services to assist schools, districts and LBL in day-to-day business operations	
Service Description	Funding Source
<p>Business Services Delivery and support of Infinite Visions business information system software (including help desk) and all business functions to LBL.</p>	<p>Non-Resolution Funds Generated from 10% of State School Fund and Indirect Fees on Services</p>
<p>Courier Service Delivery of goods and equipment to component districts via a twice-weekly schedule.</p>	<p>Non-Resolution Funds and Tier 1 Resolution Service</p>

Administrative Services Business Services - Continued

LBL ESD Business Services Program provides services to assist schools, districts and LBL in day-to-day business operations

Service Description	Funding Source
<p>Business Information System (BIS) Delivery and Support of Infinite Visions business information system software (including help desk) to component school districts.</p>	Tier 1 Resolution
<p>Business Information System Delivery and Support of Infinite Visions business information system software (including help desk) to the following non-component school districts and charter schools: Athena Weston Condon Eddyville Charter Falls City Gervais Jefferson Klamath Falls Milton Freewater Morrow County Mt Angel Pilot Rock Pleasant Hill North Central ESD* Silver Falls Siletz Academy Charter Siletz Valley Charter Springfield St. Paul * Arlington, Fossil, Mitchell, Sherman, Spray</p>	Non-Component District Intergovernmental Agreements
<p>Business Information System Delivery and Support of InTouch Receipting software for tracking student body funds (including help desk) to the following component and non-component school districts: <i>Component Districts:</i> Alsea Albany Central Linn Corvallis Harrisburg Lebanon Lincoln County Monroe Philomath Santiam Canyon Scio Sweet Home <i>Non-Component Districts, Charter Schools:</i> Amity Athena Weston Eddyville Charter Jefferson Klamath Falls</p>	Tier 1 Resolution and Non-Component District Intergovernmental Agreements
<p>Business Administration Services Provide a variety of business services to districts. Services include: assist districts in preparing and maintaining budgets, meeting audit and Oregon Department of Education (ODE) reporting requirements, maintaining general ledger, processing payroll, completing accounts payable tasks, reconciling employee benefits, preparing tax payments, processing PERS payments. <i>Component Districts:</i> Alsea Monroe Philomath Santiam Canyon Scio Sweet Home</p>	Tier 2 Resolution

Administrative Services Business Services - Continued	
LBL ESD Business Services Program provides services to assist schools, districts and LBL in day-to-day business operations	
Service Description	Funding Source
Business Administration Services (continued) <i>Non-Component Districts:</i> Eddyville Charter Falls City Gervais Siletz Charter Silver Falls Sutherlin Willamina	Non-Component District Intergovernmental Agreements
Administration Services Tier 2 funds used for services that are not provided by LBL.	Tier 2 Resolution

Cascade Regional Program	
Services for students with Low Incidence Disabilities: Vision, Hearing, Orthopedic and Autism, in addition to audiology and augmentative communication	
Service Description	Funding Source
Cascade Regional Program Provide support for students with vision impairment, hearing impairment, severe orthopedic impairment, autism spectrum disorder and traumatic brain injury. The program staff members consist of teachers licensed in special education and licensed occupational and physical therapists. Services include consultation, assessment, instruction and adaptive materials. Includes transit funds to South Coast ESD.	Oregon Department of Education Contract
Support Services to Students with Special Needs Provide services specific to individual district program needs. Services include occupational and physical therapy and augmentative communication support.	Tier 1 Resolution

Early Intervention/Early Childhood Special Education	
Early intervention services for children birth through two years and early childhood special education for children three to five years	
Service Description	Funding Source
Early Intervention/Early Childhood Special Education (EI/ECSE) Provide assessment, evaluation, early intervention and early childhood special education services for eligible children from birth to five years in Benton, Linn and Lincoln counties. EI/ECSE specialists, speech language pathologists and related service staff members provide a continuum of services, both consultative and direct for eligible children and their families. Support includes assisting in kindergarten transition efforts. Includes transit funds to South Coast ESD.	Oregon Department of Education Contract

Information Systems	
Supporting Instructional Improvement through Technology	
Service Description	Funding Source
<p>LBL Student Information System (SIS) A suite of student information records management software applications specifically tailored for Oregon schools. Products include: General Student Records, Gradebook, Attendance, Scheduler, Online Registration, and Data Warehouse and Analytics. The SIS Suite is provided to all component school districts.</p>	Tier 1 Resolution
<p>LBL Student Information System A suite of student information records management software applications specifically tailored for Oregon schools. Products include: General Student Records, Gradebook, Attendance, Scheduler, and Data Warehouse and Analytics. <i>Non-Component Districts, Charter Schools and Programs:</i> Amity Athena Weston Eddyville Charter Falls City Four Rivers Jefferson Lake County Mt. Angel North Santiam Pilot Rock Pleasant Hill Prospect Charter Silver Falls Siletz Valley Charter Siletz Early College Academy Four Rivers Community School LBL Long Term Care and Treatment Program Lincoln City Career Technical High School</p>	Non-Component District Intergovernmental Agreements
<p>PowerSchool Special Education Records Management Software license, Help Desk support, training and state reporting for Special Education records. Includes Section 504 Module for component districts.</p>	Tier 1 Resolution
<p>PowerSchool Special Education Records Management Software license, Help Desk support, training and state reporting for Special Education and/or Modules: Section 504 Records/Spanish Translation/Response to Intervention. <i>Non-Component Districts. Charter Schools and Programs:</i> Amity Ashland Athena Weston Baker Bethel Cascades Cove Creswell Crow-Applegate Dallas Dufur Elgin Falls City Gervais Harney County SDs #1, #3, #4 Harney ESD* Helix Imbler InterMountain ESD Ione Jefferson Jefferson County Jefferson ESD** La Grande Lake County Lake ESD*** Lowell Marcola McKenzie Morrow County Mt. Angel North Lake North Powder North Santiam Oakland Oakridge</p>	Tier 2 Resolution (Spanish Translation, Response to Intervention Modules) and Non-Component District Intergovernmental Agreements

Information Systems - Continued																			
Supporting Instructional Improvement through Technology																			
Service Description	Funding Source																		
<p>PowerSchool Special Education Records Management (continued) <i>Non-Component Districts. Charter Schools and Programs:</i></p> <table border="0"> <tr> <td>Perrydale</td> <td>Pilot Rock</td> <td>Pine Eagle</td> </tr> <tr> <td>Pleasant Hill</td> <td>Prospect Charter</td> <td>Riddle</td> </tr> <tr> <td>Sheridan</td> <td>Siletz Valley Charter</td> <td></td> </tr> <tr> <td>Siletz Valley Early College Academy</td> <td></td> <td>Silver Falls</td> </tr> <tr> <td>South Lane</td> <td>South Umpqua</td> <td>South Wasco</td> </tr> <tr> <td>St. Paul</td> <td>Stanfield</td> <td>Umatilla</td> </tr> </table> <p>Union George Fox University LBL Long Term Care and Treatment Program Old Mill Center Oregon Department of Corrections (4)</p> <p>* Diamond, Double O, Drewsey, Fields/South Harney Frenchglen, Pine Creek, Suntex ** Ashwood, Black Butte, Culver *** Adel, Paisley, Plush</p>	Perrydale	Pilot Rock	Pine Eagle	Pleasant Hill	Prospect Charter	Riddle	Sheridan	Siletz Valley Charter		Siletz Valley Early College Academy		Silver Falls	South Lane	South Umpqua	South Wasco	St. Paul	Stanfield	Umatilla	Non-Component District Intergovernmental Agreements
Perrydale	Pilot Rock	Pine Eagle																	
Pleasant Hill	Prospect Charter	Riddle																	
Sheridan	Siletz Valley Charter																		
Siletz Valley Early College Academy		Silver Falls																	
South Lane	South Umpqua	South Wasco																	
St. Paul	Stanfield	Umatilla																	
<p>Systems Analysts System analysts support all information systems, legacy systems, network, and state reporting requirements.</p>	Tier 1 Resolution																		
<p>Help Desk Service Support for all areas of technology including information systems and network services. These include state reporting, instructional technology, SIS and legacy systems.</p>	Tier 1 Resolution																		
<p>School Improvement and Student Achievement Support Facilitate regular meetings of district curriculum leaders. Facilitate region-wide professional development. Support the use of technology in linking standards to student outcomes and providing tools to report student progress and achievement.</p>	Tier 1 Resolution																		
<p>Web Design and Maintenance – District Service Provide specialized web development and management services.</p>	Tier 2 Resolution and Non-Component District Intergovernmental Agreements																		

Long Term Care and Treatment Education Program	
Education services for students placed in residential and day treatment programs	
Service Description	Funding Source
<p>Farm Home School Provide educational programs, serving a rotational population of students in residence and day treatment at Children’s Farm Home. Clients are referred from counties throughout the state for assessment, stabilization and treatment of mental health disorders.</p> <p>Wake Robin School Provide educational programs for students in day treatment. Clients are placed for mental health purposes</p>	Oregon Department of Education Contract
Network Systems	
Wide and Local Area Networks, Data Center Services	
Service Description	Funding Source
<p>Wide Area Network (WAN) Provide ongoing support of services, equipment, security and monitoring for the regional network that connects districts, LBL and the internet. This service enables safe and efficient access to data-delivery systems beyond the district network.</p>	Tier 1 Resolution
<p>District Network Second-Level Support Provide ongoing escalation support for district staff when solving network-based technical problems and planning future network-based technology projects.</p>	Tier 1 Resolution
<p>Component District Technology Support Provide technical support and/or recommended licenses to support district technology programs/projects. These include but are not limited to Microsoft Exchange email service, email (Gmail and Office 365 setup), email archiving, iBoss CIPA filtering, Internet Service Provider-bandwidth provisioning, LAN and wireless support, off-site data storage, VMware, Active Directory and virtual server hosting. All LBL component districts use a variety of these services, based on individual district needs.</p>	Tier 2 Resolution
<p>Support Local Area Networks and Computer Support Technicians Hire and support staff to meet network/computer needs of individual districts. <i>Component Districts:</i> Albany Central Linn Harrisburg Monroe <i>Non-Component Districts, Charter Schools and Programs:</i> Eddyville Charter Siletz Valley Charter Long Term Care and Treatment Early Intervention/Early Childhood Special Education</p>	Tier 2 Resolution and Non-Component District Intergovernmental Agreements

Special Education and Evaluation Services							
Special education evaluation, consultation and direct services. Additional support to districts that includes special projects and grant implementation.							
Service Description	Funding Source						
<p>Special Education Evaluation Services The Education Evaluation and Consultation Center (EECC) provides special education evaluation and consultation for K-12 students. Evaluations are provided both in-district and at the LBL facility. Funds are also allocated for audiology evaluations and EI/ECSE evaluations.</p> <p>Includes tiered instruction consultation and Spanish interpreter/translator support and training.</p>	Tier 1 Resolution						
<p>Services to Students with Severe Disabilities Provide funds and consultation for students with severe disabilities.</p>	Tier 1 Resolution						
<p>Support Services to Students with Special Needs Provide services specific to individual district program needs. Services include school psychologists and speech language pathologists.</p>	Tier 2 Resolution						
<p>Talented and Gifted Test Support Distribute and score assessments to assist districts in determining TAG eligibility.</p>	Tier 2 Resolution						
<p>Individuals with Disabilities Education Act (IDEA) Consortium Services Provide IDEA Consortium services and support to six component districts.</p> <p>Component Districts:</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 33%;">Alsea</td> <td style="width: 33%;">Central Linn</td> <td style="width: 33%;">Harrisburg</td> </tr> <tr> <td>Monroe</td> <td>Scio</td> <td>Santiam Canyon</td> </tr> </table>	Alsea	Central Linn	Harrisburg	Monroe	Scio	Santiam Canyon	IDEA Consortium Funds
Alsea	Central Linn	Harrisburg					
Monroe	Scio	Santiam Canyon					

Student and Family Support Services	
Serving students with behavior, social service, and academic achievement needs.	
Service Description	Funding Source
<p>Student and Family Services Support Provide .5 FTE administrative oversight to program services listed below. Also includes facilitating interagency collaboration, crisis response training, student threat assessment team training, grant writing and other activities that support social, emotional and mental health needs of students.</p>	Tier 1 Resolution
<p>Home School Support LBL registers and provides support for home school students residing in the LBL region.</p>	Tier 1 Resolution
<p>Attendance Services Assist schools, students and parents by supporting regular school attendance. Provide intervention with students that have excessive absences or who are not enrolled in an education program. Consult with districts and schools regarding policies and practices that may improve student attendance.</p>	Tier 2 Resolution
<p>Behavior Consultant Services Provide direct and consultative behavior support services related to the needs of students who are experiencing social, emotional and behavioral challenges that interfere with school success.</p>	Tier 2 Resolution and Non-Component District Intergovernmental Agreements
<p>Family Support Liaison Services Provide support, home visiting and linkage to school, health and community resources to students who are experiencing a variety of challenges to their success in school or for school readiness.</p>	Tier 2 Resolution, Juvenile Crime Prevention Funds (Linn County), Youth and Community Grant Funds, InterCommunity Health Network-Coordinated Care Organization, LBL Administrative Medicaid Funds
<p>Positive Behavior and Instructional Support (PBIS) Work with district and building level teams to support implementation of PBIS.</p>	Tier 2 Resolution
<p>Transition Network Facilitator Provide special education transition technical assistance and training to districts and community partners,</p>	ODE Grant
<p>Youth Transition Program Transition services for students with disabilities that present a barrier to employment.</p>	ODE and Vocational Rehabilitation Grant; District Matching Funds

Student and Family Support Services (Continued)	
Serving students with behavior, social service, and academic achievement needs.	
Service Description	Funding Source
<p><i>Continued:</i> Oregon Health Authority (OHA) Medicaid Administrative Claiming (MAC) Provide training and consultation to district coordinators in implementing the Medicaid Administrative Claiming process. Monitor district survey results and submit MAC survey results and claims to OHA. Generated funds are transited to districts.</p>	<p>Tier 2 Resolution</p>

LBL Program Performance Goals

2017 – 2018

Human Resources	
LBL Agency Goal #1	Support success for all students and their districts by delivering excellent, equitable, efficient and cost effective services.
Human Resources Performance Goal #1	Collaborate with a balanced group of administrators and classified employees to revise the Classified Employee Handbook by June 2018. Incorporate Classified employee and administrator input and relevant changes in LBL processes and policy.
Human Resources Performance Goal #2	In order to maintain LBL administrators' Human Resources related knowledge and skill, increase availability of training opportunities by providing concise, informative training on critical processes and topics on a monthly basis throughout the school year. 100% of administrators will report they have gained additional Human Resources related skill and knowledge when surveyed at the end of the 2017- 2018 school year.

Business Services	
LBL Agency Goal #3	Continue long-term financial stability.
Business Services Performance Goal #1	By June 2018, develop and implement a plan to transition all customer districts using Infinite Visions, InTouch and Enterprise Scenario Planning (ESP) from Citrix to Remote Desktop Web Access.
Business Services Performance Goal #2	By June 2018, develop a business plan that communicates services, benefits, costs and a related customer implementation plan that will promote LBL's business products/applications and expand district use by 15% compared to fiscal year 2016-2017 services.

Cascade Regional Program	
LBL Agency Goal #1	Support success for all students and their districts by delivering excellent, equitable, efficient and cost effective services.
Cascade Regional Program Performance Goal #1	By June 2018, Cascade Regional Program will have an Autism Specialist fully trained by Michigan State University and begin Reciprocal Imitation Training (RIT) to LBL Autism Specialists. The training will result in an increase in the number of families with young children on the Autism Spectrum becoming proficient with this strategy; an increase of 80% over families trained in 2016-17.
Cascade Regional Program Performance Goal #2	To achieve equitable and effective caseload distribution, formulation, and practices, a workgroup will be established to create a consistent and balanced caseload assignment plan for Occupational and Physical Therapists resulting in a 90% consensus of support by the therapists and an increase to 90% in the measured retention rate of assigned therapists to the same district in the 2019-2020 school year.

Early Intervention/Early Childhood Special Education (EI/ECSE)	
LBL Agency Goal #1	Support success for all students and their districts by delivering excellent, equitable, efficient and cost effective services.
Early Intervention/Early Childhood Special Education Goal #1	In alignment with the goals of the State Systemic Improvement Plan (SSIP) to increase social, emotional and ‘approaches to learning’ skills, the LBL ESD EI/ECSE program will adopt a coaching model for implementation of Positive Behavior Interventions and Supports (PBIS), resulting in two trained coaches to support staff, by June 2018.
Early Intervention/Early Childhood Special Education Goal #2	In alignment with the goals of the State Systemic Improvement Plan (SSIP) to increase social, emotional and ‘approaches to learning’ skills, the LBL ESD EI/ECSE program will successfully implement the Collaborative Problem Solving model in one pilot classroom by June 2018. Success will be demonstrated by a 15% improvement over baseline data in child behaviors as measured by the Child Behavior Rating Scale (CBRS) and a 15% decrease from baseline data in teacher stress levels as measured by a teacher stress index (TK-COT).
Early Intervention/Early Childhood Special Education Goal #3	To promote early childhood special education services provided in local community settings, the LBL ESD EI/ECSE program will increase the number of students receiving special education services in a community site from 26.7% to the state target of 35.5% by June 2018.

Information Systems	
LBL Agency Goal #1	Support success for all students and their districts by delivering excellent, equitable, efficient and cost effective services.
Information Systems Goal #1	By June 2018, 50% of District users that use more than one of LBL Student Information System (SIS) product (WebSIS, Pinnacle, TIENET, Argos, Registrar, Silk) will access these applications using Classlink Single Sign On software.
Information Systems Goal #2	By December 2017 a plan will be developed and testing initiated to expand the use of Classlink to include applications in addition to the SIS products.
LBL Agency Goal #2	Foster positive relationships by strengthening communication within the ESD, with school districts, other organizations and communities.
Information Systems Goal #2	The Information Systems Program will establish a process to increase and document information exchange with established SIS User Groups. Communication will include opportunity for face-to-face meetings and multiple electronic exchanges at least quarterly.

Long Term Care and Treatment (LTCT)	
LBL Agency Goal #1	Support success for all students and their districts by delivering excellent, equitable, efficient and cost effective services.
Long Term Care and Treatment Goal #1	In 2017-2018, professional development will focus on literacy and writing. By June 2018, students in residence or day treatment for at least 90 days, that complete a pre and post writing sample, will demonstrate growth on at least two attributes of writing as scored on the Oregon Department of Education (ODE) Official Writing Scoring Guide.
LBL Agency Goal #2	Foster positive relationships by strengthening communication within the ESD, with school districts, other organizations and communities.
Long Term Care and Treatment Goal #2	The LTCT program will continue implementation of the comprehensive communication and engagement plan for parents and guardians. Total contact data for 2017-2018 will increase by 25% over 2016-2017 contact data.

Network Systems	
LBL Agency Goal #1	Support success for all students and their districts by delivering excellent, equitable, efficient and cost effective services.
Network Program Goal #1	To recover and protect the Information Technology (IT) infrastructure in the event of a disaster, the Network Program will formalize and enhance LBL's Disaster Recovery Plan with full implementation and testing complete by June 2018.
Network Program Goal #2	To support districts in managing multiple iOS devices, LBL will develop a service that offers a Multiple Device Management (MDM) option. The service will be available by February 2018.
LBL Agency Goal #2	Foster positive relationships by strengthening communication within the ESD, with school districts, other organizations and communities.
Network Program Goal #3	LBL will maintain internet availability at 99.9% per month, excluding scheduled maintenance outages; provide districts quarterly monitoring reports.

Special Education and Evaluation Services (SEES)	
LBL Agency Goal #1	Support success for all students and their districts by delivering excellent, equitable, efficient and cost effective services.
Special Education and Evaluation Services Goal #1	The SEES program will conduct a comprehensive review of the Tier 1 evaluation services and provide results and recommendations for possible changes to the Superintendent group by April 30, 2018.
LBL Agency Goal #2	Foster positive relationships by strengthening communication within the ESD, with school districts, other organizations and communities.
Special Education and Evaluation Services Goal #2	In collaboration with ODE, SEES will provide regional training and follow-up support to district special education staff on writing quality Individual Education Plans (IEP). Beginning in August 2017 and continuing throughout the school year, multiple trainings will be provided with 75% of those trained indicating an increase knowledge base.

Student and Family Support Services	
LBL Agency Goal #1	Support success for all students and their districts by delivering excellent, equitable, efficient and cost effective services.
Student and Family Support Services Goal #1	Student and Family Support Services will implement innovative evidence-based strategies and provide materials and resources to targeted districts to reduce chronic absenteeism in their schools to 10% or less.
LBL Agency Goal #3	Continue long-term financial stability.
Student and Family Support Services Goal #2	Student and Family Support Services will secure sustainable funding through grants, contracts, and Medicaid billing, and explore possibilities of expanding services and roles to better serve LBL component school districts by June 2018.