



LINN BENTON LINCOLN EDUCATION SERVICE DISTRICT
 REGULAR BOARD MEETING MINUTES
 March 14, 2017

A. EXECUTIVE SESSION

At 5:50 p.m. the Board entered into Executive Session per ORS 192.660(2)(b) to consult with counsel concerning the legal rights and duties of a public body with regard to current ligation or litigation likely to be filed. Executive Session concluded at 5:55 p.m.

Present:

Board Members: Roger Irvin, Terry Deacon, Jan Doerfler, David Dunsdon and David Dowrie; Mary McKay, Superintendent; Don Dorman, Assistant Superintendent; Jackie Olsen, Chief Financial Officer (CFO); Vicki Harlos, Chief Human Resources Officer (CHRO); Karen Chandler, Executive Assistant and Board Secretary

Absent:

Board members Heather Search and Frank Bricker

Guests:

Kate Marrone, Kate Robinson, Martha Kroessin, Devon Burlison

B. CALL TO ORDER REGULAR SESSION

Chair Terry Deacon called the March 14, 2017 Regular meeting of the Linn Benton Lincoln Education Service District Board to order at 6:00 p.m. Introductions were made and the Board led the Pledge of Allegiance. Chair Deacon asked if there were any comments and there were none.

C. CLERK'S ITEMS OF BUSINESS

1. Consent Agenda

Chair Deacon asked if Board Members would like any item to be removed from the Consent Agenda. None were requested.

Terry Deacon moved to approve the Consent Agenda as presented. David Dowrie seconded the motion and the motion passed unanimously.

*Approval of Regular Board Meeting Minutes from February 14, 2017

*Approval of February Personnel Report

*Approval of Second Reading of Policy BBE, Vacancies on the Board

*Approval of Second Reading of Policy JBA/GBN, Sexual Harassment



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Consent Agenda-Cont'd.

Approval of Second Reading of Policy JBB, Educational Equity
 Approval of February 2017 Claims Paid
 Approval of Renewal/Extension of Contract and Probationary
 Administrators (Teacher Standards and Practices Commission
 (TSPC) and non-TSPC)
 Approval of Renewal/Extension of Contract and Probationary
 Licensed Employees (TSPC and non-TSPC)

D. REPORTS

1. Special Education and Evaluation Services Program Report (SEES) Kate Robinson, Speech Language Pathologist, and Kate Marrone, SEES Program Administrator, presented an overview of the autism evaluation services that SEES provides. They detailed the training and steps the program takes for evaluating and treating students.

2. Student Information System (SIS) Financial Plan Chief Financial Officer Jackie Olsen and Information Systems Program Administrator Martha Kroessin presented the SIS Financial Plan. Ms. Olsen reported that there were not major changes from the previous year.

3. Insite Demonstration Devon Burlison, Web Designer/Developer, provided an overview of the LBL intranet, Insite. He discussed the board section and staff portal. Mr. Burlison reported that he is currently working on building websites for many of our component districts.

4. Business Office Matters
 - a. Financial Matters Chief Financial Officer (CFO) Jackie Olsen presented the February financial statements. A discussion was held regarding the Oregon kicker tax.

 - b. Capital Improvement Plan Ms. Olsen presented the updated LBL Capital Improvement Plan. The plan has been reviewed by the Superintendent Financial Planning Work Group.

E. POLICIES

1. First Reading of Policy The first reading of policy GBA, Equal Employment Opportunity was held.

2. First Reading of Policy The first reading of policy EBAC, Safety Committee was held.



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3. Review Administrative Regulation EBAC-AT, Safety Committee

A review of Administrative Regulation EBAC-AR, Safety Committee was held.

F. BOARD OF DIRECTORS

1. Policy Review Process

Supt. McKay reminded members to call the Superintendent office if a format issue is noted. If it is a content issue, it will come before the Board for consideration.

2. Legislative Update

Superintendent McKay and Board Member Dowrie attended the Benton County Board of Commissioners' meeting on March 4th, 2017. They provided a summary of the meeting. Ms. McKay provided summaries of several bills currently being reviewed by the Oregon Legislature. They included House Bill 2550, and Senate Bills 182 and 183.

3. Oregon Association of Education Service Districts (OAESD)

- a. Officer's Council Nominations

Discussion was held about the openings for the OAESD Officer's Council. Board Member Dunsdon expressed interest in filing for an open seat.

David Dowrie moved and Jan Doerfler seconded to nominate David Dunsdon for the OAESP Office's Council.

The motion passed unanimously.

- b. Superintendent Meeting

A summary of the OAESD Superintendent Meeting was provided by Superintendent McKay. The P-20 Support Network meeting will be held in Salem on April 17, 2017. Mr. Dunsdon will attend with Superintendent McKay.

- c. May Conference

Supt. McKay confirmed that Board Members Dowrie and Dunsdon will attend the OAESD Conference on May 18-20, 2017 at Eagle Crest.



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4. Board Work Session

The Board is still working on scheduling dates for the Board Work Session. Once dates are set, a location will be determined.

D. REPORTS CONTINUED.....

5. Superintendent's Report

a. Strategic Plan
Tasks/Activities

Supt. McKay reviewed the Strategic Plan tasks and activities for February. Highlights included a review of Goal 1, Task 25 staff training related to equity, diversity, and inclusion. Ms. Harlos shared that approximately 80% of employees have now been trained. Ms. Harlos also shared that the team is organizing a hygiene supply drive to assist local students. Supt. McKay suggested Board Members bring donation items to the next Board Meeting.

Ms. McKay highlighted Goal 3, Task 5, reporting that LBL has recently been awarded a grant to provide family support liaison services to Benton and Lincoln Counties.

b. Superintendent
Financial Planning
Work Group

Board Members Dowrie and Dunsdon were in attendance for the meeting held on February 28th, 2017. They reviewed notes with the Board and shared that they appreciate the insight learned at these meetings. The work group discussed budget assumptions and Ms. Olsen presented topics on related to risk assessment.

c. Valley Coast
Superintendent
Association (VCSA)

The Valley Coast Superintendent Association (VCSA) meeting agenda for February 15th, 2017 was included in the Board packet. The focus of the meeting was to review the structure of the LBL Local Service Plan. The meeting was facilitated by Scott Perry, Consultant. Ms. McKay reported that, after an in-depth discussion, the VCSA group agreed to minimal changes in the LBL Local Service Plan structure. Such changes will be reflected in the 2018-2019 LBL Local Service Plan to be reviewed by the LBL Board in fall 2017.



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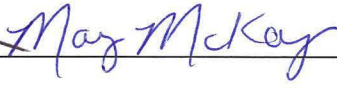
- d. Confederation of School Administrators (COSA) Joint Meeting of the Steering Committees of the funding coalition and the Vision & Policy Coalition
Supt. McKay reviewed the agenda of the February 24th, 2017 meeting with the Board. A key point was the new regulation that every school with grades kindergarten through sixth grade must have a teacher trained in dyslexia. This will take effect January 2018. The ESD can provide a trained educator to schools with less than 500 students.
- e. District Updates
Supt. McKay provided updates to the Board regarding both Monroe and Lebanon School Districts.
- f. Leadership Council
The March 7th, 2017 Leadership Council agenda was included in the Board packet. Supt. McKay noted items discussed. District survey results will be provided to the Board as part of the Annual Review process. She also stated that LBL is reviewing policy related to immigration issues.
- g. Mid-Valley Mid-Coast Partnership (MVMCP)
Supt. McKay stated that the partnership is currently having conversations about aligning math curriculum from middle school to higher education.

G. FOR INFORMATION ONLY

Supt. McKay suggested the Board review a very thorough report from Vickie Jones, Speech Language Pathologist regarding an out-of-state training she attended.

H. ADJOURNMENT

Chair Deacon adjourned the meeting at 7:19 p.m.

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Terry Deacon, Board Chair

Mary McKay, Superintendent

Recorded by Karen Chandler,
Board Secretary