



LINN BENTON LINCOLN EDUCATION SERVICE DISTRICT
REGULAR BOARD MEETING MINUTES
May 9, 2017

A. EXECUTIVE SESSION

At 5:00 p.m. the Board entered into Executive Session per ORS 192.660(2)(d) to conduct deliberations with persons designated by the governing body to carry on labor negotiations.

The Board exited Executive Session at 5:10 p.m.

**B. CALL TO ORDER
REGULAR SESSION**

Chair Terry Deacon called the May 9, 2017 Regular Board meeting of the Linn Benton Lincoln Education Service District to order at 5:10 p.m.

Present:

Board Members: David Dunsdon, Jan Doerfler, Heather Search, Terry Deacon, Frank Bricker, Roger Irvin; Mary McKay, Superintendent; Don Dorman, Assistant Superintendent; Jackie Olsen, Chief Financial Officer (CFO); Vicki Harlos, Chief Human Resources Officer (CHRO), and Karen Chandler, Executive Assistant/Board Secretary.

Absent:

David Dowrie.

Guests:

Cindy Madden, Cascade Regional Program and Brian Gardner, Superintendent at Central Linn.

The Board led the Pledge of Allegiance. Chair Deacon asked if there were any public comments and there were none.

**C. CLERK'S ITEMS OF
BUSINESS**

Consent Agenda

Chair Deacon asked if Board Members would like any item to be removed from the Consent Agenda. No request was made to remove any items from the Consent Agenda.

David Dunsdon moved to approve the Consent Agenda and Heather Search seconded the motion. The motion passed unanimously. Board member Doerfler abstained from the vote because she was absent from the last meeting.



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- *Approval of Regular Board Meeting Minutes from April 11, 2017
- *Approval of April 2017 Personnel Report
- *Approval of April 2017 Claims Paid
- Approval of Second Reading of Policy IIGBA, Electronic Communications System
- Approval of Second Reading of Policy GCBA, Personal Communication Devices and Social Media Staff

D. POLICIES

- 1. Rescind Policy EDE, Acceptable Use of Electronic and Network Services

Assistant Superintendent Dorman informed the board that Policy EDE, Acceptable Use of Electronic and Network Services was being replaced by Policy IIGBA, Electronic Communications System and Policy GCBA, Personal Communication Devices and Social Media Staff.

ACTION: Motion was made by Frank Bricker to rescind Policy EDE, Policy on Acceptable Use of Electronic Network Services. David Dunsdon seconded the motion. The motion passed unanimously.

E. REPORTS

- 1. Business Office Matters

- a. Financial Statements

Jackie Olsen, Chief Financial Officer (CFO) presented the April financial statements. She stated the next revenue forecast is coming out on May 16 and she will update the Board at the June Board meeting. Ms. Olsen informed the Board that the Auditors were at LBL ESD conducting their audit and as part of that process, presented a survey for Board Members to complete.

F. BOARD

- 1. Oregon Association of Education Service Districts (OAESD)

Superintendent McKay provided an overview of the P-20 Support Network Operating Plan which is designed to be used as a framework for services throughout the state. Ms. McKay reported that on April 17, 2017, she and Board Member Dunsdon attended an Oregon Association of Education Service Districts (OAESD) meeting where the group developed operating agreement topics for the P-20 support network process. Ms. McKay shared that during the OAESD conference, the attendees will be participating in an activity to refine language that will then go back to the ESD Boards for approval. Superintendent McKay shared that Diana Allen, Program Administrator in Cascade Regional Program submitted a project



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for the OAESD Innovation Award and has won the award. Ms. Allen will make a presentation at the OAESD conference. The focus of her presentation is the program services provided for students with autism and their families in order to provide support.

2. Legislative Topics

Ms. McKay reported that the OAESD representatives presented to the Joint Ways and Means Sub-Committee on Education on May 8, 2017. The presentation included the history of ESD's in Oregon and the Local Service Plan process. She stated that Gary Peterson, OAESD Executive Director provided Executive Summaries of Local Service Plans from ESDs to the committee. Ms. McKay reported on attending the Benton County Legislative breakfast with Director Dowrie. The main topic of discussion was reports of developing a revenue package.

3. Superintendent Search Process

Superintendent McKay updated the Board on the Superintendent search process. The first step in the process is to decide whether to use an outside search consultant or to have LBL staff lead the search. This item will be added to the Board June 2017 Agenda.

E. REPORTS CONTINUED ...

2. Superintendent's Report
a. Mid-Valley Mid-Coast Partnership

Assistant Superintendent Don Dorman provided a report about the Mid-Valley Mid-Coast Partnership meeting. He stated a good conversation was held about predictive analytical tools. OSU reported on how they are using this data tool to increase student program completion.

b. Strategic Plan Tasks and Activities

Superintendent McKay reviewed the Strategic Plan goals for the month. Highlights included accountability of service to districts and facilitation of Valley Coast Superintendent Association (VCSA) meetings. Ms. McKay reminded Board Members to complete the annual audit survey handed out by Ms. Olsen.

c. VCSA Retreat

Ms. McKay reported that the VCSA Retreat was held April 17 -18, 2017 and that she had very positive feedback from the retreat. The group determined four focus topics for next year. They will be meeting at four districts next year and working on a goal of learning from one another and utilizing varying tools each district offers. Francisco Zalvala, Network Program Administrator, presented a discussion and Tier 1 and Network Services at the retreat. Supt. McKay thanked outgoing VCSA President, Brian Gardner, Superintendent from Central Linn, for his service.



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**G. 5:45 CLOSE REGULAR
MEETING AND RECESS TO
BUDGET COMMITTEE
MEETING**

Provided for information only.

ADJOURNMENT

Chair Deacon adjourned the Board meeting at 5:45 p.m.



Terry Deacon, Board Chair



Mary McKay, Superintendent

Recorded by Karen Chandler